like MICA?

On Twitter: @mica_news

On Facebook: facebook.com/mica.edu

On YouTube: MICAmultimedia

On Flickr: flickr.com/photos/micamultimedia

For the most up-to-date information and additional news, events and exhibitions as well as videos, photos, artwork and interactive features, visit:

fyi.mica.edu
Dear students:

I am delighted to welcome you to MICA and introduce to you our “Red Book.” This book can be used as an all-inclusive guide to Baltimore and student services at MICA.

A host of offices is here to serve you throughout your time at MICA. From professional development opportunities to career services, from health and counseling services to general problem solving, we are here to assist you in your needs as MICA students.

Contained in the following pages is information that will help you access MICA and Baltimore more fully. This guide is the result of student feedback and our efforts to make resources even more convenient and useful for you. The book includes detailed maps of neighborhoods—including food and art venues, pharmacies, activities on a budget, and transit information—that will help you experience all Baltimore has to offer. You will also find helpful information about services at MICA, including relevant contacts, locations, and hours of service for campus offices. Finally, all of the important policies and procedures that guide your experience at MICA are located toward the back of this book.

The student affairs division welcomes you to MICA and is ready to support you in your journey—artistically, academically, and personally.

Sincerely,

Michael Patterson

Vice President and Dean of Student Affairs
Sections of content

[01.] Contact information (page 1)
[02.] Campus services & activities (page 36)
[03.] Guide to Baltimore (page 56)
[04.] Key Institutional Policy (page 104)
[05.] Calendars (page 116)
contact information and resources

[02.] Campus emergency numbers
[02.] Off-campus emergency numbers
[03.] Important services
[03.] Local numbers
[04.] Contacting faculty and staff
[04.] Campus departmental information
[12.] Undergraduate academic majors and resources
[29.] Getting information in an emergency
     MICA’s Emergency Notification System (ENS)
[32.] MICA ALERT—Emergency messages via text message
[33.] Sources of information on important dates and MICA events
[34.] MICA website
[35.] Bulk email
[35.] Change of address
Campus Emergency Numbers

24-Hour Emergency Line
443.423.3333

Campus Safety Office
410.225.2355

Brown Center Safety Desk
410.225.2481

Bunting Center Safety Desk
410.225.2377

Founders Green Safety Desk (24-Hour)
410.462.7500 or
410.462.7501

Fox Building Safety Desk (24-Hour)
410.225.2245

Gateway Safety Desk (24-Hour)
410.225.5286

Main Building Safety Desk
410.225.2308

Meyerhoff House Safety Desk (24-Hour)
443.552.1600 or
443.552.1601

Mount Royal Station Safety Desk
410.225.2242

MICA Student Health Services
410.225.4118
After hours or on weekends, dial
410.225.8000

Studio Center Safety Desk
410.230.0620

Off-Campus Emergency Numbers

Fire/Police/Ambulance
Dial 9, then 911 from campus phone. Dial 911 from off-campus phone.

Gas and Electric Emergencies
(Baltimore Gas & Electric
24-hour line)
410.685.0123
800.735.2258 (TTY/TDD)

Poison Control
800.222.1222
Important Services

AIDS Hotline (National)
800.232.4636

Alcoholics Anonymous Hotline
410.663.1922

Dental Referral
Baltimore City Dental Society
410.465.7539

Gay/Lesbian Hotline
410.837.8888

Narcotics Anonymous
410.566.4022

National Alcohol Substance Abuse Information Center
800.784.6776

Planned Parenthood
410.576.1414

Sexual Assault Hotline
410.828.6390

Local Numbers

Baltimore City Services and Complaints
311

Baltimore Neighborhoods
410.243.6007

Baltimore Office of Promotion and the Arts
410.752.8632

Better Business Bureau
410.347.3990

Dyslexia Tutoring Program, Inc.
410.889.5487

Enoch Pratt Library Reference
9 am-7 pm (M–W)
9 am-5 pm (Th–Sun)
410.396.5430

Humane Society of Baltimore County
410.833.8848

Legal Aid Bureau, Inc.
800.999.8904

Legal Aid Maryland Lawyers for the Arts
410.752.1633

Maryland Society for the Prevention of Cruelty to Animals (SPCA)
410.235.8826

Visitors Information
800.282.6632
Contacting Faculty and Staff

Written messages for faculty should be taken to MICA Postal and Print Services, located on the first floor of the Bunting Center, to be placed in faculty mailboxes by postal and print employees. Students may also leave messages for faculty at the faculty member’s departmental office. An online faculty and staff directory is available at www.mica.edu/directory/.

Campus Departmental Information

To reach most campus extensions from another campus telephone, simply dial the last 4 digits of the telephone number.

**Academic Advising**
Bunting, 2nd Floor
Monday–Friday
8:30 am–4:30 pm
410.225.2315
410.225.2548 fax

**Academic Affairs**
Main 150
Monday–Friday
8:30 am–4:30 pm
410.225.2289 or
410.225.4233
410.669.9206 fax

**Accounts Payable/Payroll**
Bunting 239
Monday–Friday
9 am–5 pm
410.225.2210 or
410.225.2213
410.669.9203 fax

**Admission (Graduate)**
Lazarus, 120
131 W. North Avenue
Monday–Friday
9 am–4:30 pm
410.225.2256
410.225.2257 fax

**Admission (Undergraduate)**
Main 130
Monday–Friday
8:30 am–4:30 pm
410.225.2222
410.225.2337 fax

**Advancement**
Annex
Monday–Friday
9 am–5 pm
410.225.4235
410.225.2312 fax
Alumni Relations
Annex, L2
Monday–Friday
8:30 am–4:30 pm
410.225.2397
443.423.1022 fax

Animation
Brown, 201
410.225.2495
410.225.5265 fax

Annual Fund
Annex, 102
Monday–Friday
9 am–5 pm
410.225.2263
410.423.1022 fax

Art Education
Lazarus, 150
Monday–Friday
9 am–5 pm
410.225.2297
410.225.2257 fax

Art History
Bunting Center, 403
Monday–Thursday: 8 am–10 pm
Friday: 8 am–6 pm
Saturday: Noon–6 pm
Sunday: CLOSED
410.225.2201

Art/Tech Center
1206-08 W. Mount Royal Ave.
Monday–Thursday: 8 am–4:30 pm
Friday: 8 am–6 pm
Saturday: Noon–6 pm
Sunday: CLOSED
410.225.2201

Audio Visual Services
Art/Tech, 2nd Floor
Monday–Friday
8 am–4:30 pm
410.225.2301
410.225.2158 fax

Building Services/
Housekeeping
410.225.2385
410.225.2345 fax

Campus Safety Administrative
Offices
1212 W. Mount Royal Ave.
Monday–Friday
9 am–5 pm
410.225.2355
410.225.9752 fax
24-hour emergency line:
443.423.3333

Career Development
Gateway, 200
Monday–Friday
9 am–5 pm
410.225.2420
410.225.2528 fax

Ceramics
Fox, 007
Monday–Friday
8:30 am–4:30 pm
410.225.2492
410.225.2496 fax

Communications
Annex, 3rd Floor
Monday–Friday
8:30 am–5 pm
410.225.2300
410.669.9201 fax
Community Arts (MFA)
MICA PLACE
814 North Collington St.
Monday–Friday 9 am–5 pm
410.225.2297
410.225.2574 fax

Community Engagement
Bunting, 343
9 am-5 pm
410.225.2504

School for Professional and Continuing Studies
1229 W. Mount Royal Ave.
Monday–Thursday
9 am-5 pm
410.225.2219
410.225.2229 fax

Counseling Center
Wellness Center, Lower Level
Monday–Friday
By Appointment
410.225.2367
410.225.2328 fax

Decker Library
Bunting, 1st Floor
Monday–Thursday
8:30 am–9 pm
Friday 8:30 am–4:30 pm
Saturday–Sunday Noon–6 pm
410.225.2272
410.225.2316 fax
Circulation: 410.225.2272
Reference: 410.225.2273

Development
Annex
Monday–Friday 9 am–5 pm
410.225.4235
410.225.2312 fax

Disability Support Services
(Learning Resources Center)
Bunting, 458
Monday–Friday 8:30 am–5 pm
410.225.2416
410.225.4212 fax

Diversity and Intercultural Development
Meyerhoff, 108
443.552.1659
410.225.4282 fax

Dolphin Press
Dolphin
410.225.2318
410.225.2529 fax

Drawing
Fox, 212
Monday–Friday 8:30 am–4:30 pm
410.225.2260
410.225.2386 fax

Emergency
Firehouse, 2nd Floor
9 am–5 pm
410.462.7593
410.225.2345 fax
Events, Office of (Brown Center & BBOX Bookings)
Bunting, 350
Monday–Friday
9 am–5 pm
410.225.2516
410.669.9202 fax

Exhibitions
Fox, 160
Monday–Friday
9 am–5 pm
410.225.2280
410.225.2396 fax

Facilities Management
410.225.2261
410.225.2345 fax

Fiber
Station, 2nd Floor
Monday–Friday
9 am–5 pm
410.225.2218
410.225.2496 fax

Financial Aid
Bunting, 370
Monday–Friday
8:30 am–4:30 pm
410.225.2285
410.225.2558 fax

Fiscal Affairs
Bunting, 236
Monday–Friday
8:30 am–5 pm
410.225.2366
410.669.9203 fax

MICA Fitness
Wellness
1501 W. Mount Royal Ave.
M-Th 7am–12am
Friday 7am–9pm
Saturday 9am–7pm
Sunday 11am–6pm
fitness@mica.edu
410.225.4951
410.225.9516 fax
www.mica.edu/fitness

Food Service
(Parkhurst Dining Services)
410.225.7360
410.225.7362 fax

Foundation
Main, 260
Monday–Friday
8:30 am–4:30 pm
410.225.2535
410.225.0761 fax

Founders Green
410.225.7500 or
410.225.7501

Gateway
410.225.5286

General Fine Arts
Fox 212
Monday–Friday
8:30 am–4:30 pm
410.225.2260
410.225.2386 fax
Graduate Studies
Lazarus, 120
131 W. North Avenue
Monday–Friday
9 am–4:30 pm
410.225.5274
410.225.5275 fax

Graphic Design (BFA)
Brown 316
410.225.2382
410.669.1141 fax

Graphic Design (MFA)
Brown, 305
410.225.2382
410.669.1141 fax

Student Health Services
Wellness
Monday, Tuesday, Friday:
8:30am - 5pm
Wednesday & Thursday:
10am - 6:30pm
410.225.4118
410.225.0252 fax

Help Desk
(Technology Systems and Services)
Art/Tech
Monday–Friday
8:30 am–4:30 pm
410.225.2201
410.225.2158 fax

Hoffberger School of Painting
Lazarus, 4th Floor
410.225.2559
410.225.2408 fax

Human Resources
Bunting, 310
Monday–Friday
8:30 am–5 pm
410.225.2363
410.225.2557 fax

Humanistic Studies
Bunting, 403
410.225.2350
410.225.2545 fax

Illustration
Fox, 316
Monday–Friday
8:30 am–4:30 pm
410.669.3177
410.225.2384 fax

Interactive Arts
Brown, 201
410.225.2252
410.669.5265 fax

Interdisciplinary Sculpture
Station, 116
Monday–Friday
8:30 am–4:30 pm
410.225.2492
410.225.2496 fax

International Affairs
Bunting, 203
Monday–Friday
8:30 am–4:30 pm
410.225.2243
Learning Resource Center
Bunting, 456
Monday–Friday
9 am–5 pm
410.225.2416
443.423.1235 fax

Liberal Arts
Bunting, 403
410.225.2350
410.225.2545 fax

MA Social Design
Lazarus, 170
410.276.2015

Media Relations
Annex, 3rd Floor
Monday–Friday
8:30 am–5 pm
410.225.2300
410.669.9201 fax

Meyerhoff House
443.552.1600 or
443.552.1601

Joseph Meyerhoff Center for Career Development
Gateway, 200
Monday–Friday 9 am–5 pm
410.225.2420
410.225.2528 fax

MFA in Curatorial Practice
Studio Center, 1st floor
410.225.2302

MFA in Illustration Practice
Lazarus, 050
410.225.2579

MICA Store
1200 W. Mount Royal Ave.
Monday–Thursday
8:30 am–8 pm
Friday 8:30 am–5 pm
Saturday 9 am–5 pm
Sunday CLOSED
410.225.2276
410.225.2307 fax

Model Coordinator
410.225.2265
410.225.2386 fax

Mount Royal School of Art
Lazarus, 5th Floor
410.225.2346
410.225.2408 fax

Nature Library
Fox, 219
Monday–Friday 8:30 am–4:30 pm
410.225.2260
410.225.2386 fax

Operations
Firehouse
Monday–Friday 8:30 am–5 pm
410.225.2215
410.225.2345 fax

Painting
Fox, 212
Monday–Friday 8:30 am–5 pm
410.225.2260
410.225.2386 fax

Parkhurst Dining Services
410.225.7360
410.225.7362 fax
Payroll/Accounts Payable
Bunting, 239
Monday–Friday  9 am–5 pm
410.225.2210
410.669.9203 fax

Photographic and Electronic Media (MFA)
Studio Center, 4th Floor
410.225.2405
410.669.1141 fax

Photography (Undergraduate)
Main, 011
410.225.2400
410.669.9206 fax

Postal and Print Services
Bunting, 1st Floor
Monday–Friday
8:30 am–3:30 pm
410.225.2202
443.423.1038 fax

Post-Baccalaureate Certificate in Fine Arts
Lazarus, 036
410.230.0568
410.225.2408 fax

Post-Baccalaureate Certificate in Graphic Design
Fox, 4th Floor
410.225.2578

President’s Office
Main, 150
Monday–Friday  8:30 am–4:30 pm
410.225.2237
410.669.9206 fax

Printmaking
Dolphin, 3rd Floor
410.225.2318
410.225.2529 fax

Provost’s Office
Main, 150
Monday–Friday  8:30 am–4:30 pm
410.225.2289 or 410.225.4233
410.669.9206 fax

Public Relations
Annex, 3rd Floor
9 am–5 pm
410.225.2300
410.669.9201 fax

Registrar/Enrollment Services
Bunting, 2nd Floor
Monday–Friday
8:30 am–4:30 pm
410.225.2234
410.462.7595 fax

Residence Life and Off-Campus Housing
Latrobe, 2nd floor
Monday–Friday
9 am–5 pm
410.225.2398
410.225.2372 fax

Rinehart School of Sculpture (MFA)
Lazarus, G15
410.225.2271
410.225.2408 fax

Senior Thesis Program
410.225.2260
410.225.2386 fax
Shuttle & Transportation Services
Firehouse, 2nd Floor
Monday–Friday
9 am–5 pm
410.225.2340
410.225.2345 fax

Student Account Services
Bunting, 240
Monday–Friday
8:30 am–5 pm
410.225.2356
410.669.1030 fax

Student Activities
Meyerhoff, 108
Monday–Friday
9 am–5 pm
410.225.2284
443.552.1632 fax

Student Affairs
Bunting, 260
Monday–Friday
8:30 am–5 pm
410.225.2422
410.225.2328 fax

Student Records
Bunting, 2nd Floor
Monday–Friday
8:30 am–4:30 pm
410.225.2234
410.462.7595 fax

Studio Art (MFA)
Lazarus, 120
410.225.2297

Teaching (MAT)
Lazarus, 120
410.225.2297

Technology Systems and Services
Art/Tech
Monday–Friday
8:30 am–4:30 pm
410.225.2201
410.225.2158 fax

Telecommunications Services
Art/Tech
Monday–Friday
8:30 am–4:30 pm
410.225.2201
410.225.2468 fax

Video and Film Arts
Brown, 401
Monday–Friday
9 am–4:30 pm
410.225.2567
410.669.1141 fax

Website
Annex, 3rd Floor
9 am–5 pm
410.225.2351
410.669.9201 fax

Wood Shop
Fox, 012
410.225.2537

Writing Studio
Bunting, 452
Monday–Thursday 9 am–9 pm
Friday 9 am–5 pm and by appointment
410.225.2416
410.225.4212 fax
Undergraduate Academic Majors and Resources

ANIMATION

These facilities are available only to Animation majors or students currently enrolled in an Animation class. Special permission may be granted by the chair of the department to use the equipment and facilities.

- **Stop-Motion Animation Studio**: Fox F214: 15 iMacs connected to copy-stands with camera mounts and lights. Primary software: Dragonframe, Final Cut Pro, and Adobe Master Suite.

- **3D Animation Lab**: Brown Center BR205: 20 PC workstations. Primary software: Adobe Master Suite, Autodesk EC Suite (3D Studio Max, Maya, Mudbox, Softimage, MotionBuilder, AutoCAD), ArtCAM, SolidWorks, ZBrush. Audio recording on MIDI keyboard and Clavinova.

- **Black Box**: Brown Center BR209: workroom/exhibition space available for use by special arrangement includes 2 PC workstations. Primary software: Dragonframe and Adobe Master Suite.

- **Editing Lab**: Brown Center BR212: 2 MacPro and 1 iMac. Primary software: Dragonframe, Final Cut Pro, and Adobe Master Suite. Also includes green screen wall.

- **2D Animation Studio**: Brown Center BR215: 18 lightbox easels for creating hand drawn animations, two copy-stands with camera mounts and lights, two Epson document scanners. 5 iMacs. Primary software: Dragonframe, Final Cut Pro, and Adobe Master Suite.

