GRANTS | DESCRIPTIONS | DEADLINES
--- | --- | ---
**LUCAS** | are intended to fund projects that can be demonstrated to directly contribute to the improvement of curriculum and teaching. | Oct 1 Feb 1 May 1

**MARCELLA BRENNER FACULTY DEVELOPMENT** | are specifically intended to fund projects that contribute to the faculty member’s personal, professional and/or artistic development. | Oct 1 Feb 1 May 1

**RESEARCH INITIATION** | are intended to help faculty initiate research. Preferences shall be given to projects that develop partnerships with organizations outside MICA (corporate, educational, governmental and community), and demonstrate a faculty member’s sustained interest in a particular field of study. | ----- Feb 1 May 1

**CULTURAL EXPANSION** | are intended to support projects that enlarge MICA’s experience, particularly of underrepresented groups including those engaging the surrounding communities, guest speakers and critics, workshops, and development of library and media resources. Projects that cross disciplines with collaboration among faculty are encouraged. | Oct 1 Feb 1 May 1

---

Consideration will be given to proposals based on the following criteria:

1. Quality of the project
2. Direct relevance of the proposal to the applicant’s field or discipline
3. Level/degree of the applicant’s participation
4. Vested commitment of the College to the faculty member and vice versa
5. Thoroughness of the applicant’s proposal, the inclusion of supporting materials where necessary, and a specific and detailed budget.

---

Required Application Materials:

**Cover Sheet**
Forms can be downloaded from www.mica.edu/faculty
Hard copies can be obtained from the Office of Academic Affairs.

**Project Description**
Include a brief description (1-2 pages) of your project with travel dates, if applicable.

**Project Budget:**
The committee uses the Federal Government’s GSA Domestic and International per diem rates to determine the award amount. Applicants should respect these guidelines when determining their budgets.

**Domestic Travel:**
www.gsa.gov/perdiem

**International Travel:**
http://www.state.gov/m/a/als/prdm/

---

Submissions:
Submit your proposal, digitally if possible, to the Office of the Provost at provost@mica.edu, by mail or in person to MICA, Office of Academic Affairs, 1300 Mount Royal Avenue, Baltimore, Maryland 21217.

---

Eligible faculty members include all full-time and pro rata faculty members and those part-time faculty members who have taught at least nine credits per academic year for two consecutive years.