

Internship Evaluation: Final

Maryland Institute College of Art

Community Arts Partnerships (CAP)
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410.225.2347 (v) > 410.225.4282 (f)

Student: _____

Date: _____

Internship Site: _____

Sponsor's Name: _____

Total Hours Worked: _____

SPONSOR

Name of Site

Project Supervisor/Coordinator

Telephone #

E-Mail Address

**Sponsor: Please use this form to evaluate the performance of the student who interned with you this semester. You should share your evaluation with your intern and discuss your assessment of his/her performance. The focus of this evaluation is developmental, not judgmental. Your comments and discussion will help the student recognize his/her special strengths and decide on directions for further development. When you have finished, please return the completed form, signed by you and by the intern, to me. Thank you!*

INTERN'S ATTENDANCE AND PUNCTUALITY ARE...

- good.
- fair.
- poor.
- unacceptable.

Comment:

INTERN'S ATTITUDE IS...

- enthusiastic and eager to learn.
- average.
- indifferent.
- unacceptable.

Comment:

INTERN IS...

- working very well with others.
- working satisfactorily with others.
- having difficulty establishing good working relationships with others.

Comment:

INTERN'S JUDGMENT IS...

- sound and mature.
- average.
- often poor.

Comment:

INTERN WORKS...

- independently
- independently after receiving instruction
- with substantial instruction and supervision

Comment:

STRENGTHS & WEAKNESSES

- Intern's strengths include:

- Intern's weaknesses include:

Comment:

Would you like to have more MICA interns in the future? _____ Yes _____ No

Sponsor: Please comment on your intern's overall performance. To offer guidance for the remainder of the internship, please note special strengths as well as areas in which the intern needs to continue working to improve his/her specific skills, abilities, or work performance.

Sponsor's Signature

Date