

ATTACHMENT 3- EMERGENCY RESPONSE EXAM

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1. Who makes the determination to evacuate your location and is the decision maker during and emergency? Campus Safety or Incident Commander (e.g., Fire Dept., Police Dept.)

2. What do you do when you hear an alarm? Evacuate to the designated Safe Meeting Location of that building

3. Who answers questions regarding the Emergency Action Plan and has responsibility to make updates and changes? Environmental Health and Safety Manager

4. What number do you dial to report a bomb threat? 911 AND then 24-hour Campus Safety Dispatch 443-423-3333

5. Fire breaks out in your area and it is out of control. After reporting the fire what should your department do? (check one)
 - a. **Evacuate immediately and activate pull station**
 - b. Evacuate only after the evacuation alarm is sounded
6. Remembering that smoke rises, your work area starts to fill up with smoke. You go to your primary exit and find that it is impassable. The smoke is now waist-high. You should: (check one)
 - a. Hold your breath and run to the alternate exit
 - b. **Get under the smoke and crawl to your alternate exit**
7. What should you do if you do not know an alternate exit? Go to the nearest stairwell or Health and Safety Board where Evacuation maps are posted. Here you will find alternate exits. You can find online as Attachment 5 to the Emergency Action Plan at www.mica.edu/ehs

8. How are you informed that a tornado emergency exists and you are to go to your safe areas? **If a tornado is sited near the college, the Emergency Notification System would be utilized using the following methods ENS text, Email and website**

9. You find yourself next to a stairway exit door on an upper floor when the evacuation alarm sounds. What is the correct response? (check one)
 - a. **You check the door to be sure it is safe**
 - b. You exit immediately through the door without checking

10. My department assembles where outside during an evacuation? **Review site specific location during training. Safe Meeting Location Maps must be posted in each office near the office doors. You can also find online as Attachment 4 of the Emergency Action Plan at www.mica.edu/ehs.**

11. Where are the disaster shelter locations? **There are areas stocked with supplies for “sheltering in” and inclement weather emergencies. Review site-specific locations during training. You can also find online as Attachment 7 of the Emergency Action Plan at www.mica.edu/ehs.**

12. To report fire, you dial what number? **911 AND then the 24-hour Campus Safety Emergency Dispatch, 443-423-3333**

13. To report a medical emergency, you dial? **911 AND then the 24-hour Campus Safety dispatch desk 443-423-3333**

14. My alternative work site location is? **In the event that your office is unsafe to work in, you should have an alternative location that is decided upon by your Vice President.**