Maryland Institute, College of Art

Timesheet for Student Employees Non Work-Study

Employee: _________________________________________ PeopleSoft ID: ________________________

Last Name, First Name please print

Department: ______________________________________ Supervisor: ______________________________

Account Code: ________________________________

Account Fund Department

required format XXXXX XXXX XXXXX

Business Office Use Only:
P/S Account Code: ______________________________

Two Week Pay Period Ending: ___________________________ Hourly Rate: __________________

<table>
<thead>
<tr>
<th>Date</th>
<th>TH</th>
<th>FR</th>
<th>SA</th>
<th>SU</th>
<th>MO</th>
<th>TU</th>
<th>WE</th>
<th>TH</th>
<th>FR</th>
<th>SA</th>
<th>SU</th>
<th>MO</th>
<th>TU</th>
<th>WE</th>
<th>Total Paid Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

I certify with my signature below that the information recorded on this timesheet is true and correct.

Employee _______________________________ Supervisor _______________________________

Rev. 00-8-1