- Various equipment available for checkout to Animation majors or students currently enrolled in Animation class: digital cameras, tripods, light kits, sound equipment, light boxes, and Wacom tablets. For a complete listing of equipment, visit the Animation department at www.mica.edu.
ARCHITECTURAL/ENVIRONMENTAL DESIGN

Resources available to Architectural Design students only:
• Seven PCs running AutoCAD, Solidworks, 3D max, Revit, etc.; two PCs with Wacom tablets
• Laser printer and 24” color plotter
• Epson scanner
• Photo documentation area with lights and backdrops

Resources available to all students:
• Model shop with small-scale wood-working machines and industrial sewing machine

ART HISTORY

Bunting 465 is a small workroom that is reserved for use by Art History majors. Additionally, Art History shares the use of 10 classrooms in the Bunting Center and one in the Brown Center, each of which is outfitted with a computer, DVD/VCR combination, projector, and screen.

A/V SERVICES

Up-to-date hours and location: www.mica.edu/av

Available to everyone:

Cameras
• 1-Chip Mini DV cameras
• High-definition video cameras
• Digital still point-and-shoot cameras
• Digital Single Lens Reflex (SLR) cameras
Projectors
- LCD
- 35mm slide
- Opaque
- Transparency/Overhead
- Tripods
- Cardioid Microphones
- Lowel Tota Light kits

Accessories
- Zoom H2n sound recorders
- XLR audio cables
- USB cables
- Firewire cables
- Multi-card memory card readers

Available to Interdisciplinary Sculpture, Fiber, and Ceramics majors:
- Nikon D80 DSLR cameras
- Backdrop and tripods
- Light kits
- Nikon 35mm film SLR cameras
- DAT recorder
- Microphone

Available to students enrolled in the Digital Imaging class:
- Nikon D40 DSLR cameras
- Light kits
- Nikon CoolPix point-and-shoot cameras

Available to Interactive Arts majors:
- X-Y Stereo microphones
- DAT recorders
- Wacom tablets and pens

Available to Animation majors:
- Tripods
Available to Illustration majors:
• Wacom tablets and pens

Available to Art Education graduate students:
• Tripods
• Sony Bloggie HD cameras
• 1-Chip Mini-DV camera

CERAMICS

All of the facilities and equipment in the Ceramics Department are for the exclusive use of Ceramics majors and students currently enrolled in a Ceramics class. Special permission may be granted from the department chair for use of equipment and facilities.

• 6,000-square-foot ceramics facility consisting of a major studio work area with separate senior studios
• Adjoining the studio is a well-ventilated clay mixing and storage room and a glaze preparation and application area
• Two pneumatic extruders
• Mold drying cabinet and area for mold making and slip casting
• The department maintains a research room that houses a reference library of images (digital and slides), books, magazines, computer facilities, equipment for photographing artwork, and a seminar area

Kiln room featuring 12 electric kilns:
• Glass slumping kiln, several small test-fire kilns, six 7-cubic-foot kilns, a 17-cubic-foot tall sculpture kiln, and a 21-cubic-foot large kiln
• Two Bailey gas kilns purchased in 2004, a 12-cubic-foot downdraft and a 31-cubic-foot downdraft shuttle kiln
• State-of-the-art, computer-controlled, 60-cubic-foot Blaauw gas kiln
• Raku firings are done in two 8-cubic-foot kilns in the department’s outdoor courtyard area
• Wood firing opportunities are regularly scheduled at off-campus facilities
DRAWING AND GFA

• Nature library
• Labs 3rd floor Fox with scanner
• Labs 2nd floor Bunting
• Fox 410 is an open studio classroom for projects after 4 pm, Monday – Friday

Resources available to Painting, GFA, and Drawing majors, or students currently taking Painting, GFA, and Drawing courses:

• Video and still cameras
• Studio lights and tripods

Students can sign out equipment from George Maris or Viki Ford-Strange in Fox 212.

DECKER LIBRARY

• 90,000 monographs
• More than 300 current periodical subs
• 7,000+ FT journals
• Hundreds of digital reference resources
• 40,000+ digital images
• ARTstor digital library: over 1.8 million images (requires students to register for free online, from any campus computer)
• 5000+ DVDs/475 VHS cassettes
• 380+ artist’s books
• Screen area in Bunting 170 for DVDs and VHS cassettes
• College archives
• Inter-library loan services
• Areas for individual and group study
• PCs and Macs available for library research
• Laptop lounge
• Digital library instruction space
• Pay-for-print center (uses MICARD funds)

Research appointment with a Librarian: refer@mica.edu

Questions about your account, reserves, or books checked out: circ@mica.edu

DIGITAL FABRICATION STUDIO

Mount Royal Station 101-102
The Digital Fabrication Studio is a facility open to all MICA students. It houses laser cutters, 3D printers, and CNC mills, with support from trained technicians. This facility also hosts classes that integrate digital technologies into fabrication processes, including the creation of objects from digital 3D models and the integration of electronics into made objects. This is not a service center where you drop off a file and pick up an object; this is a studio where artists and designers are actively engaged in making and learning.

The equipment in the studio includes CNC mills (Roland MDX-20, Roland MDX-40A with rotary axis), 3D printers (Z Corp Z310, RepRap Mendel), laser cutters (30W Pinnacle Mercury, 60W Accuris), and a 3D scanner (Roland LPX-1200 DS). Other tools include a jig saw, soldering irons, multimeters, Plexiglas cutter, and basic hand tools.

For the current schedule and policy regarding access to specific equipment and other information, go to www.mica.edu/dfab.
FIBER

All of the facilities and equipment in the Fiber Department are exclusively for Fiber majors and students who are enrolled in a Fiber class. Students who have taken a Fiber course in the previous semester must be granted special permission from the department chair to use equipment and facilities. The Fiber Department’s non-circulating library is available for viewing with permission of instructors, technicians, or the department chair.

Equipment includes spinning, weaving, knitting, embroidery, sewing, felting, printing, and dyeing.

Facilities include the Dye Room, the print tables, Textile Library, and the classrooms.

FILM AND VIDEO

These facilities are available only to Video and Film Arts majors or students currently enrolled in a VFA class. Special permission may be granted by the chair to use the facilities. In addition, non-majors who have completed a VFA course may be granted equipment or room access while currently enrolled at MICA.

- Instructional editing lab
- Editing lab and individual editing rooms
- Film editing lab
- Narration booth
- Sound studio
- Production and green screen studio
- Screening and installation gallery
- Equipment room
FOUNDATION

• Still-life props, including skeletons, skulls, taxidermy models, shells, and other nature items
• Five studio classrooms (Main 200, 210, 221, 230, 250) that can be used when classes are not in session. (No painting allowed in dry media rooms.)
• Two classrooms (Main 222, 225) that can be used when classes are not in session. Ideal for installations, meetings, etc.
• The five studio rooms and two classrooms have projection capabilities, DVD players, Macs, etc.

The rooms must be reserved ahead of time.

GRAPHIC DESIGN

Resources open to all:
• Computer labs (Brown 304, 305, 307, 308) open only when classes are not in session, equipped with iMac computers with current versions of Adobe Creative Suite, After Effects, and more than 2,000 specialized fonts
• Specialized font creation software, Fontographer (Brown 304)
• Final Cut Express software
• Digital projection with audio in all classrooms (Brown 304, 305, 306, 307, 308, 309)
• Production studio with paper cutter, guillotine, cut mats, screw press, book binding bricks, rulers, X-ACTO knives, light box, sewing machine, etc. (Brown 309)
• Pantone color guides, half set (Brown 309)

The following resources are available only to students currently enrolled in Graphic Design classes. Most are reserved or checked out through Anita Klein at Brown 301:
• iPads (for checkout in Art Tech Center)
• Button maker
• Hand-held book binding materials such as long-arm staplers, scoring devices, binders, awls, needles, bone folders, etc.
• GoccoPro and Yudu tabletop printmaking machines with ink and bulbs (must pay materials fee)
• Epic Six tabletop embossing / letterpress device (Brown 309)
• Wacom tablets
• Photography studio with strobe lights, clamp lights, seamless, umbrellas, and tripods (Brown 311)
• Fleet of digital cameras
• Two digital video cameras
• Color laser printing (Brown 309)
• Vinyl cutter (Brown 309)

HUMANISTIC STUDIES

Humanistic Studies shares the use of 10 classrooms in the Bunting Center, one in Brown, and one in Main, each of which is outfitted with a computer, DVD/VCR combination, projector, and screen.

ILLUSTRATION

The following resources are primarily available only to Illustration students:

Fox 215:
• Lightbox 24”x 36”
• iMac
• Projector
• Projection screen

Fox 216:
• 11 iMacs
• HP Scan Jet 4500
• Cintiq
• Projector
• Projection screen
• Black-and-white laser printer
Fox 218:
- Lightbox 24”x 36”
- 8 iMacs (including 1 teacher station)
- Mustek Scan Express A3 1200 Pro USB Large Format Scanner
- One Scanner 11” x 17”
- Mounted Flat Screen TV

Fox 312:
- Lightbox 24”x 36”
- 3 iMacs
- Epson Expression 10,000 XL Scanner
- Projector
- Projection screen
- Small guillotine cutter
- Matte cutter (48”)

Fox 315:
- 2 Lightboxes 24”x 36
- Nine iMacs (including 1 teacher station)
- 3 Scanners 11” x 17”
- Projector
- Projection screen
- Black-and-white laser printer

Fox 318:
- Lightbox 24”x 36”
- Three iMacs (including 1 work study)
- Mustek Scan Express A3 1200 Pro USB Large Format Scanner
- Cintiq
- HP LaserJet 1022N
- Large guillotine cutter

Fox 320:
- iMac
- Projector
- Projection screen
- Smartboard
INTERACTIVE ARTS

All of the facilities and equipment in the Interactive Arts Department are for the exclusive use of IA majors and students currently enrolled in IA classes.

- Computer lab Brown 206 – desktop computers, touchscreen, video decks, midi keyboard and associated software
- Electronics lab with soldering stations/equipment
- Student lounge with game station and plasma display
- Sound art studio
- Project room/exhibition space/performance space
- Small workroom

INTERDISCIPLINARY SCULPTURE

These facilities are available only to IS majors or students currently enrolled in an IS class. Special permission may be granted by the chair to use the facilities.

- Plaster Room with wax working area
- Welding Shop including drill presses, welders, saws, brake, roller, vertical and horizontal band saws, gantry, bridge crane, oxy-acetylene rigs
- Tool room with hand and power tools
- Foundry including furnace, bridge crane, burn out kiln, ceramic shell room, forge
- Seminar Room Station 119 – LCD projector, desks and tables
- Computer Lab – desk top computers with software
- Classroom space Station 106 with attached small installation space
OFFICE OF INTERNATIONAL AFFAIRS

www.mica.edu/internationalaffairs
• Required stop to apply for study abroad, pre-departure session information, assistance while abroad, and workshops for returning students
• Support services for international students regarding visas, compliance with F-1 regulations, employment, travel, and adjustment to U.S. culture and academic expectations

LEARNING RESOURCE CENTER (LRC)

LRC@mica.edu
www.mica.edu/LRC
• Dedicated, full-time Learning Specialist
• Support services and accommodations for students who have documented disabilities
• One-on-one academic counseling sessions for all MICA students
• Kurzweil 3000 assistive scanning and reading stations
• Dragon Dictate assistive writing software
• Private test-taking suite for students who have documented disabilities
• Open five days per week
MODEL SHOP

15/15, 1st Floor
The Model Shop is available to all students working on small-scale projects. When the shop is open, there is always a trained student technician to supervise and provide assistance. The machines are typically smaller and have tighter tolerances than those in the Wood Shop. Some non-wood materials can be used. The same policies for the Wood Shop also apply to the Model Shop.

The Model Shop is typically open about 20 hours per week.

- Stationary tools in the Model Shop include 1” belt sander, 4” belt sander, 6” belt sander, 10” disc sander, spindle sander, band saw, scroll saw, and drill press.
- Portable power tools include drills, jig saw, palm sander, and Dremel.
- Hand tools include hammers, hand saws, combination squares, measuring tapes, pliers, screwdrivers, clamps, chisels, Plexiglass cutter, and others.

For the current schedule and further information, go to www.mica.edu/shops.

PAINTING

Resources available to Painting, GFA, and Drawing majors, or students currently taking Painting, GFA, and Drawing courses:

- Video and still cameras
- Studio lights and tripods

Students can sign out equipment from George Maris or Viki Ford-Strange in Fox 212.
PHOTOGRAPHY

Equipment available for students who are enrolled in beginning Photography classes (film and digital):

- 35 mm film cameras
- Nikon D3200 digital cameras
- Canon T4i digital cameras
- Nikon D90 digital cameras
- Nikon D200 digital cameras
- Sony Nex 7 digital cameras
- Nikon Super Cool Scan 9000 film scanners
- Epson flatbed opaque/film scanners
- Hasselblad Flextight scanner
- Wacom tablets
- Epson 3880 printers
- Epson 3800 printer
- Epson 4000 piezo printer
- Epson 7600 piezo printer
- Epson 7800 printer
- Epson 9900 printer
- Lockers

Equipment for students who are enrolled in or who have had an Intermediate Photography class:

- Mamiya RB 6x7 film camera
- Mamiya 6x7 rangefinder film cameras
- Fuji 6x9 rangefinder film camera
- Various tripods
- Various darkroom enlargers of different film sizes
- Kodak 35mm slide projectors
- Lockers
Equipment for students who are enrolled in or who have had Large Format/Studio Lighting class:

- Standard 4x5 film view cameras
- Wide-angle 4x5 film view cameras
- Standard 8x10 film view camera

**PRINTMAKING**

This equipment is available only to Printmaking majors or concentrators, or students currently enrolled in a PR class that specifies the use of that equipment. Special permission may be granted by the chair to use the facilities.

- Two large, one medium, and two small etching presses
- Acid facilities for etching copper and zinc
- Four Litho presses for stone and plate
- Library of lithography stones
- Darkroom facilities for screen printing, photo plate litho, and polymer plate for letterpress and photo etching
- Large format printer for screen printing and litho films
- Letterpress studio with four Vandercook letterpresses and an extensive catalogue of lead/wood type
- A Bookarts space containing book presses and a guillotine stack cutter and a board shear
- Papermaking facilities including vats, molds, and a hollander beater
- Senior Studios located within the Dolphin Building
SATellite Wood Shop

Studio Center, Basement

The Studio Center Wood Shop supports wood-working projects for all graduate students and for undergraduate students with studios in that building. This facility also hosts workshops on stretcher building. When the shop is open, there is always a technician or trained student tech to supervise and provide assistance.

- The stationary tools in the Studio Center Wood Shop include two band saws, table saw, panel saw, disc/belt sander, drill press, and chop saw.
- Portable power tools include drills, jig saws, routers, circular saw (with guide rail), palm sander, belt sander, biscuit joiner, and pneumatic nailers/staplers.
- Hand tools include hammers, hand saws, combination squares, measuring tapes, pliers, screwdrivers, clamps, chisels, Plexiglass cutter, and others.

Students must be trained to operate a tool before they are permitted to use it. No tools are allowed to leave the Studio Center Wood Shop. No materials other than wood may be worked on the stationary tools. Only faculty and shop monitors are permitted to use the table saws. Students must wear proper footwear and clothing whenever in the shop.

For the current schedule and further information, go to www.mica.edu/shops
WOOD SHOP

*Fox Building Basement – 012*

When the Wood Shop is open, there is always a trained student technician to supervise and provide assistance. Because the shop is closed when there are classes held there, the schedule changes each semester. It is typically open 50 hours per week with hours from 10:30 am to 10:00 pm on weekdays and noon to 10:00 pm on the weekend.

- The stationary tools in the Wood Shop include three band saws, two table saws, two disc sanders, belt sander, drill press, chop saw, jointer, planer, router table, and lathe.
- Portable power tools include drills, jig saws, routers (fixed-base, plunge, palm), circular saw, palm sanders, belt sanders, biscuit joiners, and pneumatic nailers/staplers.
- Hand tools include hammers, hand saws, combination squares, measuring tapes, pliers, screwdrivers, clamps, chisels, Plexiglass cutter, and others.

For the current schedule and further information, go to www.mica.edu/wood.

WRITING STUDIO

*writing@mica.edu*

[www.mica.edu/writing](http://www.mica.edu/writing)

- Four to five professional tutors
- One-on-one tutoring sessions for all writing projects
- Students are encouraged to schedule appointments in advance; drop-ins also welcome
- Intensive support for ESL students, including conversational English
- Computer stations and seating for quiet research and study
- Open six to seven days per week, including evening and weekend hours (schedule may vary by semester)
Getting Information in an Emergency—MICA’s Emergency Notification System (ENS)

If, due to inclement weather or any emergency situation, classes at MICA are canceled, ending early, or starting late and/or if administrative offices are closed or opening late, every effort will be made to post an official Campus Status Notice via the ENS by 7 am for daytime classes, events, and administrative offices, and by 3 pm for evening classes and evening events.

No ENS message will be posted/sent if the College is operating on its usual schedule—if there is no message, you should assume that MICA is opening on schedule. “Campus status” may differ for day classes, evening classes, and weekend classes; for administrative offices; for off-campus sites; and for specific events/activities. Please read/listen to the official Campus Status Notice carefully to see how it applies to you.

Please do not call Campus Safety or other MICA offices during a weather event to ask about the status of classes and campus opening—instead, check the Official Information Sources:

- MICA homepage* at www.mica.edu (a link to a campus status press release on the News page)
- the main campus telephone number: 410.669.9200 (recorded message)
- bulk email* sent to degree-program students, all faculty, and all staff at their MICA email addresses

*If a power outage makes web or bulk email unavailable, bulk voicemail to on-campus telephones may be used to alert the campus community to a change in campus status; in some cases, the College may also post printed messages on campus or distribute them for faculty to announce in classes.
School for Professional and Continuing Studies and Young People’s Studios class/event status can ALSO be found

- as the message on the main SPCS telephone number–410.225.2219

**Status of Campus Events during a Severe Weather Event or Other Emergency**

- Whenever the Official Campus Status Notice states “MICA is Closed,” all events and activities on campus scheduled for the time when MICA is closed are canceled/postponed.

