2010 Commencement Day Timeline
Monday, May 17, 1:30 p.m.
Joseph Meyerhoff Symphony Hall
Corner of Cathedral and Preston Streets

9am –12noon  Pick up gowns and berets in Bunting B110 if you did not get them on Friday.

12:30pm  Arrive at Mt. Royal Station parking lot –do not bring purses, backpacks, etc.
(In case of rain, please report under the front portico of the Meyerhoff Symphony Hall, with your gown and beret on, for the class photo and Commencement Procession line-up.)

Pick up your “Commencement Name Card”** – Tables outside Mt. Royal Station
(If rain, outside Symphony Hall)

**You need this card! You will hand this card to the “Name Reader” on stage to announce your name at the ceremony. Write the phonetic pronunciation of your name on the card if you think that will assist the “Name Reader” to correctly pronounce your name.

2010 CLASS PHOTO – in front of the Mt. Royal Station  With berets and gowns on!

1pm  Assemble for the Commencement Procession in the Mt. Royal Station parking lot.
Line up in pairs by your Department sign. No need to line up in alpha order.

1:15pm  COMMENCEMENT PROCESSION begins from the Station lot
Please let your family and friends know that the Procession begins at 1:15 and will enter the Meyerhoff Symphony Hall exactly at 1:30 p.m. They need to be seated before that time.

1:30pm  COMMENCEMENT CEREMONY

3:30ish  COMMENCEMENT RECEPTION
Immediately following Commencement there will be a reception in the Cohen Plaza Celebration Tent honoring you, the MICA class of 2010. This is the place to meet up with your faculty, family and friends…and photo ops!

By 6pm  Return Gown & Beret to B110 and Diploma Pick up
Graduates must return their gowns and return berets that you are not purchasing.
You will receive a receipt when you return the gown and beret. You will exchange this receipt for your diploma from MICA Enrollment Services on the 2nd floor of Bunting.

AFTER THE CEREMONY...

May 17 after 5pm  Sales of Exhibition artwork through the MICA College Store will continue until 5pm.
After 5pm you may deinstall and remove your artwork.
IMPORTANT - If the label has a red dot, it is sold, please leave it in place.

May 18 by 4pm  DEADLINE- Senior students with independent studios to move out. Anything left after this time will be discarded. Any permission to leave or store artwork on campus after that date is not valid.

May 18-until noon, May 19  Deinstall and remove all Exhibition artwork. Leave the exhibition space as you found it.
ANY ARTWORK LEFT AFTER 12 NOON ON MAY 19 MAY BE DISCARDED
Permission by faculty or staff to leave or store artwork on campus is not valid.

May 19 by 3pm  Technical Equipment must be returned to where it was picked up, AV Service Desk, Art Tech Center or Exhibitions. Your student security deposit will be assessed if tech equipment is not returned by this deadline.
Pedestals will be picked up by Exhibitions Department from your exhibition space.