Spring 2010 Program Manager Application

Maryland Institute College of Art
Student Activities Office

Please return this form to the Student Activities Office, First Floor Meyerhoff House.
Contact Katie McNiff at 410-225-2284 or kmcniff@mica.edu if you have any questions.

We are currently hiring a PM for each of the following programming areas:
(Please check the position(s) you would like to be considered for)

- **BBOX** - Large scale concerts, comedians, performance art or just about anything that can take place in the Gateway BBOX.
- **Coffeehouse and Performing Arts** - Coffeehouse/Performing Arts Series, Theater Trips, Symphony Trips
- **Social and Entertainment** - Dance parties, movie trips, theme dinners, and other social opportunities
- **Service and Volunteerism** - Service Day, Habitat for Humanity, Blood Drive, Oxfam Hunger Banquet, and other various service projects
- **Multi-Cultural and Diversity** - International Education Week, Winter Holiday Celebrations, Cultural Heritage Months, Speakers etc

Name: ___________________________ E-Mail: ___________________________
Local Address: ___________________________
Local Phone: ___________________________ Cell Phone: ___________________________
GPA: ______ Major: ______________ Class Year: ___________________________

Please answer the following short response questions **on an attached sheet** and return it to the Student Activities Office in Meyerhoff no later than Monday, November 16th 2009 @ 5:00pm

*When you turn in your application, please sign up for a follow-up interview time*

1) Please list any previous leadership experiences you have had, either at MICA or elsewhere. Provide a brief description of each experience.

2) Briefly discuss why you are interested in this particular position?

3) Describe the most memorable event or program you have attended during your time at MICA. Why was this event memorable to you?

4) What do you feel is the most effective way to advertise events or communicate information to the MICA community? What new and creative ideas do you have for program promotion?

5) Please list the skills you currently have that you feel are the strongest, and what you feel you can bring that is unique to the Program Manager job and the Student Activities Office.

6) Please attach your schedule of classes/time commitments for the spring semester.

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