- If MICA is open and the status of an event is not clear, the event organizer should be contacted directly (event organizers should include contact information in the event description on the MICA calendar).

- If possible and appropriate, the status of events will be included in the Official Campus Status Notice; please note that MICA does not always have information about the status of non-MICA events on our campus.

Local TV and radio stations will be informed of MICA’s campus status, but there is no way to guarantee the accuracy or completeness of TV/media reports. Changing weather conditions may require updates at any time due to deteriorating conditions, so it’s best to check the Official Information Sources regularly. Updates on the status of campus shuttles and other services will be sent by bulk email as needed to students, faculty, and staff by the Shuttle Coordinator.

**ENS Campus Status Vocabulary**

Official Campus Status Notices will list the College’s operational status on a range from “Open” to “Closed”:

- If no notice is posted/sent, or if a Campus Status Notice states “MICA IS OPEN,” the College will open on time, classes will run on schedule, and all faculty, students, and staff are expected to report on their normal schedule. Some events may be canceled or postponed even if classes and offices are on schedule; event organizers are responsible for providing information about event
status.

- “MICA WILL OPEN AT [time]” - normal operations and classes will resume at the time indicated, but until then there will be no access to campus, except by essential personnel (applies only to staff—see below).

- “CLASSES ARE CANCELED” - classes will not run; some or all offices may be open, although services may be limited; essential personnel must report (applies only to staff—see below); studios, labs, and work areas may be available, but access should not be expected. Shuttle services and academic trips are suspended when classes are canceled.

- “MICA WILL CLOSE AT [time]” or “MICA IS CLOSED” - classes are canceled and administrative offices closed at the times indicated; campus buildings are closed, with no access to studios, labs, or work areas; shuttle service is suspended and all trips and events are canceled or postponed. Please do not come to campus if “MICA IS CLOSED.”

- “LIBERAL LEAVE IS IN EFFECT” applies only to staff—not to students or faculty. Staff should consult the staff handbook for details on this message.

- “Essential Personnel” applies ONLY to staff—not to faculty or students. Status as “essential personnel” is indicated on the job description and communicated to individual staff members by their supervisors (essential personnel are generally staff members whose jobs provide essential services for resident students, or who keep the campus safe and address physical plant issues such as clearing snow). Having to provide assistance to non-essential personnel, students, and faculty who come to campus at these times makes the already tough jobs of those who must keep the campus safe more difficult.
MICA ALERT—
Emergency Messages via Text Message

MICA ALERT allows the College to communicate very rapidly with members of the campus community via brief cell phone text messages when there is an immediate threat to life or safety on the MICA campus. MICA ALERT supplements existing systems for emergency notifications via bulk email, www.mica.edu, desktop computers, facebook, twitter, and voicemail. In an emergency, more detailed messages and instructions will be sent using one or all of these current methods.

MICA ALERT is a subscription-based service. Community members can opt in or out at any time. It is used only in emergencies—never for routine messages such as inclement weather notices.

Messages are never more than 125 characters and include the emergency type (tornado, shooting, fire, bomb threat, police emergency), location (address, building, area of campus), instructions (stay indoors, evacuate building, go to secure location), and where to get more information.

Subscribing is easy. Students can sign up on their MyMICA page. Those without a login can sign up by following the MICA Alert/Rave Guardian link at: www.getrave.com/login/mica.

You will be able to register up to two phone numbers to receive emergency messages. Each phone signed up will receive a validation code by text message—that code must be entered into the validation form on the Rave mobile website to confirm and complete the registration for your phone number.
Sources of Information on Important Dates and MICA Events

The MICA Office of Communications is responsible for College publications and website (www.mica.edu), as well as for media relations for the College.

MICA offers a number of information sources which students, faculty, and staff should check regularly in order to keep informed about institutional information. Sources of information and communication support services provided to students, faculty, and staff include:

- Inclement weather or emergency notification procedures
- MICA News Sketch monthly e-newsletter, FYI weekly events listing, Juxtapositions and promotion of MICA news and events to the media
- MICA website (www.mica.edu)—log into MyMICA for access to personal information, course registration, and other interactions with the College
- Calendar of events, exhibitions, and news at fyi.mica.edu
- Bulk email
- Bulletin boards
MICA Website—www.mica.edu

The MICA website, accessed at www.mica.edu, is a source of a great deal of institutional information, including:

- A directory of faculty and staff at danube.mica.edu/directory. The search delivers name, title, department, campus location, and MICA email.
- Current degree, program, and SPCS course listings under “Programs of Study”
- A dynamic calendar of events, exhibitions, and news at fyi.mica.edu
- Links to current media coverage of MICA on the homepage and the ”News” page
- Links to information about current exhibitions and activities of alumni on the alumni page
- Press releases and detailed information about College news on the ”News” page
- Information on facilities, equipment, and resources available on campus under “Facilities” and “Academic Resources”
- Student life and services information, including who to contact with various questions, can be found on MyMICA in the “Campus & Student Life” area
Bulk Email

Bulk email is an efficient delivery system for time-sensitive information. It is the primary way that MICA communicates with students, faculty, and staff during a crisis or emergency. Bulk email is used to deliver notices about campus closures during inclement weather, campus safety alerts and crime notices, and reminders about important deadlines. MICA requires that all students, staff, and faculty have an active MICA email address and check that address on a regular basis for important notices and official information from the College.

Change of Address

Whenever you or your family move, you are responsible for notifying the Office of Enrollment Services of the change in your permanent or local address. Also notify Enrollment Services of a change in your phone number and they will notify other appropriate offices. Without updated address information for you and your family, the College cannot keep you informed of important news and announcements or send your billing statements in a timely manner. United States Postal Service change-of-address forms are available in the Postal and Print Services office on the first floor of Bunting Center.
campus services & activities

[38.] Student services and resources
[44.] Tuition and fees
[49.] Access to and use of College facilities
[52.] Student activities
Student Services and Resources

ID CARD/MICARD

All MICA students must have an identification card, known as a MICARD. The MICARD is a single card that is used for identification, access to campus buildings, the campus shuttle, the MICA meal plan, and to access funds deposited in the student’s Flex Account to cover expenses such as MICA Store purchases, snacks at MICA eateries, vending machines, photocopying in Decker Library, and the campus laundry.

Students must carry their MICARD at all times and present it when entering buildings or upon request. New students should have their card made during registration. Upperclass students must have their original MICARD validated during registration.

Lost MICARDs must be reported immediately and may be replaced at the Office of Campus Safety. Students who use the debit card feature must also have their replacement cards validated at the Student Account Services. The fee for replacing a MICARD is $25. After the first lost card, it’s $25 more expensive each time you lose it. (The second is $50, third is $75, etc.)

LOCKERS

Some lockers are available for student use within individual departments and students can arrange with the department chair to use them.

Lockers available in the Main Building and Fox Building are assigned during the first part of the semester on a first-come, first-served basis through Student Affairs.
Students must furnish their own locks and are advised to keep lockers locked at all times. The College accepts no responsibility for items that are lost, stolen, or damaged.

Because lockers are at a premium, they must be assigned before they are to be used. If unassigned lockers are found with locks on them, locks and all contents will be removed. Students must remove contents from assigned lockers within the week following Commencement. Students attending summer session may reapply in May for a locker. Violations of any of these policies will result in losing both the lock on the locker and the locker’s contents. The College will dispose of the contents of lockers starting June 1.

**LOST AND FOUND**

Students should mark their belongings with their name. Turn in articles that are lost by others to any Campus Safety Desk at 1212 W. Mount Royal Ave. Students who have lost personal items should check at the Campus Safety Desk to see if the items have been found. The College accepts no responsibility for articles, including student artwork, that are lost, stolen, or damaged on campus.
MICA STORE

The MICA Store works closely with faculty to provide all supplies and texts required for MICA courses. Through both its online store and physical location, the Store provides an array of goods and services to the campus. MICA event tickets, student-made goods, MICA-branded merchandise, publications by MICA community members, and many specialized, hard-to-find art materials are all available at the MICA Store. Staff will also work hard to special order items not found in the Store. Students may inquire with a cashier to find out if this service is available for a particular product or email the Art Supplies Buyer at artsupply@mica.edu. Operating through MICA, the Store is nonprofit, so it can offer competitive pricing while investing any earnings back into the College.

Website: http://store.mica.edu
Email: store@mica.edu
Phone: 410.225.2276

Hours During the Academic Year
Monday - Thursday 8:30 am - 8 pm
Friday 8:30 am - 5 pm
Saturday 9 am - 5 pm
Closed Sunday

PARKING

Parking in the College lots requires a parking permit (available from Campus Safety). Parking is on a first-come, first-served basis. The purchase of a parking permit does not guarantee a parking space, but students who arrive early generally park without difficulty. Students must be in a campus building while parked on campus. With the exception of the Founders Green lot, overnight parking on campus is not permitted. These lots are not attended, so cars should be locked and all valuables removed. MICA is not responsible for damage to vehicles kept on the lot or for the theft of valuables left in cars.
**Mount Royal Station Parking Lot**
Students who purchase “General” parking permits may park in the Mount Royal Station lot during the academic year. Students who purchase “Residence Hall” parking permits will NOT be permitted to park in this lot Monday through Friday 8 am to 3:30 pm.

**Founders Green Parking Lot**
Students living in College housing may purchase “Residence Hall” parking permits which will allow them to park in the Founders Green lot during the academic year. They may also park in the Mount Royal Station and Bunting Center lots after 3:30 pm Monday through Friday, all day Saturday, Sunday, holidays, and when classes are not in session. They will NOT be permitted to park in any other campus lot Monday through Friday from 8 am to 3:30 pm. Because parking at the Founders Green is limited, only students living in College housing may purchase a parking permit for the Founders Green lot. In the event parking spaces are not available at the Founders Green lot, it is the responsibility of the permit holder to obtain and display a valid temporary permit from Campus Safety (2355) or Transportation (2340).

**Bunting Center Lots**
Only staff and faculty who have purchased a permit may park in the Bunting Center lots from 8 am to 3:30 pm, Monday through Friday. Others will be ticketed and possibly towed. Students with “General” and “Residence Hall” permits may park in this lot only after 3:30 pm Monday through Friday, all day Saturday, Sunday, and holidays.
Parking in Bolton Hill
Parking on many streets in Bolton Hill is restricted to two-hour parking as posted. If you are a resident of Bolton Hill and are not residing in Founders Green or Meyerhoff House, you are eligible for a parking permit. You must have a valid student ID (no exceptions; they're strict). You will also need proof of residence (e.g., a lease, notarized letter from your landlord, or utility bill) and your driver’s license, car registration, and tag number. You do not need to have Maryland license tags to obtain a permit.

Parking regulations are strictly enforced in the area and violations carry initial fines from $12 to $60. For information about parking permits, contact Baltimore City’s Office of Parking Permits at 443.573.2800 or apply online at www.baltimoreprefparking.com.

POSTAL AND PRINT SERVICES
Postal & Print Services provides many services for students—including U.S. mail, UPS, Federal Express, DHL, black-and-white and color copying, and laminating services (up to 11” x 17”). Postal & Print sells stamps and shipping supplies and offers local, long-distance, and international faxing. Postal & Print accepts cash, VISA, MasterCard, Discover, and the MICARD. We also provide campus-wide mail delivery and can send messages on campus to faculty, staff, and all department offices free of charge. Postal & Print is a great place to request your work study assignment. Undergraduate students living off campus can receive packages at Postal & Print Services. Packages must be addressed to Student Name, c/o MICA Postal & Print, 1401 W. Mount Royal Ave., Baltimore, MD 21217. Packages will be held 10 days before being Returned to Sender.

Postal & Print Hours:
Monday–Friday 8:30 am–3:30 pm, year-round, except major holidays.
REGISTERING TO VOTE

MICA is prepared to assist you in obtaining voter registration materials so that you are eligible and able to vote in state and federal elections.

- Maryland residents can stop by the Office of Enrollment Services, located on the 2nd floor of the Bunting Center, for voter registration information and instructions for completing the registration process.

- Residents of any state can complete an online federal voter registration to register in their home states by visiting the Maryland State Board of Elections website at www.elections.state.md.us.

- You can request an absentee voter ballot from your home state by contacting your local county or state board of elections, or by visiting the Federal Elections Commission website at www.fec.gov for links to your state’s election website. Most states offer a downloadable version of the absentee ballot application. Plan ahead! Most state deadlines for completing voter registration forms or absentee ballot applications are four to six weeks prior to election. Don’t miss out on exercising your right to vote while you are a student.

TELEPHONES

Pay phones are located on the lower level of the Main Building, at the entrance to the Dolphin Building, in the corridor of the Mount Royal Station, and on the third floor of the Fox Building (for graduate students only).

Administrative staff cannot handle personal phone calls for students. Student phone numbers are not given out without the consent of the student, except in an emergency.
## Tuition and Fees

For degree programs, tuition and fees are due according to the below table. All charges assessed after the billing date are due within 7 days of the date of assessment.

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>TERM</th>
<th>BILLED</th>
<th>DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall/Spring Degree Programs</td>
<td>Fall</td>
<td>July 1</td>
<td>First business day in August</td>
</tr>
<tr>
<td>Fall/Spring Degree Programs</td>
<td>Spring</td>
<td>December 1</td>
<td>First business day in January</td>
</tr>
<tr>
<td>Summer Low-Residency Programs</td>
<td>Summer</td>
<td>May 1</td>
<td>First business day in June</td>
</tr>
<tr>
<td>Master of Professional Studies</td>
<td>Fall</td>
<td>July 1</td>
<td>First business day in August</td>
</tr>
<tr>
<td>Master of Professional Studies</td>
<td>Spring</td>
<td>December 1</td>
<td>First business day in January</td>
</tr>
<tr>
<td>Master of Professional Studies</td>
<td>Summer</td>
<td>April 1</td>
<td>First business day in May</td>
</tr>
</tbody>
</table>

Payment must be made in full by the payment due date to avoid a registration hold and late fee (2.5% of outstanding balance). Payments can be comprised of the following: accepted financial aid, one-time payments, active payment plan contract, or 3rd party statement of financial guarantee.
STUDENT BILLING

Enrolled students will be notified of billing on a monthly basis if they have a credit or debit balance via email to their MICA email address. Paper copies of billing statements can be mailed to a student’s permanent address on file by request to the Student Accounts office.

METHODS OF PAYMENT

MICA accepts the payment methods listed below:

- Financial Aid scholarships, grants, and loans
- Payment Plan through mica.afford.com (TMS)
- Electronic Check (online at MICA.edu)
- Credit/Debit Card (online at MICA.edu)
- 3rd Party Payment (529/College Savings/Prepaid Plan)*
- Wire Transfer
- peerTransfer (mica.peertransfer.com)
- ACH
- Check by Mail
- Cash, Check, Credit/Debit Card in Person

*To avoid penalties, students must notify Student Accounts by email (studentaccounts@mica.edu) of any expected 3rd Party Payments before the due date for the relevant term.

Additional information about payment methods and instructions can be found at www.mica.edu/studentaccounts

Penalties for non-payment include the following:

- Late fee of 2.5% of outstanding balance
- Registration hold preventing future registration
- Transcript hold preventing fulfillment of transcript requests
- Diploma hold preventing release of diploma for degree completion
Penalties for non-payment may include the following depending upon the number of days past due:

- No participation in the housing lottery
- Cancelation of existing registration for classes
- Cancelation of existing enrollment in program
- Flex Account hold

**COLLECTIONS POLICY**

Delinquent accounts with charges that are more than 30 days past due may be sent to a collections agency. Students with delinquent accounts may be assessed attorneys’ fees and other reasonable collections costs of up to 50 percent of the total indebtedness.

**REFUND POLICY**

Students with a credit on their account may be eligible for a refund. If eligible, students may:

- Request up to $1,000.00 be added to your Flex Account by sending an email to studentaccounts@mica.edu asking for a flex transfer and specifying the amount.
- Request any credit amount be sent back to the lender if the student has a loan. Please contact finaid@mica.edu with the student’s name, student ID, and the amount that you want sent back to your lender.
- Request a refund check by sending an email to studentaccounts@mica.edu asking for a refund check.

Refund requests will not be processed until all financial aid is disbursed, any recent check payments have cleared (30 days) and all tuition payment plans are completed.
Parent PLUS loan refunds are made payable to the borrower unless specified to student in the PLUS loan application.

Credits resulting from Title IV funds and other federal funds will be issued at the beginning of the semester, provided that the student is registered full time, has a credit balance, and is otherwise eligible to receive a refund.

Please allow 14 days after your request to receive your refund check. Students are required to show a photo ID when picking up a refund check. Checks that have not been picked up within four weeks will be mailed to the student’s permanent address provided by the Office of Student Records. If a check is not received, a replacement refund check can be requested, but if the check is not present a financial service fee will be assessed to cover the cost of a stop payment. Please allow three weeks after the original check was mailed to report it officially lost. At that time, a stop payment will be requested and a replacement check will be issued. Accounts with pending financial aid credit will be processed when funds have been dispersed.

All refunds, except for accounts with Parent PLUS loans, will be made payable to the student. The student may request in writing that the refund be sent to another party. Any outstanding debts to the College will be deducted from the credit balance prior to issuing a refund check.

