1. Wear proper personal protection equipment. Safety glasses or face shield are required. Wear hearing protection that is appropriate for the level and duration of the noise in the tool room. A dust mask is recommended. Do not wear gloves.

2. Wear proper apparel. No loose fitting cloths or neckties. No loose jewelry. Long hair must be covered or tied back. Non-slip footwear is recommended.

3. Keep the work area clean. Cluttered areas and benches invite accidents.

4. Make sure that the dust collection port is open.

5. Keep the machine free of dust and debris to avoid a fire hazard.

6. Ask your instructor or the tech to examine belts or sanding discs that appear to be excessively worn or frayed.

7. The work table must be secured properly.

8. Do not sand pieces that are small enough to be pulled between the sanding surface and the work table.

9. Keep hands away from abrasive surfaces. Use a jig or holding device to hold small or thin pieces of wood to prevent injuries to the fingers or hands.

10. Use only light pressure – just enough to hold the work against the abrasive.

11. Stationary Sanders are finishing tools – not carving or shaping tools. Use them accordingly.

12. When using the disc sanders, always sand on the down-side of the disc so that the stock is driven into the table by the machine's rotation.

13. Use the entire surface of the abrasive. Avoid uneven wear patterns.

14. Sand only dry wood that has not been already used or painted.