For more information, including policies regarding leave of absence or withdrawal, visit www.mica.edu/studentaccounts
FLEX ACCOUNT

Students are issued MICARDs at orientation. These are ID cards that also provide building and parking lot access, meal plan usage (if purchased), and flex account usage (if deposit has been made).

Meal Plans can be selected at the beginning of each semester. Instructions can be found at www.mica.edu/studentaccounts. The deadline to reduce or cancel a meal plan is the Friday of the 1st week of classes.

Flex Accounts are associated with every student ID. Flex Account payments are accepted at the College Store, on-campus vending machines, on-campus dining locations, resident hall laundry machines, MICA Print Lab, Decker Library, and other on-campus locations. No cash refunds can be given for Flex Account purchases.

Flex Account deposits can be made by visiting mica.managemyid.com. The Guest Deposit feature on the site is useful for Parents/Guardians or students in a hurry. Students may also create an account with their MICA.edu email address to view their Flex Account or Meal Plan balances.

Lost MICARDs can have their Flex Accounts and Meal Plans remotely disabled at mica.managemyid.com with an account. If a MICARD is lost, contact Campus Safety to ensure that building access is also disabled.

EDUCATIONAL TAX BENEFIT INFORMATION (1098-T)

MICA generates 1098-Ts for eligible students by January 31st each year. They are made available on the MICA Portal for current students, and they are mailed to the permanent address of all students who are required to receive a 1098-T form.
1098-T eligibility depends on charges billed and scholarships/grants in a calendar year and enrollment status. Please see www.mica.edu/studentaccounts for details.

For more information about Educational Tax Benefits, please visit the IRS website www.irs.gov/uac/Tax-Benefits-for-Education:-Information-Center.

**STUDENT HEALTH INSURANCE**

All students attending MICA must provide proof of comparable health coverage or they will automatically be enrolled in and billed for the College’s accident and health plan. The plan provides coverage from August to August for students who have enrolled for the fall semester. Students with comparable private coverage may waive participation in the MICA-sponsored plan by providing proof of comparable coverage. For more information about this health coverage, contact Hulse/QM at 800.398.8441, ext. 2.

**Access to and Use of College Facilities**

**MICA Photo Identification Card (MICARD) and Access to Campus Buildings**

All students, faculty, and staff are required to have a MICARD photo identification card. To assist Campus Safety’s efforts in providing a safe and secure campus environment, all MICA community members must wear their MICARD on their outermost garment when on campus and display it to Campus Safety staff at all times when entering buildings. It will be checked by Campus Safety lobby staff when you enter buildings and once inside, by patrol officers when they’re making security inspection rounds. This allows Campus Safety Officers to quickly and efficiently determine whether a person entering a building is a current student or employee, trespasser, or visitor needing help.
The Department of Campus Safety issues MICARDs. Students, faculty, and staff must display them when entering Founders Green, Meyerhoff House, and Gateway residence halls. They are also needed to transact business with Student Accounts and to make purchases using the campus debit system (meal plan and flex dollars). They are also required for admission to College-sponsored events.

The security and safety of the College’s students and employees are a shared community responsibility.

- Granting or rescinding access to a building or area will require written authorization by the chair, director, or division VP that manages the space.
- Accountability will be maintained and both the individual granted access and the individual authorizing access will share in the responsibility of the access.
- Guests are the responsibility of their host and cannot use campus resources or material without the written permission of the department chair, director, or division VP. Permission must be on file in the Campus Safety office.
- Individuals who do not have legitimate reason for being on campus or in a College building and who refuse to comply with a request to leave may be subject to arrest for trespassing.
- Some campus buildings, rooms, and parking lots are controlled by an electronic access system and require a valid MICARD card reader swipe for entry.
- The MICA Comprehensive Calendar managed and published by the Office of Events is the official campus calendar for determining official open and closed dates. Additionally, the Office of Events will determine the semester and program start and end dates.
- Use of keys, access cards, and access systems in a manner contrary to the safety and security of the community or to the detriment of the College’s property and facilities will result in disciplinary action and/or criminal charges.
GUESTS AND VISITORS
Guests to the campus must show picture ID and be logged in at the Campus Safety desk in the building they wish to enter. They will receive a visitor badge that must be worn visibly at all times. This applies to areas including but not limited to the Admissions Office, Decker Library, cafés, and galleries. Guests attending events at MICA do not need visitor badges; however, they must stay within the area of the event or program. You or your guest may pre-register at www.reportexecdirect3.com/mica/cesireportexec/vt/.

STUDIO AND LIMITED ACCESS AREAS
All studio facilities are open only to authorized individuals, for example, students assigned to those spaces or in those programs. Additionally, access to some buildings, such as the Dolphin Building, is limited to those authorized to access those studios or work areas.

REGULAR SCHEDULE
Students must exit and leave buildings at the time the building is scheduled to close.

FOOD AND BEVERAGE IN MICA FACILITIES
Due to the length of many MICA classes, the College maintains a very liberal policy on food and drink in most studios and classrooms. Faculty whose classes meet in or utilize areas designated by “no food or beverages” signs should provide adequate breaks and are responsible for ensuring that no food or drink is brought into these areas—which include, but are not limited to, Falvey Hall, Brown 320, all galleries, all computer and print labs, photo labs and darkrooms, and recording/editing facilities for sound and video. No food is permitted in the Decker Library, but covered beverages are permitted. Please note that restrictions may be placed on eating and drinking in other MICA facilities at any time. Such changes
will be posted in the spaces affected by these restrictions.

**RESPECT FOR MICA FACILITIES**

MICA is a community of students, faculty, and staff who all must exercise good judgment and respect toward use of the whole campus—buildings, furniture, and equipment. The interiors of each building, including any architectural features, statues in the Main Building, permanently installed artwork, furniture, and equipment are not to be used for any purpose other than that for which they were intended or designed. Landscaping and exteriors of buildings including architectural features may not be used in any way that may negatively affect them. No people or pets are allowed in the Cohen Plaza fountain. Performance and installation art in public spaces are allowed on campus only with an approved proposal from the Office of Events. Absolutely no access is allowed to the roof of any MICA building, including stairway roofs, porches, Mount Royal Station portico, or train shed. No access is allowed to the Mount Royal Station clock tower.

**Student Activities**

MICA’s Student Activities Office (SAO) provides a co-curricular experience to complement your academic studies. We coordinate a wide array of activities, events, and opportunities to promote community-building, artistic development, community arts, professional development, cultural awareness, service, and health & wellness. For more information, please visit [www.mica.edu/sao](http://www.mica.edu/sao).

**STUDENT SPACE GALLERY PROGRAM**

The Student Space Gallery program provides students opportunities to exhibit their artwork on campus. The application process emulates professional gallery practices and prepares students for future gallery experiences. Slides are reviewed by a jury comprised of MICA undergraduates who have been selected...
for their ability to evaluate art objectively and to understand and appreciate talent and diversity. Exhibitions are held in the Meyerhoff Piano Gallery, the Pinkard Gallery in the Bunting Center, and in the two Gateway galleries throughout the academic year. For more information, visit www.mica.edu/ssg.

MICA FITNESS

MICA Fitness is dedicated to providing innovative, fun, and challenging programs to encourage an active, healthy lifestyle for artists. We offer a welcoming environment staffed by your fellow art students.

The new center hosts a variety of cardio and weight machines featuring treadmills, ellipticals, bikes, free-weights, and a strength circuit. We're also proud that MICA Fitness offers an array of group fitness classes including yoga, Zumba, aikido, and Abs/Buns/Thighs at convenient times around your courses and work schedule.

Additionally, several fitness-related organizations host events that can help you stay active such as MICA Fit, The Exercise Initiative, Hip Hop, Boxing Night, and Break Dancing.

We believe personal fitness is exactly that, personal. At MICA Fitness we strive to support you in reaching your goals, whether preventing injuries in the studio, dissipating stress, or building the stamina to throw (clay, paint, stylus, or otherwise) all day long. With that thought in mind, you are an essential piece of the picture; come on in and share a sweat with us.

fitness@mica.edu
410.225.4951
MICA Wellness Center
1501 W. Mount Royal Ave.
Shuttles and Trips

Weekend Trips
Student Activities offers selected weekend trips to New York City throughout the year. You can purchase tickets for $30 at the MICA Store and they are available 10 business days before each trip. Tickets are nonrefundable, but may be resold to members of the MICA community. Trips to Philadelphia and Washington, D.C., are also scheduled throughout the year.

MICA Evening Safety Shuttle
The MICA Evening Safety Shuttle offers an on-call transportation service for students to travel safely from campus to their homes near MICA. This service operates Sunday – Thursday from 5 pm until 3 am and Friday – Saturday from 5 pm until 4 am. The last call for shuttle services to be dispatched is 20 minutes prior to the end of service each night.
Shopping Shuttles
MICA provides weekly shopping shuttles for students each semester to purchase groceries and supplies. All shopping shuttles depart from Founders Green. The shopping shuttle schedule can be found at the front desk of Founders Green or www.mica.edu/transportation.

Wednesday
6 pm–9:30 pm Greenspring Tower Square (Giant Supermarket, Dunkin Donuts, Rite Aid, Dry Cleaners, T-Moble, Nail Salon, New China Chinese Carry Out, Mama Cucina Restaurant)

Sunday
Fall Semester
10 am–noon JFX Farmers’ Market (Fruits, vegetables, meat, baked goods, herbs, dairy products, crafts, and collectables)

Spring Semester
10 am–noon Greenspring Tower Square (Giant Supermarket, Dunkin Donuts, Rite Aid, Dry Cleaners, T-Moble, Nail Salon, New China Chinese Carry Out, Mama Cucina Restaurant)

Fall & Spring Semesters
12:30 pm–5 pm Perring Plaza/ Nottingham Square (Jo-Ann Fabrics, Home Depot, Ikea, Best Buy, Target, Lowes, Bed Bath & Beyond, Panera Bread, Chick-fil-A, Five Guys)
3
guide to baltimore

[59] Transportation resources
[63] MICA evening shuttle map
[64] Light Rail service line map
[65] Metro (subway) service line map
[66] Key to getting around town
[67] Places to go
How to Get There

Baltimore is a great college town! With more than 100,000 college students, the region is buzzing with the energy of its institutions, industries, culture, and a character all its own.

What to Do

We recommend the following websites as useful tools to find out about the wonderful opportunities Baltimore has to offer:

MICA | www.mica.edu
MICA’s Interactive City Guide and Map | www.mica.edu/cityguide
MICA Calendar of Events | fyi.mica.edu
Baltimore Collegetown Network | www.baltimorecollegetown.org
The Creative Alliance | www.creativealliance.org
The Baltimore Sun | www.baltimoresun.com
Baltimore City Paper | www.citypaper.com
Last.fm Concert Listings | www.last.fm
Transportation Resources

Shuttles

The MICA Evening Safety Shuttle

The MICA Evening Safety Shuttle system employs a fleet of shuttle buses that operates in two parameter routes (Bolton Hill & Mt. Vernon) to transport students to campus buildings and to their homes. The Bolton Hill parameter covers areas near campus in Bolton Hill and Reservoir Hill while the Mt. Vernon parameter covers areas near campus in Mt. Vernon and Charles Village.

Charm City Circulator

The Charm City Circulator is a free service for residents, students, and tourists. The shuttle is intended to reduce congestion and greenhouse gas pollution by offering a convenient, reliable, and eco-friendly form of public transportation.

The CCC consists of four separate routes—the Green Route which runs from City Hall to Fells Point to Johns Hopkins, the Purple Route which runs from Penn Station to Federal Hill, the Orange Route which runs from Hollins Market to Harbor East, and the Banner Route which runs from the Inner Harbor to Fort McHenry.

We encourage all of our residents and visitors to use this service. Not only is it free, it’s efficient; a shuttle arrives every 15 minutes at the designated stops on each route.
ZipCar

With Zipcar on campus, it just got easier to live without a car. Need a car? Borrow a Zipcar! MICA has partnered with Zipcar to bring self-service, on-demand car sharing to campus. To use Zipcars, simply register as a member, reserve a car online or by phone, use your Zipcard to enter the car, and drive away. Return the car to the same location where you picked it up.

MTA

The Maryland Transit Administration operates the **local bus, light rail, commuter rail, and subway system** throughout the Baltimore region. Schedules and fares can be found online at www.mtamaryland.com or by calling 410.539.5000 (TTY: 410.539.3497).

**Nearly 50 local bus routes** serve the Baltimore area—many of which connect to light rail, subway, and MARC commuter rail stations.

**The light rail** runs between Hunt Valley to the north and BWI Airport or Cromwell/Glen Burnie to the south. MICA is served by the University of Baltimore/Mount Royal stop, located at Mount Royal Avenue and Dolphin Street, one block from the Main Building. Hours of operation are 6 am to 11 pm Monday through Friday, 7 am to 11 pm on Saturday, and 11 am to 7 pm on Sunday.

**The Metro subway** runs between Owings Mills to the west and the Johns Hopkins medical campus to the east. The closest station to MICA is the State Center stop, located at Eutaw and West Preston streets, a half mile from the Main Building. Hours of operation are 5 am to midnight Monday through Friday and 6 am to midnight on weekends and holidays.
The MARC commuter rail system includes three lines, two of which serve Baltimore. The Camden Line runs between Camden Station in downtown Baltimore and Union Station in Washington, D.C. The Penn Line runs between Perryville and Union Station, with stops at Baltimore’s Penn Station—a half mile from the Main Building. Penn Line service to Washington begins shortly before 5 am and the last train back to Baltimore leaves Union Station at 10:45 pm. Please note that MARC trains operate on weekdays only. Full-time students with a current MICA ID and a Student Advantage Card can purchase MARC tickets for 15 percent less than the advertised fares. Further information on the Student Advantage program—which includes additional discounts at more than 20,000 locations across the U.S.—is available at www.studentadvantage.com.

AMTRAK
800.872.7245 / Pennsylvania Station, 1515 N. Charles Street

In addition to MARC commuter trains to Washington, Penn Station is also a stop for intercity AMTRAK trains, including express Metroliner and Acela service between New York and Washington. Route information and timetables are available at www.amtrak.com. Student Advantage discount card holders are eligible for a 15 percent discount on select rail fares.

Intercity Bus Service
877.BOLTBUS / Bolt Bus / www.boltbus.com
888.MVPBUS.1 / MVP Bus / www.gotobus.com/mvpbus/

Both the Bolt Bus and MVP Bus conveniently pick up at the Baltimore Penn Station, a short walk from MICA’s campus. In addition, both offer free wireless on the shuttle. They also are decently priced and offer bigger discounts if you purchase weeks in advance.
Airport

410.859.7111 / Baltimore-Washington International Thurgood Marshall Airport (BWI)

BWI is located south of Baltimore, approximately 12 miles from MICA’s campus. It is accessible via light rail, MARC, and Amtrak rail service. Airline routes and scheduling information are available at www.bwiairport.com.

Taxis

443.575.4111 / Arrow Cab
410.947.3333 / Diamond Cab
410.685.1212 / Yellow Cab
410.563.3901 / Ed Kane’s Water Taxi
(docks at 17 landings throughout the Inner Harbor area and Fort McHenry / www.thewatertaxi.com)

Uber: www.uber.com

Lyft: www.lyft.com
Bordered areas of Mount Vernon & Charles Village are drop-off only with the exception of the pick-up points shown on this map. Students may receive pick-up at any address within the shaded Bolton Hill & Reservoir Hill perimeters.

MICA Shuttle routes do not in any way indicate that a neighborhood, street, or apartment is safe or officially approved by the college. Students should be cautious when choosing a place to live & consider all safety factors before signing a lease. Please visit MICA.EDU/OffCampusHousing to find apartment search tips and FAQs about safety & apartment hunting.

Bolton Hill Shuttle (grey shaded area)
Mt. Vernon/Charles Village Shuttle

Both routes of the MICA Evening Shuttle operate on a continuous circuit and stop at the Founders Green, Meyerhoff House, Fox Building, Bunting Center, Brown Center, Main Building, Dolphin Building, Mt. Royal Station, 24-hour Rite Aid, and Studio Center. Passengers may be picked up at all campus buildings and dropped off at residences within either shaded area. Bolton Hill Shuttle passengers may also be picked up at residences within the solid shaded areas.
Metro Subway Service Line

- Owings Mills (Owings Mills Mall)
- Old Court
- Milford Mill
- Reisterstown (Home Depot)
- Rogers Avenue
- West Cold Spring
- Mondawmin (MVA)
- Penn-North
- Upton/Avenue Market
- State Center/Cultural Center (closest stop to MICA)
- Lexington Market
- Charles Center (Inner Harbor)
- Shot Tower/Market Place (City Hall; Main Post Office)
- Johns Hopkins Hospital
KEY to getting around town:

**Within walking distance of MICA.** Remember, only walk if you’re familiar with the neighborhood and always walk with a group of people.

**Places the MICA Shopping Shuttle will take you.** Look for the schedules posted at the Latrobe House (Founders Green) and in the Student Activities office.

If you see this symbol, you can more than likely reach your destination by **light rail**.

Use **Maryland Transit Administration buses** to get you there. MTA maps are available at www.mtamaryland.com.

Use the **Metro subway** to get you there. Go to www.mtamaryland.com/services/subway/ for schedules, fares, and general information.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
places to go

[ 73 ] Books  [ 88 ] Pharmacies
[ 75 ] Cycling  [ 88 ] Restaurants
[ 75 ] Films  [ 101 ] Shopping
[ 76 ] Food shopping  [103 ] Recreation & sporting goods
[ 80 ] Galleries & museums  [103 ] Video rental
[ 84 ] Libraries

This guide was written based on MICA student recommendations and does not necessarily reflect the opinions of the College’s administration. While information was current as of summer 2015, it is always best to call ahead to verify address, hours of operation, etc.
Art Supplies

**CERAMICS**

mt. washington  
Clayworks Supplies, Inc. / 410.235.5998  
www.clayworkssupplies.com  
4625 Falls Road  
Exhibitions, workshops, community projects, studio space for rent, clay, glazes, books, and tools.

**CRAFTS**

mt. vernon  
Beadazzled / 410.837.2323  
www.beadazzled.net  
501 N. Charles Street  
Beads, jewelry-making supplies, jewelry, and art from around the world. Beginner and experienced classes.

towson  
Michael's Arts & Crafts / 410.823.6400  
www.michaels.com  
1238 Putty Hill Avenue  
Custom framing and an array of art supplies and craft materials.

**DRAWING / PAINTING / DESIGN**

station north  
Artist & Craftsman / 410.528.0003  
137 W. North Avenue  
Variety of selection and mediums for every artist.

downtown  
Baltimore Canvas Products / 410.947.7890  
2861 W. Franklin Street  
Discounts on large orders of canvas.

mt. vernon  
Blick Art Materials / 410.727.7004  
www. utrechtart.com  
229 W. Chase Street  
Fine art materials below list price.

on campus  
MICA Store / 410.225.2276  
www.store@mica.edu  
1200 Mt. Royal Ave.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
mt. vernon  Plaza Artists Materials  
www.plazaart.com  
1009 Cathedral Street / 410.625.9000  
Commercial art supplies. 20% discount (off list price) with student ID card.

towson  
519 York Road / 410.823.6406  
FABRICS & FIBERS

fells point  A Good Yarn / 410.327.3884  
www.agoodyarn.com  
1738 Aliceanna Street  
All kinds of yarn and knitting supplies. Lessons available.

catonsville  Cloverhill Yarn Shop / 410.788.7262  
www.cloverhillyarn.com  
77 Mellor Avenue  
Extensive fine weaving supplies and looms. 10% student discount on yarns with student ID.

parkville  Jo-Ann Fabrics  
www.joann.com  
1951 E. Joppa Road, Parkville / 410.661.8455  
Good selection of patterns, notions, fabrics, and craft supplies.

hampden  Lovely Yarns / 410.662.9276  
www.lovelyyarns.com  
3610 Falls Road  
Hand-dyed/spun yarn and regular yarn. Offers classes.

GRAPHICS

hampden  Alpha Graphics / 410.727.1400  
www.alpha-graphics.net  
1750 Union Ave., Unit B  
Good slide dupes. Large color output and custom rub-down lettering. Short-run printing, laminating, mounting, binding, heat transfers. Offers 15% student discount* for cash purchases—10% for checks (*discount on everything but Alpha Colors).
downtown  ARC Document Solutions / 410.685.2881
www.e-arc.com
100 S. Charles Street
Supplies, cheap color copies, and heat transfers.

charles village  FedEx Office Print & Ship Center / 410.467.2454
www.fedex.com
3003 N. Charles Street

on campus  MICA Digital Printing Lab / 410.462.7597
Art Tech Center
Fabrication Lab: Mount Royal Station 104
High-resolution printing at reasonable prices. Archie-quality prints up to 44” wide. 3D printing available.

Staples
www.staples.com
downtown
5835 York Road / 410.323.6235
govans
Large office supply store.

HARDWARE/ HOME REPAIR

Ace Hardware
www.acehardware.com
federal hill  1214 Light St. / 410.244.5910
waverly  601 Homestead St. / 443.627.8893

Belle Paint & Hardware / 410.728.4844
www.belle.doitbest.com
bolton hill  240 McMechen Street
Great neighborhood hardware store and handy for those without cars.

Duron Paints and Wall Coverings / 410.732.4887
www.duron.com
downtown
11 S. Central Avenue
govans
5833 York Road / 410.433.4577
The Central Avenue branch offers contractors’ discounts to students.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
Falkenhan’s Hardware / 410.235.7771
www.falkenhanshardware.com
3401 Chestnut Avenue
A little treasure chest of hardware supplies.

Home Depot
www.homedepot.com
1971 E. Joppa Road / 410.882.1900
1620 Reisterstown Road / 410.358.4046
6000 Baltimore National Pike / 410.719.9200
125 Industry Lane / 410.667.8200
9955 Pulaski Highway / 410.780.9200
Lumber, tools, plants, lighting, etc.

Lowe’s Home Improvement Warehouse
www.lowes.com
5900 Baltimore National Pike / 410.869.3140
121 Texas Station Court / 410.683.8500
6650 Ritchie Highway / 410.863.4535
1400 Taylor Avenue / 410.372.5274
Lumber, tools, appliances, extensive special ordering program.

Second Chance, Inc. / 410.385.1700
www.secondchanceinc.org
1700 Ridgely Street
Architectural antiques and salvage.

Station North Tool Library / 410.347.0850
417 E. Oliver Street
Affordable access to tools, skills, and work space.

METALS/SCULPTURE

Durrett Sheppard Steel Corp. / 410.633.6800
www.rsac.com/index.php/page/view/MSDurrett_Baltimore
6800 E. Baltimore Street
Sells all shapes and sizes of steel products. $75 minimum order includes free delivery.
federal hill  
**House of Foam & Poptronics / 410.727.0982**  
www.house_of_foam.com  
1004 Russell Street  
All kinds of foam, custom cut while you wait. Electronics also sold in store.

west baltimore  
**Modern Junk & Salvage Co. / 410.669.8290**  
1423 N. Fremont Avenue  
Cast iron, copper, brass, glass, plastic, X-ray film, etc.

**PHOTOGRAPHY**

mt. vernon  
**Blakeslee Group / 410.727.8800**  
www.blakesleeadv.com  
916 N. Charles Street  
Great, fast, cheap place to get photos and slides developed.

hampden  
**Service Photo / 410.235.6200**  
www.servicephoto.com  
3838 Falls Road  
Dark room equipment, new and used cameras, digital equipment, film, books, magazines. Outsourced processing. Student discount available.

glen burnie  
**Severn Graphics Photo / 410.768.6118 / 800.825.9134**  
www.severngraphics.com  
7590 Richie Highway  
Full service photo lab offering both traditional and digital photo finishing. In-house portrait studio, digital printing, custom darkroom, and prints on canvas or watercolor media.
Books

**USED BOOKS**

**waverly**

The Book Thing of Baltimore / 410.662.5631
www.bookthing.org
3001 Vineyard Lane
Open Saturdays and Sundays, 9am to 6pm, the Book Thing offers a huge selection of used books, for FREE.

**mt. vernon**

Drusilla’s Books / 410.728.6363
www.drusillasbooks.com
809 N. Howard Street (in Antique Row Stalls)
Specializes in antiquarian, rare, and out-of-print books.
Specializes in children’s and illustrated books, folklore, fairy tale, and fables.

**waverly**

Normal’s Books & Records / 410.243.6888
www.normals.com
425 E. 31st Street
Buy, sell, trade. Used books, records, and CDs. Funky atmosphere, outlandish selections, and a nice little black cat. (Take the #3 or #11 bus. The bus will drop you at 33rd Street; walk down to 31st.)

**station north**

Red Emma’s Bookstore Coffeehouse / 443.602.7611
www.redemmas.org
30 W. North Ave.
Anarchist bookstore and café serving organic and vegan fare.

**NEW BOOKS**

**mt. vernon**

AIA Baltimore Bookstore & Gallery / 410.625.2585
www.aiabalt.com
11 1/2 W. Chase Street
Architecture, Baltimore history, interior design, graphic design, urban planning, AIA contract documents, fine art, gift books, cards. Also gallery space available to students; call to inquire.
govans  **Amazing Spiral** / 410.889.6005
www.amazingspiral.com
5851 York Rd.
Comic books, graphic novels, used books. Also weekly Magic The Gathering games.

hampden  **Atomic Books** / 410.662.4444
www.atomicbooks.com
3620 Falls Road
“Literary Finds for Mutated Minds.” Very alternative books, comics, and ‘zines.

**Barnes & Noble**
www.barnesandnoble.com
bolton hill  B&N at UB, 62 W. Oliver Street / 410.528.8650
charles village  B&N at Johns Hopkins, 3330 Saint Paul Street
                   410.662.5850
inner harbor  601 E. Pratt Street, at the Power Plant / 410.385.1709
towson  1 E. Joppa Road, Towson Circle / 410.296.7021
Large bookstores with comfy chairs.

north ave  **Everyone's Place Bookstore and African Cultural Center** / 410.728.0877
1356 W. North Avenue
Books of African-American interest, African clothing, greeting cards.

hunt valley  **Greetings & Readings** / 410.771.3022
www.greetingsandreadings.com
118 Shawan Road, Hunt Valley Towne Centre
Books, gifts, party supplies, and cards retailer.

mt. washington  **The Ivy Bookshop** / 410.377.2966
www.theivybookshop.com
6080 Falls Road
A nice, small, independent bookshop.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
Cycling

Bike Baltimore
nate.evans@baltimorecity.gov
www.baltimorecity.gov/bike
City cycling maps and other resources

Films

middle river  Bengie’s Drive-In /
410.391.1956 or 410.687.5627
www.bengies.com
3417 Eastern Boulevard
Featuring the biggest movie screen in the USA.
Your car must have a radio to hear the movie.

on campus  Brown Center
Film series at MICA. Check out fyi.mica.edu for
information on Brown Center events.

patterson park  Creative Alliance at the Patterson / 410.276.1651
www.creativealliance.org
3134 Eastern Avenue
Creative Alliance MovieMakers (CAmm) screens the
best in regional film and video talent—from narrative
to documentary, avant-garde to animation.

station north  The Charles Theatre / 410.727.3456
www.thecharles.com
1711 N. Charles Street
Student discounts Monday through Thursday, plus
$7.50 matinees every day. Offers first-run specialty
films, Hollywood movies, foreign films, and cinema
classics. Plus they put real butter on their popcorn!

inner harbor  IMAX Theatre / 410.685.2370
www.mdsci.org
601 Light Street (at the MD Science Center)
The IMAX shows short (30–60 minute) films about
nature, culture, and science on a five-story, 70-foot-
wide screen that puts you right in the middle of the
action. Admission ranges from $15.95–$18.95.
An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.

**harbor east**

**Landmark Theater / 410.244.6636**
www.landmarktheatres.com
645 S. President Street
A mix of wide-release and independent films with special features like Oscar-nominated short films. There’s also a bar and a high-class snack bar. Open from 10 am–11 pm.

**on campus**

**Maryland Film Festival / 410.752.8083**
www.md-filmfest.com
107 E. Read Street
Frequent on-campus screenings—free to MICA students, faculty, and staff. Check the online calendar for offerings and join their email list for the latest.

**hampden**

**Rotunda Cinematheque / 410.235.5554**
www.horizoncinemas.com/rotunda.asp
711 W. 40th Street
Features independent films as well as artsier mainstream movies.

**govans**

**The Senator Theatre / 410.323.4424**
www.thesenatortheatre.com
5904 York Road
Open from 1 pm–11 pm.

**Food Shopping**

**SUPERMARKETS**

**east baltimore**

**ALDI**
www.aldi.us
3250 E. Fayette Street

**bolton hill**

**Bolton Hill Food Center / 410.728.2000**
1111 Park Avenue
Downstairs at Sutton Place Apartments, a true convenience store for a magazine, a bottle of wine, or the tomato sauce you need at the last minute. Good deli sandwiches as well.
Eddie's Market
mt. vernon  7 W. Eager Street / 410.727.0154
www.eddiesofmtvernon.com
charles village  3117 St. Paul Street / 410.889.1558
www.eddiesmarket.com
Friendly atmosphere, over-stuffed deli sandwiches, and hot foods for lunch and dinner. Large selection of cheeses and fresh breads baked on site. Salad/soup bar and coffee/tea station.

Eddie's of Roland Park  / 410.323.3656
www.eddiesofrolandpark.com
5113 Roland Avenue
Exceptional service and gourmet foods, but expensive.

Giant
hampden  www.giantfood.com
waverly  1020 W. 41st Street / 410.554.3730
601 E. 33rd Street / 410.649.4180
Offers a large selection of groceries, baked goods, and deli. The W. 41st location is open 24 hours daily and offers organic produce, an ethnic aisle, pharmacy, and seafood department.

Safeway
charles village  shop.safeway.com
2401 N. Charles Street / 410.261.6110
Groceries and prepared foods. Open 6 am–11 pm.

Save-A-Lot  / 410.462.4052
www.save-a-lot.com
250 McMechen Street
An urban food store offering savings up to 40%.

Trader Joe's  / 410.296.9851
www.traderjoes.com
1 E. Joppa Road (beneath Joppa Road; access through Towson Town Center parking lot)
Affordable natural and organic groceries offering a good selection of prepared, frozen, and bulk items.
Whole Foods Market
1330 Smith Avenue / 410.532.6700
1001 Fleet Street / 410.528.1640
This high-end supermarket sells organic food, produce,
baked goods, and prepared foods—including sushi.
(Mount Washington stop on the Light Rail—there's a
path across from the stop to the market.)

ETHNIC & SPECIALTY FOODS

govans
Asia Food / 410.323.8738
5224 York Road
Chinese, Philippine, Thai, and Japanese.
downtown
Big Boy World-Wide Food Market / 410.685.4080
218 N. Paca Street (across from Lexington Market)
Specializes in Asian, Spanish, and Jamaican foods.
catonsville
H Mart / 443.612.9020
www hmart com
800 N. Rolling Road
Asian supermarket with an outrageous selection of
cheap fruit, vegetables, and much more.
downtown
Trinacria Macaroni Works / 410.685.7285
www.trinacriabaltimore.com
406 N. Paca Street
An Italian food store that has a great selection
of pasta, olives, bread, cheese, cookies, etc. at
unbelievably low prices. Remember to grab a number
as soon as you walk through the door.

HEALTH FOODS

mt. vernon
Green Earth Natural Food Market / 410.752.1422
www.genfm.com
823 N. Charles Street
A large selection of organically grown produce. You
can also buy take out soups, sandwiches, and snacks
from the store.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
OK Natural Foods / 410.837.3911
www.oknaturalfoods.com
11 W. Preston Street
They will special order items for you in under a week and sometimes will get you great deals.

FARMERS’ MARKETS

Baltimore’s farmers’ markets are open almost year-round, seasonally available produce that’s cheaper and fresher than the grocery stores. You can also buy plants, cut flowers, jam, fresh herbs, eggs, bread, and pastries.

Saturdays year-round in Waverly at 32nd St. and Barclay, 7 am–12 noon.
Sundays under the JFX at Holliday and Saratoga Streets from April–December.

MARKETS

The best vegetables, fruits, fish, meat, and cheese in town can be found in Baltimore’s city markets. You can also stop at the city markets to pick up a quick meal of oysters, clams, etc. at the raw bars, get crab cakes or other snacks.

Govans
Belvedere Square
Belvedere Avenue & York Road

Fells Point*
Broadway Market
Broadway & Fleet Street

Federal Hill
Cross Street Market
Light & Cross Streets

SW Baltimore
Hollins Market
Hollins & Carrollton Streets

Downtown
Lexington Market
Lexington & Eutaw Streets

Downtown
Northeast Market
Monument & Chester Streets
Galleries & Museums

Baltimore is full of galleries and museums. Rather than list them all here, we've selected a few and recommend that you check in the City Paper or the Baltimore Sun for a more complete list. Also go to the Baltimore Collegetown website at www.baltimorecollegetown.org.

Both The Walters Art Museum and The Baltimore Museum of Art are free to the public.

GALLERIES

station north

Area 405 / 410.528.1968
www.area405.com
405 E. Oliver Street
Alternative exhibition space that produces, presents, and promotes arts and cultural programming.

mt. washington

Baltimore Clayworks / 410.578.1919
www.baltimoreclayworks.org
5707 Smith Avenue
Features functional and sculptural ceramics, traveling exhibitions by national and international artists, and work by Clayworks’ resident artists and students.

mt. vernon

C. Grimaldis Gallery / 410.539.1080
www.cgrimaldisgallery.com
523 N. Charles Street
One of the city’s more distinguished galleries.

hampden

www.goyacontemporary.com
3000 Chestnut Avenue in the Mill Center, Studio 214
A full-service printmaking atelier and contemporary art gallery. Printers collaborate with artists to create intaglio and lithographs.

hampden

Mud and Metal / 410.4678698
www.mudandmetal.com
1121 W. 36th Street
A Hampden gallery featuring crafts—including jewelry, housewares, ceramics, and more. Great place for unique gifts.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
**Spur Propaganda Gallery** / 410.235.7803  
[www.spurdesign.com/gallery](http://www.spurdesign.com/gallery)  
3504 Ash Street  
Baltimore's only public space solely devoted to showing the work of illustrators, graphic designers, cartoonists, and commercial photographers.

**Westnorth Studio** / 443.759.7691  
[www.westnorthstudio.com](http://www.westnorthstudio.com)  
106 W. North Avenue  
Exhibits emerging and established visual and performing national and international artists. All exhibitions are free and open to the public.

**MUSEUMS**

**American Visionary Art Museum** / 410.244.1900  
[www.avam.org](http://www.avam.org)  
800 Key Highway  
Nation's only museum devoted to the work of untrained "outsider" artists. Definitely worth a visit. $9.95 with student ID.

**Baltimore Maritime Museum** / 410.539.1797  
[www.historicships.org](http://www.historicships.org)  
Pier 1, 301 E. Pratt Street  
Embrace your inner salty dog and check out the array of historic battleships maintained in the Inner Harbor.

**Baltimore Museum of Art** / 443.573.1700  
[www.artbma.org](http://www.artbma.org)  
10 Art Museum Drive  
Maryland's largest museum, noted for its modern collection, American wing, and sculpture garden. Open Wednesday–Sunday, free.

**Baltimore Museum of Industry** / 410.727.4808  
[www.thebmi.org](http://www.thebmi.org)  
1415 Key Highway  
Lots of hands-on exhibitions about Baltimore's industrial history. $6 with student ID. (*Take Light Rail to the harbor, then catch the water taxi.*)
Baltimore’s Black American Museum / 410.243.9600
1767 Carswell Street
Contemporary and third-world artists, artifacts, and memorabilia.

Evergreen Museum / 410.516.0341
museums.jhu.edu/evergreen.php
4545 N. Charles Street
1850s Italianate mansion with post-Impressionist paintings, rare books, Tiffany glass, Japanese netsuke, and Baltimore’s only private theater.

Geppi’s / 410.625.7060
www.geppismuseum.com
301 W Camden Street
Dedicated to presenting the story of popular culture since the nation’s earliest days in an entertaining and educational fashion.

Maryland Historical Society / 410.685.3750
www.mdhs.org
201 W. Monument Street
The original manuscript of the “Star Spangled Banner” is housed here, along with decorative arts and a large 19th-century American silver collection. Admission is $4 with student ID.

Maryland Science Center / 410.685.2370
www.mdsci.org
601 Light Street

National Aquarium / 410.576.3800
www.aqua.org
501 E. Pratt Street
The National Aquarium, Baltimore, features three pavilions of exciting attractions and a living collection that includes more than 16,000 animals from more than 660 species of fish, birds, amphibians, reptiles, and mammals living in award-winning habitats.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
downtown  **National Museum of Dentistry** / 410.706.0600  
(must request tour)
www.dentalmuseum.org
31 S. Greene Street
Collections of artifacts and entertaining, educational exhibitions representing a riveting historical mix of gear, gadgets, and lore associated with dentistry and teeth.

downtown  **USS Constellation Museum** / 410.539.1797
www.historichships.org
Pier 1, Inner Harbor 301 E. Pratt Street
Dating from 1853, Constellation was the last all-sail warship designed by the U.S. Navy.

inner harbor  **Port Discovery** / 410.727.8120
www.portdiscovery.org
35 Market Place
Voted one of the “Top 5 Children’s Museums in the U.S.”

downtown  **Reginald F. Lewis Museum of Maryland African American History & Culture** / 443.263.1800
www.rflewismuseum.org
830 E. Pratt Street
The largest African-American museum on the East Coast with a mission to be the premier resource of information and inspiration about the lives of African-American Marylanders. $8 general admission.

downtown  **Shot Tower** / 410.837.5424
www.carrollmuseums.org
801 E. Fayette Street
A 234-foot brick tower built with one million wood-fired bricks in 1828 for the production of lead shot.

station north  **Streetcar Museum** / 410.547.0264
www.baltimorestreetcar.org
1901 Falls Road
Ride the rails along the Jones Falls in antique Baltimore streetcars; open Saturdays (June-Oct.) and Sundays year-round.
charles village  US Lacrosse Museum / 410.235.6882
www.uslacrosse.org
113 W. University Parkway
(Johns Hopkins University campus)
Memorabilia, artifacts, equipment, uniforms, written
material, and documents relating to the sport of
lacrosse.

mt. vernon  Walters Art Museum / 410.5479000
www.thewalters.org
600 N. Charles Street
Ancient, medieval, and 19th-century
painting collections. Hackerman House, in a
beautifully restored home adjacent to the museum,
houses the Walters’ Asian art collection. Free.

Libraries

charles village  Baltimore Museum of Art Library / 443.573.1700
www.artbma.org/about/library.html
10 Art Museum Drive
Good print collection and art reference. Open to the
public Monday–Friday by appointment only.

mt. vernon  Enoch Pratt Free Library / 410.396.5430
www.prattlibrary.org
400 Cathedral Street
The main branch of the city’s library system. They
have a telephone information service and will answer
almost any reference question over the phone.

mt. vernon  The Peabody Library / 410.234.4943
www.peabodyevents.library.jhu.edu
17 E. Mount Vernon Place
The Arthur Friedheim Library is the music library of
the Peabody Institute of the Johns Hopkins University.
It is very beautiful and worth a visit.

mt. vernon  Towson Library / 410.887.6166
www.bcpl.info
320 York Road

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
mt. vernon  Walters Art Museum Library / 410.547.9000 x297
thewalters.org/research/library.aspx
Charles and Centre Streets
Good art reference collections, searchable online
database; call for appointment.

Music

TO BUY

mount vernon  An Die Musik / 410.385.2638
www.andiemusiklive.com
409 N. Charles Street
Specializes in jazz and classical genres.
Student discounts for concerts.

hampden  Celebrated Summer Records / 443.866.9988
celebratedsummerecords.blogspot.com/
3616 Falls Road
Specializes in punk, hardcore, and indie-rock vinyl.
They buy, sell, and trade CDs as well and other genres
such as soul, reggae, and rock. No snobby attitudes.

mt. vernon  Dimensions in Music / 410.752.7121
www.dimensionsinmusic.com
233 Park Avenue
Heaps of hip-hop, dance, reggae, R&B, and rock CDs,
viny, and cassettes. Lots of T-shirts.

waverly  Normal’s Books and Records / 410.243.6888
www.normals.com
425 E. 31st Street
New and used records and CDs bought and sold; also a
small press. Funky to say the least.

fells point  Sound Garden / 410.563.9011
www.cdjoint.com
1616 Thames Street
City Paper calls it the best alternative/indie-rock
CD selection in town.
hampden  The True Vine / 410.235.4500  
www.thetruevinerecordshop.com  
3544 Hickory Avenue  
Experimental and obscure music, plus live shows!

VENUES

station north  Charm City Art Space  
www.ccspace.org  
1731 Maryland Avenue  
Punk, hardcore, and rock shows in house-style setting 
for cheap. An art gallery, too. Easy to book a show for 
local acts.

fells point  Latin Palace / 410.522.6700  
www.latinpalace.com  
509 S. Broadway  
Hang out, eat to contentment, learn to dance and test 
your moves all at this Fells Point Latin hotspot!

remington  Open Space  
www.openspacebaltimore.com  
512 W. Franklin St.  
Open Space aims to provide an outlet for local and 
international artists and to provide a space where the 
Baltimore community can behold these artists’ work.

remington  Ottobar / 410.662.0069  
www.theottobar.com  
2549 N. Howard St.  
The Ottobar rocks nightly with local and national 
bands ranging from hard-core, punk, and art rock to 
rockabilly, and acoustic. They also host special events, 
DJ dance parties, performance art, and karaoke. Some 
shows 21+, check first.

downtown  Pier Six Concert Pavilion / 410.783.4189  
www.piersixpavilion.com  
731 Eastern Avenue  
Outdoor, live entertainment venue with a view of the 
Inner Harbor.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
Windup Space / 410.244.8855
www.thewindupspace.com
12 W. North Avenue
A multi-art space located in the heart of Station North with a focus on live music, independent film, and gallery exhibitions; Windup reflects the creative eclecticism of the arts district. Some events are 21+, check first.

CLASSICAL

Baltimore Symphony Orchestra / 410.783.8100
www.bsomusic.org
Meyerhoff Symphony Hall, 1212 Cathedral Street (across from the Mount Royal Station)
Offers classical and new composers year-round. Limited number of $10 student tickets available with ID at beginning of select performances. Hopkins, Goucher, and the Peabody Conservatory offer classical music series as well.

The Patricia and Arthur Model Performing Arts Center at The Lyric / 410.685.5086
www.lyricoperahouse.com
140 W. Mount Royal Avenue

EQUIPMENT

Ted’s Musicians Shop / 410.685.4198
tedsmusiciansshop.wix.com
11 E. Centre Street
Accessories, new and used equipment since 1931.
Pharmacies

bolton hill  Park Avenue Pharmacy / 410.225.0800
www.parkavenuepharmacy.net
1535 Park Avenue
A bona fide neighborhood pharmacy owned for more than 20 years by knowledgeable pharmacist and Bolton Hill resident, Joe Libercci. Western Union wire transfer, fax, notary public, and money order services. Open daily 9 am–6 pm; closed Sunday.

Rite Aid
www.riteaid.com

bolton hill  238 McMechen Street / 410.523.4704
mt. vernon  250 W. Chase Street / 410.752.4473
National drugstore chain with all the usual stuff plus convenience foods, greeting cards, and 1-hour photo facilities. The Chase Street branch is open 24 hours.

Restaurants

IN THE NEIGHBORHOOD (WITHIN WALKING DISTANCE OF MICA)

mt. vernon  Akbar / 410.539.0944
www.akbar-restaurant.com
823 N. Charles Street
Features a serene waitstaff, not-too-spicy Indian food, a large selection of vegetarian entrées and a daily lunch buffet. Their website gives you their menu and special offers. $

bolton hill  b. / 410.383.8600
http://www.b-bistro.com
1501 Bolton Street
Neighborhood bistro with a Mediterranean influence. Nice outside tables. Weekdays 5–10 pm; and Sunday Brunch 10 am–7 pm. $$
mt. vernon  Chipotle Mexican Grill / 443.681.1204
  www.chipotle.com
  1209 N. Charles Street
  Open daily 11am-9pm. $

mt. vernon  City Café / 410.539.4252
  www.citycafebaltimore.com
  1001 Cathedral Street
  Features good coffee, munchies, and a menu ranging from sandwiches and salads to surf and turf. Long hours and sidewalk service available. $$

mt. vernon  Dougherty’s Irish Pub / 410.752.4059
  www.doughertyspub.com
  223 W. Chase Street
  Salad, burgers, sandwiches, platters—basic bar food at basic prices. Great fries. $

mt. vernon  Dukem Restaurant / 410.385.0318
  www.dukemrestaurant.com
  1100 Maryland Avenue
  Excellent Ethiopian within easy walking distance. $$

mt. vernon  The Helmand / 410.752.0311
  www.helmand.com
  806 N. Charles Street
  Delicious food from Afghanistan. Try the pumpkin and yogurt sauce appetizer. Good vegetarian entrees. $$

mt. vernon  Jay’s Deli, Café, and Viccino’s / 410.685.3861
  www.jaysdeli.com
  1309-1317 N. Charles Street
  One block south of Penn Station between Preston and Mount Royal, Jay’s Deli offers good, inexpensive sandwiches for carry-out. Go to Viccino’s Carry Out for pizza, subs, and pasta. Allow an hour for delivery. $

mt. vernon  Joe Squared / 410.545.0444
  www.joesquared.com
  133 W. North Avenue
  Excellent pizza, sandwiches, and salads right next door to Studio Center. Open daily, 4 pm–2 am; delivery 5–10 pm. $

$ = under 15 • $$ = 15–30 • $$$ = over 30
mt. vernon  **Marie Louise Bistro** / 410.385.9946  
www.marielouisebistrocatering.com  
904 N. Charles Street  
Specializing in a blend of French, Italian, and Mediterranean Cuisine. $$

bolton hill  **On the Hill Café** / 410.225.9667  
www.onthehill.com  
1431 John Street  
A variety of sandwiches, desserts, coffees, and baked goods. Now offers a dinner menu. $

bolton hill  **Park Café & Coffee Bar** / 410.225.9282  
www.parkcafecoffeebar.com  
132 McMechen Street  

station north  **Penn Station**  
1500 N. Charles Street  
Grab a latte, sandwich, or killer cookies. $

mt. vernon  **Piezon's Pizza** / 410.962.8859  
www.kyropizzeria.com  
900 Cathedral Street  
Your neighborhood pizza place. Pizza, subs, burgers, calzones, wings, and pasta dishes. $

station north  **Sofi's Crepes** /  
www.sofiscrepes.com  
1723 N. Charles Street / 410.727.7732  
5911 York Road / 410.727.5737  
Crepes next door to the Charles Theater. $

mt. vernon  **Soups On** / 410.528.1003  
www.soupsonbalto.com  
11 W. Preston Street  
Great vegan and vegetarian options; menu changes daily, so check the website. Includes dessert soups and interesting flavors. Also has sandwiches, frittatas, and salad. Great prices. $

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
bolton hill  Sutton Place Sandwich Shop / 410.523.6200
1111 Park Avenue
Cheap and tasty sandwiches, burgers, and
Philly cheese steaks downstairs at Sutton Place
Apartments. $

station north  Tapas Teatro / 410.332.0110
www.tapasteatro.com
1711 N. Charles Street
Directly next to the Charles Theater. Grab some
delicious tapas before or after a film. $$

bolton hill  Two Boots / 410.625.2668
www.baltimore.twoboots.com
1203 W. Mount Royal Ave.
Weird, delicious pizza. $

CAFÉS

fells point  Blue Moon Café / 410.522.3940
www.bluemoonbaltimore.com
1621 Aliceanna Street
Excellent Mexican breakfast and lunch food available
during their eccentric hours. Open 7 am–3 pm daily;
Friday/Saturday nights, 11 pm–3 am. $

mt. vernon  The Bun Shop / 410.989.2033
www.facebook.com/TheBunShop
239 W Read Street
Open daily, 7am-3pm. $

hampden  Café Hon / 410.243.1230
www.cafehon.com
1002 W. 36th Street
Diner food with a flair: burgers, sandwiches, desserts,
and a good selection of vegetarian meals. $

fells point  Café Latte’da / 410.342.7474
www.cafelatteda.net
1704 Aliceanna Street
Homemade pastries, unique sandwiches, free Wi-Fi. $

$ = under 15  •  $$ = 15–30  •  $$$ = over 30
remington  **Charmington’s** / 410.235.5004
www.charmingtons.com
2601 N. Howard St.
A great neighborhood café, serving Counter Culture coffee and espresso, fresh baked muffins and pastries, sandwiches, salads, and other light fare. $

hampden  **Common Ground** / 410.235.5533
www.commongroundhampden.com
819 W. 36th Street
Fine coffee and eats on the Avenue. $

fells point  **The Daily Grind Coffee House** / 410.558.0399
www.fellsgrind.com
1720 Thames Street
Delicious coffee, espresso, cappuccino, bagels, muffins, cookies, and pastries. $

mt. washington  **The Desert Café** / 410.367.5808
www.desertcafe.com
1605-07 Sulgrave Avenue
Inexpensive Middle Eastern fare and great desserts. Eat on the porch or in the eclectic dining room. Closed Sundays and Mondays. $

charles village  **Donna’s Café Coffee Bar** / 410.889.3410
www.donnas.com
3101 St. Paul Street
Sandwiches and salads at reasonable prices. $

mt. washington  **Ethel’s Creole Kitchen** / 410.664.2971
www.ethelscreolekitchen.com
1615 Sulgrave Avenue
A mix of Cajun/Creole cuisine and Maryland fare. $$

hampden  **Golden West Café** / 410.889.8891
www.goldenwestcafe.com
1105 W. 36th Street
Fun atmosphere with an excellent Southwestern-influenced menu. All their meat is free range. Many vegetarian and vegan options, too. $

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
fells point  **Liquid Earth** / 410.276.6606  
www.liquidearth.com  
1626 Aliceanna Street  
Has a great juice bar, delicious vegetarian and vegan entrées, soups, salads. Also has the best vegan oatmeal-raisin cookies ever! $  

federal hill  **Metropolitan Coffeehouse & Wine Bar** /  
410.234.0235, www.metrobalto.com  
902 S. Charles Street  
American eclectic open breakfast, lunch, and dinner (Take Light Rail to Camden Yards. Get off and walk about 15 minutes towards Federal Hill.) $  

charles village  **One World Café & Art Gallery** / 410.235.5777  
100 W. University Parkway  
Full vegetarian and vegan dining, organic coffees, smoothies, and a bar. Breakfast includes such fanciful fare as waffles, pancakes, and “soysage.” Friday and Saturday nights the kitchen is open until 11 pm, bar until 2 am. $  

mt. vernon  **Sasha's 527** / 410.539.8880  
www.saschas.com  
527 N. Charles Street  
An urban bistro with a richly varied menu. Live jazz on Thursdays and Fridays. $  

station north  **SNAC (Station North Arts Café)** / 410.625.6440  
www.stationnortharts.com/  
1816 North Charles Street  

hampden  **Spro** / 410.243.1262  
www.sprocoffee.com/  
851 W. 36th Street  
Love: One cup at a time. $  

$ = under 15 • $$ = 15–30 • $$$ = over 30
**Starbucks** / 410.435.6530
B&N at UB, 62 W. Oliver Street / 410.837.5604

**Bolton Hill**

**B&N at UB, 62 W. Oliver Street**

**Piedmont** / 410.321.0407

**Mt. Vernon**

**3201 St. Paul Street** / 410.234.4653

**Bolton Hill**

**1209 N. Charles Street** / 410.528.9294

**Fells Point**

**Ze Mean Bean Café** / 410.675.5999
www.zeemeanbean.com
1739 Fleet Street
European coffee house with cozy atmosphere—fireplace, couch, lots of places for reading. Huge coffee menu and many delectable delights such as pastries, pies, cakes, and entrées. $$

**DINERS**

**Fells Point**

**Jimmy’s Restaurant** / 410.327.3273
801 S. Broadway
A good place for breakfast and enormous sandwiches. It’s too bad it isn’t open late. $

**Remington**

**Paper Moon Diner** / 410.889.4444
www.papermoondiner24.com
227 W. 29th Street
Funky atmosphere with lots of colorful toys glued to the walls and hanging from the ceiling. Owned and decorated by a MICA graduate. Open Sunday–Thursday, 7 am–midnight; Friday–Saturday, 7 am–2 am (Take the #3 or #11 bus from Charles Street to 29th Street. Walk west to the diner.) $$

**Canton**

**Sip and Bite** / 410.675.7077
www.sipandbite.com
2200 Boston Street
Great home-cooked food at super cheap prices. Open 24 hours. $

**Towson**

**Towson Diner** / 410.321.0407
www.towsondiner.net
718 York Road
Typical Mid-Atlantic chrome-faced diner that serves Greek food, excellent desserts, and breakfasts with a higher-than-average price tag. Open 24 hours. $$

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
CHINESE

**Belvedere Square**

*Café Zen* / 410.532.0022  
www.cafezen.com  
438 E. Belvedere Avenue  
Delicious Asian cuisine—Szechuan, Chinese, and sushi.  
Great for takeout or before a trip to the Senator Theatre. *

**Fells Point**

*Ding How Restaurant* / 410.327.8888  
www.dinghowbaltimore.com  
631 S. Broadway  
Large menu with good Chinese food. *

**Inner Harbor**

*PF Chang’s* / 410.649.2750  
www.pfchangs.com  
600 E. Pratt Street  
Upscale Chinese bistro, a varied, large menu. ***

INDIAN

**Mt. Vernon**

*Akbar* / 410.539.0944  
www.akbar-restaurant.com  
823 N. Charles Street  

*Kumari* / 410.547.1600  
www.kumarirestaurantbaltimore.com  
911 N. Charles Street  
Authentic Nepalese and Indian food; very good quality and reasonably fast delivery. *

**Mt. Vernon**

*Mughal Garden* / 410.547.0001  
www.mughalgardensrestaurant.com  
920 N. Charles Street  
Amazing all-you-can-eat lunch buffet. *

---

* = under 15 • ** = 15–30 • $$$ = over 30
ITALIAN

little italy Amici’s / 410.528.1096
www.amiccis.com
231 S. High Street
Cheaper and more informal than the other restaurants in Little Italy and the food is good. $$

towson Seasons Pizza / 410.821.9393
www.seasonspizza.com
40 York Road
Pizza, pasta, salads, subs, sandwiches, and more. $

bolton hill Two Boots / 410.625.2668
www.baltimore.twobooths.com
1203 W. Mount Royal Ave.
Weird, delicious pizza. $

JAPANESE/SUSHI

mt. vernon Aloha Sushi / 443.759.8531
www.alohasushimd.com
1218 N. Charles Street
Open Monday to Saturday 11 am–11 pm, Sunday 12 pm to 10 pm $$

mt. washington Chiyo Sushi Japanese Restaurant / 410.466.1000
www.chiyosushi.com
1619 Sulgrave Avenue
Serves sushi and other Asian foods. $$

federal hill Matsuri / 410.752.8561
www.matsuri.us
1105 S. Charles Street
Delicious Japanese cuisine. Small, authentic feel downstairs and larger upstairs. $$

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
federal hill

**Nichiban / 410.837.0818**
angritt.com/nichiban.html
1035 S. Charles Street
Innovative Japanese cuisine at decent prices (lunch averages $5). The restaurant also serves as a gallery of local artwork. Check out carry-out menu on their website. $

towson

**Sushi Hana / 410.823.0372**
www.sushihanabaltimore.com
6 E. Pennsylvania Avenue
Delicious, fresh sushi in a nice atmosphere. $$

hampden

**Suzie's Soba / 410.243.0051**
1009 W. 36th Street
Mouth-watering noodle dishes and Korean-inspired entrees. Sushi is a bit overpriced and watch out if you order any dish “spicy”! Uniquely decorated interior and lovely back deck for summer dining.

mt. vernon

**XS / 410.468.0002**
www.xsbaltimore.com
1307 N. Charles Street (between Preston Street and Mount Royal Avenue) Cheap sushi. Great, cheap breakfast burrito. Four floors of modern dining. All day breakfast. $$

KOREAN

remington

**Nam Kang / 410.685.6237**
2126 Maryland Avenue
Delicious hot pots, steaming broth soups, and authentic Korean specialties. Also offers Japanese and Chinese dishes. Open late. $

station north

**BeOne Korean BBQ**
2016 Maryland Avenue

station north

**Noc Won**
12 W. 20th St.

$ = under 15 • $$ = 15–30 • $$$ = over 30
**MEXICAN**

**hampden**

**Holy Frijoles** / 410.235.2326  
www.holyfrijoles.net  
908 W. 36th Street  
Cozy little Mexican restaurant and expanded bar with vegan options. Hot sauces on a continuum of fire.  
(Take the Light Rail to the Woodberry stop and take the Shuttle Bug to 36th Street) $

**canton**

**Nacho Mama's** / 410.675.0898  
www.nachomamascanton.com  
2907 O'Donnell Street  
An Irish-owned Mexican restaurant and shrine to both Elvis Presley and National Bohemian Beer. Enchiladas, quesadillas, and fajitas share space on a menu with Mama's Meatloaf, baby back ribs, and the mysterious Mexican Fishdo. $$

**PERSIAN**

**towson**

**Kabob Hut** / 410.821.8005  
www.kabobhut.com  
13 Allegheny Avenue  
Shishkabobs, souvlaki platters, and gyros all on their housemade pita bread. Great prices for delicious food. Portions are large enough to split. $

**PUBS, ETC.**

**mt. vernon**

**Brewer's Art** / 410.547.9310  
www.thebrewersart.com  
1106 N. Charles Street  
Offers seasonal European-style country fare and housemade beers. Dark downstairs bar with couches for hanging out. $$

**charles village**

**Charles Village Pub** / 410.243.1611  
www.charlesvillagepub.net  
3107 St. Paul St.  
Great cheeseburgers and close to JHU. $

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
hampden  The Dizz / 443.869.5864
www.thedizzbaltimore.com
300 W. 30th Street
Mighty fine pub grub and pool, plus lots of authentic Charm City atmosphere. $

mt. vernon  Dougherty's Irish Pub / 410.752.4059
www.doughertyspub.com
223 W. Chase Street
Simple bar food at a good price. They have a pool table, too! $

THAI

mt. vernon  Thairish / 410.752.5857
804 N. Charles Street
The place isn’t much to look at, but the food is delicious and inexpensive. Dine in or take out; call ahead for faster service. Try the chicken pad thai and Thai iced tea. So small, you can watch the chef cook. $

federal hill  Thai Arroy / 410.385.8587
www.thaiarroy.com
1019 Light Street
The most fresh and flavorful Thai in town. $$

mt. vernon  Thai Landing / 410.727.1234
www.thailandingbaltimore.com
1207 N. Charles Street
Thai food with good vegetarian options at moderate prices. Open for dinner (5 pm). $$
RESTAURANTS THAT DELIVER TO CAMPUS HOUSING

Founders Green—120 McMechen Street
Gateway—1601 W. Mount Royal Avenue
Meyerhoff House—140 W. Lafayette Street
Go to www.campusfood.com for complete listing.

Asian Taste / 410.467.0100
916 W. 36th Street

Jay's Deli / 410.685.3861
1309 N. Charles Street

Joe Squared / 410.545.0444
133 W. North Avenue

Kristo's / 410.727.3378
206 W. Saratoga Street

Michelangelo's / 410.462.3662
235 W. Read Street

Paul Chen / 410.235.8745
2426 N. Charles Street

Pizza Boli's / 410.235.1000
300 W. 29th Street

Two Boots / 410.625.2668
1203 W. Mount Royal Ave.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.
Shopping

CLOTHING—USED/VINTAGE

fells point  Karmic Connection / 410.558.0428
www.karmicconnection.com
508 S. Broadway
Full of piles of cheap old and new clothing, tie-dyed stuff, bells, incense, beads.

fells point  Killer Trash / 410.675.2449
602 S. Broadway
Reportedly one of John Waters’s favorite places to look for retro Baltimore kitsch. Clothes, furniture, tacky knickknacks.

federal hill  Vanessa Vintage Treasures / 410.752.3224
1132 S. Charles Street
Sells vintage clothing, jewelry, and housewares at reasonable prices. Open Tuesday–Sunday.

mt. vernon  The Zone / 410.539.2817
813 N. Charles Street
Vintage clothing.

FURNITURE

mt. vernon  Antique Row / 410.728.6363
800 block of N. Howard Street
Includes more than 75 antique dealers offering a huge selection of stuff (from real antiques to junk) in a wide range of prices.

hampden  Avenue Antiques / 410.4670329
www.avenueantiques.com
901 W. 36th Street
Antiques and vintage art, clothing, collectibles, furniture, jewelry, musical instruments, pianos, pinups and more. Thirty merchants on three floors.
**towson**

**The Other Side** / 410.337.9202
22 Allegheny Ave.
Lava lamps, tapestries, candles, clothing, and Grateful Dead stuff.

**hampden**

**Paradiso** / 410.243.1317
www.paradisohampden.com
1015 W. 36th Street
Antique to modern home decor. Accent on exceptional furniture, lighting, fine craft, art, jewelry, gifts.

**Sturgis Antiques** / 410.262.5383
www.sturgisantiques.com
833 W. 36th St.
Mid-century collectible furniture shares space with Shine Collective.

**hampden**

**Trohv** / 410.366.3456
www.trohvshop.com
921 W. 36th Street
Home furnishings and artistic goods from around the world and around the corner. Furniture, art, handbags, jewelry—features a variety of unique goods!

**ODDS AND ENDS**

**hampden**

**Hampden Bargain Center** / 410.235.3848
1029 W. 36th Street
A little bit of everything, hon. From socks to sunglasses to giftware and toys and a whole lot more.

**fells point**

**Saratoga Trunk** / 410.327.6635
1740 Aliceanna Street
An eclectic mix of retro collectibles and cool junk, cheap. Open Friday, Saturday and Sunday, noon–6 pm.

*An asterisk after any symbol means additional footwork or a trip on the water taxi is often required.*
Recreation & Sporting Goods

station north  Baltimore Bicycle Works / 410.605.0705
www.baltimorebicycleworks.com
1813 Falls Road
Bicycles, accessories, apparel, and repair.

glen burnie  Dick's Sporting Goods / 410.768.9372
www.dickssportinggoods.com
6633 Ritchie Highway

mt. washington  Joe's Bike Shop / 410.323.2788
www.joesbikeshop.com
5813 Falls Road (Mt. Washington)
723-B South Broadway (Fells Point)
Sales, repair, rentals, clothes, accessories, safety gear, locks. Joe's has got you covered.

fells point  REI / 410.252.5920
www.rei.com/stores/62
63 W. Aylesbury Road
Outdoor and adventure sports outfitters.

timonium  Sports Authority / 410.821.0210
www.sportsauthority.com
1238 Putty Hill Avenue
Apparel and equipment for nearly any active need.

Video Rental

on campus  Media Resource Collection / 410.225.2274
www.mica.edu/library/info/mrc/
1401 W. Mount Royal Avenue
FREE to borrow movies with MICA ID. Check out the online film and slide catalogs. The Media Resources Collection contains a collection of more than 215,000 slides and 4,000 videos, DVDs, and CDs. Subjects include art and architecture from prehistoric times to the present, as well as materials supporting the liberal arts program.
Key Institutional Policy

[106.] Affirmative action

[106.] Statement of equal opportunity and services to the disabled

[107.] Acts of intolerance

[108.] Policies governing student behavior and campus life

[111.] How MICA reports on and communicates about crime
Just as it is essential that students know the regulations governing studio and academic programs at Maryland Institute College of Art, they must also be aware of the standards that affect life beyond the classroom. The following policies and procedures are intended to help assure that all members of this educational community, particularly students, are able to pursue their individual interests in the most positive manner possible. Therefore, students are expected to be familiar with these provisions and to observe them fully during their time at the College. Questions regarding any aspect of this information should be directed to the Office of Student Affairs.

Affirmative Action

Maryland Institute College of Art is committed to the implementation of Title IX, Title VII, and Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, the Age Discrimination Act, and the Equal Pay Amendment.

If a student believes he or she has been discriminated against in grading, financial aid, counseling, or support services and if he or she has exhausted all administrative avenues, the student should bring his or her grievance to Estevanny Turns or Laura Rossi in the Department of Human Resources.

STATEMENT OF EQUAL OPPORTUNITY AND SERVICES TO THE DISABLED

Maryland Institute College of Art (MICA) is committed to providing its staff, faculty, students, and guests the opportunity to pursue excellence in their academic and professional endeavors. This opportunity can exist only when all members of our community are assured an atmosphere of mutual respect in which they are judged solely on criteria related to academic or job performance. The College is committed to providing such an environment, free from all forms of harassment and discrimination. Each member of
the community is responsible for fostering mutual respect, being familiar with this policy, and refraining from conduct that violates this policy.

MICA affirms its commitment to promote our values of fairness and equity. Complaints of discrimination or harassment are subject to resolution using the College’s Sexual Harassment Hearing Board or Disciplinary Hearing Board, as detailed below. The Hearing Board Process is applicable regardless of whether the parties involved are members or non-members of the campus community, students, student organizations, faculty, administrators, or staff.

**ACTS OF INTOLERANCE**

Maryland Institute College of Art is a community composed of a wide variety of people with different cultures, racial backgrounds, sexual orientations, and many other differences. MICA values these differences and believes that encouraging interaction and respect among people who may differ from one another creates a positive learning environment. Intolerant acts that show disrespect for others harm both the victims and the community at large.

Any behavior that victimizes an individual on the basis of that person’s race, ethnicity, religion, sex, sexual orientation, creed, national origin, ancestry, age, or level of ability or disability is inappropriate at best, seriously detrimental to the community, and will be addressed.

Such behavior includes but is not limited to graffiti, defacing MICA or personal property, harassment, threats, fighting, and disrupting others in the exercise of their rights. Students who have witnessed or are victims of such behavior should report it to the Office of Student Affairs.
POLICIES GOVERNING STUDENT BEHAVIOR AND CAMPUS LIFE

The Family Educational Rights and Privacy Act (FERPA)
The Family Educational Rights and Privacy Act affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student’s education records
2. The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent
4. The right to file with the U.S. Department of Education a complaint concerning alleged failures by Maryland Institute College of Art to comply with the requirements of FERPA
5. The following information will only be released directly to the student or with the student’s written authorization: grade reports, class schedules, transcripts, and honors awarded
6. The following information has been deemed “directory” information and may be released without student consent unless the student has indicated otherwise: name, address(es), enrollment status (full- or part-time), and degree earned

DISCIPLINARY PROCESS

Students will notice the absence of excessive regulations at the College. Because a community such as ours depends on the good judgment and considerate behavior of its members, students are expected to maintain high standards of personal conduct.

All students must show respect for personal and College property and for the rights of their fellow students, faculty, and staff. Generally, behavior that reflects good intentions, mature judgment, and respect for the rights of other people will not conflict with the expectations of the College.
The need for discipline arises when individual or group conduct adversely affects the College as an educational community. Students who violate College policies, procedures, and regulations will be subject to disciplinary action. Such action is not a substitute for civil or criminal proceedings; all students, whether on or off campus, also remain subject to local, state, and federal laws. Students who violate those laws may be subject to College disciplinary procedures.

The Office of Student Affairs administers cases involving violations of College policies, procedures, and regulations. (Certain matters of academic discipline may be referred to the Office of Academic Affairs for dispensation.)

Please visit www.mica.edu/policies for a detailed explanation of the discipline process.

PARENTAL NOTIFICATION

The College generally communicates directly with students in all matters related to their attendance here. In turn, it is expected that students and their parents will maintain ongoing communication. The College will not assume the role of liaison among family members.

Occasions arise when it is appropriate for College officials to inform parents of particular situations involving students. As circumstances warrant, the College will notify parents if a student’s health is endangered (including instances of accidental injury) or when his or her behavior is determined to have a serious detrimental effect on the educational process, for either the student or the College community, as permitted by the FERPA act.
Misconduct Subject to Disciplinary Action

1. All forms of dishonesty, whether by act or omission, including but not limited to cheating; plagiarism; knowingly furnishing false information to the College; and forgery, alteration, or use of College documents or instruments of identification with intent to defraud.

2. Intentional or wanton disruption or obstruction of teaching, research, administration, disciplinary proceedings, or other College activities—including public service functions or other authorized activities on College premises.

3. Disruptive behavior, including but not limited to physical abuse, assault and battery, harassment, or threats to any person on College premises or at College-sponsored or -supervised functions, or which affect any member of the College community. This includes drug- and alcohol-related behavior, as well as harm to oneself.

4. Theft or damage, including vandalism, to College premises or property, including College or student artwork; or theft or damage, including vandalism, to property of a member of the College community or visitors.

5. Unauthorized entry to or use of College facilities.

6. Failure to comply with directives of College officials acting in the performance of their duties.

7. Violation of rules governing residence in College-owned or -controlled property.

8. Violation of College, local, state, and federal laws related to the use or possession of alcohol and other drugs and violations of other such laws in a way that affects the College community's pursuit of its proper educational purposes.

For a detailed listing of MICA policy as well as student rights and responsibilities, please visit www.mica.edu/policies. Students are responsible for knowing and abiding by all applicable institutional policies. Please forward any questions to the Office of Student Affairs, Bunting Center Suite 260.
HOW MICA REPORTS ON AND COMMUNICATES ABOUT CRIME

In keeping with the federal law titled The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (the Clery Act), Maryland Institute College of Art provides information and statistics about crime and fire safety on and around our campus through the following publications and activities:

This annual report, published every year by October 1, contains three years of campus crime statistics and security policy statements as mandated by the Clery Act. Statistics are reported in the guide in a format that is mandated by the law and is followed by other colleges and universities. Crimes are reported in the following major categories: criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson. In addition, the crime statistics also report the following types of incidents if they result in either an arrest or disciplinary referral: liquor law violations, drug law violations, and illegal weapons possession. These crime statistics include only those crimes which occur in campus buildings, residential facilities, and adjacent public property, as shown on the campus map included in the Campus Crime and Fire Safety Guide.

The Campus Crime and Fire Safety Guide is available online at www.mica.edu/safety. A hard copy version may be obtained by calling the Office of Campus Safety at 410.225.2355, or stopping in the office at 1212 W. Mount Royal Avenue.

b) Daily Crime Log
The Clery Act also requires MICA to maintain a daily public crime log “for the purpose of recording alleged criminal incidents that are reported to the campus police or security department.” The crime log covers all crimes reported to MICA Campus Safety. This is a broader range of crimes than those reported in the annual crime statistics and a much broader range than those covered by
the College’s timely warning system, described below. The crime log is available for review by anyone who requests it during normal business hours at the Campus Safety Administrative Office, 1212 W. Mount Royal Avenue.

c) MICA Campus Safety Activity Log (Online)
This information is accessible online and is a summary of incidents and activity that Campus Safety has been notified of or has been involved in. Security Information Alerts (Timely Warnings) are also posted here. This is not the official Clery Act-mandated Daily Crime Log.

d) Security Information Alerts (Timely Warnings)
To keep the campus community informed about safety and security issues on an ongoing basis, MICA alerts the campus community of certain crimes in a manner that is timely and aids in the prevention of similar crimes. MICA’s Policy and Procedures for Timely Warnings about crime is provided in detail below.

Decision to Issue a Security Advisory Report
MICA provides timely warning to the campus community whenever the College considers a crime to pose a serious or continuing threat to students and employees. The decision to issue a Security Information Alert (Timely Warning) is made by Campus Safety and often discussed with members of Student Affairs and Communications to assist with message formulation.

The issuing of a Security Information Alert is decided on a case-by-case basis in light of all the facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community, and where it occurred (within specific geographic reporting areas such as those that are mandated by the Clery Act or within our voluntary expanded reporting area described below).
A Security Information Alert may not be issued if:

- A report was not filed with the MICA Department of Campus Safety or Baltimore City Police.
- The report was made to professional counselors only.
- The notification occurred in a manner that would not allow a “timely” warning for the community.
- An arrest is made and there is no ongoing threat to the MICA community.

How Security Information Alerts Are Distributed

Security Information Alerts are broadcast emailed to all MICA-issued email addresses for current undergraduates, graduate students, and employees. The Division of Continuing Studies also forwards the message to CS students who provide an email address at the time of registration. Students and employees are responsible for ensuring that their individual MICA email accounts are operational and checked regularly for new communications. Supervisors of employees who do not have regular access to email are responsible for disseminating or posting hard copy versions of Security Information Alerts in a location readily accessible to such employees.

Geographical Area Covered by Security Information Alerts

MICA Security Information Alerts offer timely warning about serious crimes as defined above that occur within specific geographic reporting areas such as those that are mandated by the Clery Act (Campus, Non-Campus, Public Property—see Campus Crime and Fire Safety Guide online at www.mica.edu/safety for definitions) or within our voluntary expanded reporting area. In addition, because a large number of students live in Bolton Hill, MICA has expanded its timely warning reporting area and will issue Security Information Alerts for crimes that occur there. Specifically, this encompasses the area bounded by W. Mount Royal Avenue, Eutaw Place, North Avenue, and Dolphin Street.
e) MICA ALERT

Quick communication can make a real difference when an unfolding emergency situation threatens life or safety on our campus. A subscription-based text messaging system is available to the MICA community that sends brief text messages to cell phones when there is an emergency on campus. MICA ALERT will only be used in an emergency—never for routine messages, even inclement weather announcements. Sign-up is voluntary and there is no charge to you for this service except any charges your cell phone provider applies to text messages. MICA will continue to use existing systems for emergency notifications via bulk email, www.mica.edu, and voicemail to campus telephones—but because a text message to your cell phone will allow us to communicate with you in real time during an emergency, we encourage all members of the MICA community to subscribe to MICA ALERT.

You can sign up by logging on to MyMICA and going to the Personal Information area. If you don't have a MyMICA log-in, you can follow the link at www.mica.edu/micaalert. You will be able to register a phone number to receive emergency messages. When a phone is signed up, it will receive a validation code by text message. That code must be entered into the validation form on the Rave Guardian website to confirm and complete the registration. More information on MICA ALERT is available at: www.mica.edu/micaalert.

f) Safety Tips & Reminders

Periodically throughout the year, MICA disseminates safety tips and information on crime prevention strategies to our campus community via bulk email to all student, faculty, and staff MICA-issued email accounts. A self-paced video series is available for your viewing on the MICA website www.mica.edu/safety under “awareness and prevention” (login required).
Weekly Planner

[ 122 ] August       [ 172 ] February
[ 128 ] September    [ 180 ] March
[ 137 ] October      [ 189 ] April
[ 145 ] November     [ 197 ] May
[ 154 ] December     [ 206 ] June
### Academic Calendar 2015-2016

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>3</td>
<td>Tuition payment due date</td>
</tr>
<tr>
<td></td>
<td>3-21</td>
<td>International Student Bridging Program</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>MA in Art Education and MFA in Studio Art grades due</td>
</tr>
<tr>
<td></td>
<td>31</td>
<td>Fall semester classes begin</td>
</tr>
<tr>
<td>September</td>
<td>7</td>
<td>Labor Day – College Closed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day to add a class</td>
</tr>
<tr>
<td></td>
<td>14</td>
<td>Last day to receive credit for fall internships</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>Study abroad deadline for Spring 2016</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Last day to drop a class (no transcript record)</td>
</tr>
<tr>
<td>October</td>
<td>12</td>
<td>Last day to drop a class (W on transcript)</td>
</tr>
<tr>
<td></td>
<td>17-20</td>
<td>Fall Break – No Classes</td>
</tr>
<tr>
<td>Month</td>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>-----------</td>
<td>------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>November</td>
<td>3</td>
<td>Spring 2016 Schedule of Courses published</td>
</tr>
<tr>
<td></td>
<td>25-29</td>
<td>Thanksgiving Break – College Closed</td>
</tr>
<tr>
<td>December</td>
<td>1</td>
<td>Undergraduate competitive scholarship procedures announced</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td>Degree program classes end</td>
</tr>
<tr>
<td></td>
<td>24-25</td>
<td>Holiday – College Closed</td>
</tr>
<tr>
<td></td>
<td>28</td>
<td>Final grades due from faculty</td>
</tr>
<tr>
<td>2016</td>
<td>1</td>
<td>New Year’s Holiday – College Closed</td>
</tr>
<tr>
<td>January</td>
<td>4</td>
<td>Tuition payment due</td>
</tr>
<tr>
<td></td>
<td>13-17</td>
<td>MA in Art Education and MFA in Studio Art winter session</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>Martin Luther King, Jr. Day – College Closed</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td>Spring semester classes begin</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Last day to add a class</td>
</tr>
<tr>
<td>Month</td>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>-------</td>
<td>------</td>
<td>-------</td>
</tr>
<tr>
<td>February</td>
<td>1</td>
<td>Undergraduate competitive scholarship applications due</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day to receive credit for spring internships</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>Last day to drop a class (no transcript record)</td>
</tr>
<tr>
<td>March</td>
<td>1</td>
<td>Last day to drop a class (W on transcript)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Financial Aid applications due for 2016-17 returning students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Study abroad deadline for Fall 2016</td>
</tr>
<tr>
<td></td>
<td>14-18</td>
<td>Spring Break – No Classes</td>
</tr>
<tr>
<td></td>
<td>22</td>
<td>Fall 2016 Schedule of Courses published</td>
</tr>
<tr>
<td>April</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>6</td>
<td>Degree Programs classes end</td>
</tr>
<tr>
<td></td>
<td>10</td>
<td>Final grades due from faculty</td>
</tr>
<tr>
<td></td>
<td>16</td>
<td>Commencement</td>
</tr>
<tr>
<td></td>
<td>30</td>
<td>Memorial Day – College Closed</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>-------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>June</strong></td>
<td>22</td>
<td>MA in Art Education and MFA in Studio Art courses begin</td>
</tr>
<tr>
<td><strong>July</strong></td>
<td>4</td>
<td>Independence Day – College Closed</td>
</tr>
<tr>
<td></td>
<td>11</td>
<td>MBA/MA new cohort begins</td>
</tr>
<tr>
<td></td>
<td>29</td>
<td>MA in Art Education and MFA in Studio Art courses end – Final grades due</td>
</tr>
</tbody>
</table>
july/august 2015

Monday 26

Tuesday 27

Wednesday 28

Thursday 29

Friday 31

Saturday 1

Sunday 2
Monday 3  *Tuition payment due date*
*International Student Bridging Program begins*

Tuesday 4

Wednesday 5

Thursday 6

Friday 7  *MA in Art Education and MFA in Studio Art grades due*

Saturday 8

Sunday 9
august

monday 10

tuesday 11

wednesday 12

thursday 13

friday 14

saturday 15

sunday 16
monday 17

tuesday 18

wednesday 19

thursday 20

friday 21 *International Student Bridging Program ends*

saturday 22

sunday 23
august

monday 24


tuesday 25


wednesday 26


126
august

thursday 27

friday 28

saturday 29

sunday 30
august/september

monday 31 Fall semester classes begin

tuesday 1

wednesday 2
thursday 3


friday 4


saturday 5


sunday 6


september
monday 7  Labor Day – College Closed
Last day to add a class

tuesday 8

wednesday 9
september

thursday 10

friday 11

saturday 12

sunday 13
monday 14 Last day to receive credit for fall internships

tuesday 15 Study abroad deadline for Spring 2016

wednesday 16
september

thursday 17

friday 18

saturday 19

sunday 20
september

monday 21

tuesday 22

wednesday 23
Thursday 24

Friday 25 Last day to drop a class (no transcript record)

Saturday 26

Sunday 27
september/october

monday 28


tuesday 29


wednesday 30


thursday 1

friday 2

saturday 3

sunday 4
october

monday 5

tuesday 6

wednesday 7

thursday 8

friday 9

saturday 10

sunday 11
monday 12 *Last day to drop a class (W on transcript)*

tuesday 13

wednesday 14
Thursday 15

Friday 16

Saturday 17 Fall Break – No Classes

Sunday 18 Fall Break – No Classes
monday 19 *Fall Break – No Classes*

tuesday 20 *Fall Break – No Classes*

wednesday 21
thursday 22

friday 23

saturday 24

sunday 25
monday 26

tuesday 27

wednesday 28
october/november

thursday 29

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________

friday 30

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________

saturday 31

________________________________________

________________________________________

________________________________________

________________________________________

________________________________________

sunday 1

________________________________________

________________________________________

________________________________________

________________________________________
monday 2


tuesday 3 Spring 2016 Schedule of Courses published


wednesday 4


thursday 5

friday 6

saturday 7

sunday 8
november

monday 9

tuesday 10

wednesday 11
november

thursday 12

friday 13

saturday 14

sunday 15
November

Monday 16

Tuesday 17

Wednesday 18
thursday 19


friday 20


saturday 21


sunday 22
monday 23


tuesday 24


wednesday 25 *Thanksgiving Break – No Classes*
Thursday 26 Thanksgiving Break – College Closed

Friday 27 Thanksgiving Break – College Closed

Saturday 28 Thanksgiving Break – College Closed

Sunday 29 Thanksgiving Break – College Closed
monday 30


tuesday 1 Undergraduate competitive scholarship procedures announced


wednesday 2
thursday 3

friday 4

saturday 5

sunday 6
december

monday 7

tuesday 8

wednesday 9
december

thursday 10

friday 11

saturday 12

sunday 13
thursday 17

friday 18

saturday 19 Degree program classes end

sunday 20
december

monday 21


tuesday 22


wednesday 23


thursday 24 \textit{Holiday – College Closed}

friday 25 \textit{Holiday – College Closed}

saturday 26

sunday 27
december

monday 28 Final grades due from faculty

tuesday 29

wednesday 30
thursday 31

friday 1  New Year’s Holiday – College Closed

saturday 2

sunday 3
january

monday 4 *Tuition payment due*

tuesday 5

wednesday 6
january

thursday 7

friday 8

saturday 9

sunday 10
january

monday 11

tuesday 12

wednesday 13 MA in Art Education and MFA in Studio Art
winter session begins
january

Thursday 14

Friday 15

Saturday 16

Sunday 17 MA in Art Education and MFA in Studio Art

winter session ends
january

monday 18  *Martin Luther King, Jr. Day – College Closed*

tuesday 19  *Spring semester classes begins*

wednesday 20
thursday 21

friday 22

saturday 23

sunday 24
monday 25 *Last day to add a class*

tuesday 26

wednesday 27
thursday 28

friday 29

saturday 30

sunday 31
February

Monday 1 Undergraduate competitive scholarship applications due
Last day to receive spring credit for an internship

Tuesday 2

Wednesday 3
fearbruary

thursday 4

friday 5

saturday 6

sunday 7
february

monday 8


tuesday 9


wednesday 10


february

thursday 11

friday 12 Last day to drop a class (no transcript record)

saturday 13

sunday 14
February

Monday 15

Tuesday 16

Wednesday 17
thursday 18

friday 19

saturday 20

sunday 21
february

monday 22


tuesday 23


wednesday 24
february

thursday 25

friday 26

saturday 27

sunday 28
tuesday 1 Last day to drop a class (W on transcript)
Financial Aid applications due for 2016-17 returning students
Study abroad deadline for Fall 2016
Thursday 3

Friday 4

Saturday 5

Sunday 6
march

monday 7


tuesday 8


wednesday 9


<table>
<thead>
<tr>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 10</td>
<td></td>
</tr>
<tr>
<td>Friday 11</td>
<td></td>
</tr>
<tr>
<td>Saturday 12</td>
<td></td>
</tr>
<tr>
<td>Sunday 13</td>
<td></td>
</tr>
</tbody>
</table>
march

Monday 14 Spring Break – No Classes

Tuesday 15 Spring Break – No Classes

Wednesday 16 Spring Break – No Classes
thursday 17 Spring Break – No Classes

friday 18 Spring Break – No Classes

saturday 19

sunday 20
march

monday 21

tuesday 22  *Fall 2016 Schedule of Courses published*

wednesday 23
march

thursday 24

friday 25

saturday 26

sunday 27
march

Monday 28

Tuesday 29

Wednesday 30
march/april

thursday 31

friday 1

saturday 2

sunday 3
April

Monday 4

Tuesday 5

Wednesday 6
thursday 7

friday 8

saturday 9

sunday 10
April

Monday 11

Tuesday 12

Wednesday 13
Thursday 14

Friday 15

Saturday 16

Sunday 17
april

Monday 18

Tuesday 19

Wednesday 20
Thursday 21


Friday 22


Saturday 23


Sunday 24


April
Thursday 28

Friday 29

Saturday 30

Sunday 1
<table>
<thead>
<tr>
<th>Day</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 2</td>
<td></td>
</tr>
<tr>
<td>Tuesday 3</td>
<td></td>
</tr>
<tr>
<td>Wednesday 4</td>
<td></td>
</tr>
</tbody>
</table>
Thursday 5

Friday 6 *Degree Programs classes end*

Saturday 7

Sunday 8
may

Monday 9

Tuesday 10 Final grades due from faculty

Wednesday 11
may

thursday 12

friday 13

saturday 14

sunday 15
monday 16 *Commencement*

tuesday 17

wednesday 18
Thursday 19

Friday 20

Saturday 21

Sunday 22
may

Monday 23

--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------

Tuesday 24

--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------

Wednesday 25

--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
--------------------------------------------------
May

Thursday 26

Friday 27

Saturday 28

Sunday 29
May/June

Monday 30 Memorial Day – College Closed

Tuesday 31

Wednesday 1
thursday 2

friday 3

saturday 4

sunday 5
<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
</tbody>
</table>

*June*
monday 13

______________________________

tuesday 14

______________________________

wednesday 15

______________________________

thursday 16

______________________________

friday 17

______________________________

saturday 18

______________________________

sunday 19

______________________________
june

monday 20

tuesday 21

wednesday 22 MA in Art Education and MFA in Studio Art
courses begin

thursday 23

friday 24

saturday 25

sunday 26
monday 27

tuesday 28

wednesday 29

thursday 30

friday 1

saturday 2

sunday 3
july

monday 4  Independence Day – College Closed

tuesday 5

wednesday 6

thursday 7

friday 8

saturday 9

sunday 10
monday 11 *MBA/MA new cohort begins*

tuesday 12

wednesday 13

thursday 14

friday 15

saturday 16

sunday 17
july

monday 18

tuesday 19

wednesday 20

thursday 21

friday 22

saturday 23

sunday 24
monday 25

tuesday 26

wednesday 27

thursday 28

friday 29  MA in Art Education and MFA in Studio Art courses end – Final grades due

saturday 30

sunday 31
august

monday 1

tuesday 2

wednesday 3

thursday 4

friday 5

saturday 6

sunday 7
august

monday 8

tuesday 9

wednesday 10

thursday 11

friday 12

saturday 13

sunday 14
august

monday 15

tuesday 16

wednesday 17

thursday 18

friday 19

saturday 20

sunday 21
august

monday 22

tuesday 23

wednesday 24

thursday 25

friday 26

saturday 27

sunday 28
august/september

monday 29

tuesday 30

wednesday 31

thursday 1

friday 2

saturday 3

sunday 4
MARYLAND INSTITUTE
COLLEGE OF ART

1300 W. MOUNT ROYAL AVENUE
BALTIMORE, MD 21217-4134

410.669.9200
WWW.MICA.EDU
HTTP://FYI.MICA.EDU