



Return the completed application and all accompanying materials to  
**Office of Undergraduate Admission**  
**Maryland Institute College of Art**  
 1300 West Mount Royal Avenue, Baltimore, MD 21217-4191 USA

MARYLAND INSTITUTE COLLEGE OF ART

APPLYING TO MICA

# instructions

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<b>ADMISSION • COMPETITIVE SCHOLARSHIPS • FINANCIAL ASSISTANCE</b>		

### Statement of Equal Opportunity and Reasonable Accommodation

Maryland Institute College of Art is committed to its policy of providing equal opportunity regardless of race, color, creed, national origin, religion, gender, sexual orientation, marital status, age, disability, or status as a disabled veteran or Vietnam-era veteran. This policy applies to all programs, facilities, and activities provided by Maryland Institute College of Art, including, but not limited to admission, educational programs, and employment. MICA is committed to providing individuals with disabilities access and reasonable accommodation to all MICA programs, services, and activities in compliance with federal and state law. For information, or to request disability accommodations in the admission process, please contact: Dan Gutstein, Learning Resource Center by telephone (410.225.2422) or e-mail (LRC@mica.edu).

All MICA forms for admission and financial aid are available in PDF format for users of screen readers at [www.mica.edu](http://www.mica.edu) (select Admission Forms under Quick Links).

VIA the web: [www.mica.edu/UGcontact](http://www.mica.edu/UGcontact)

### CONTACT INFORMATION

Maryland Institute College of Art	Office of Undergraduate Admission	Office of Financial Aid	Scholarship Coordinator
1300 West Mount Royal Avenue Baltimore, MD 21217-4191	410.225.2222 Fax 410.225.2337	410.225.2285 Fax 410.225.2558	410.225.2222 Fax 410.225.2337

## Admission to MICA

Admission to MICA is highly competitive. Students who apply to MICA are men and women who have made a commitment to art and demonstrated this commitment by developing a serious portfolio of artwork. In selecting from among the many outstanding applications we receive for a limited number of places, MICA's Admission Committee considers a comprehensive set of factors. Central to our evaluations are the artistic and academic qualifications of our candidates, but we also consider extracurricular activities and achievements, art experience beyond required classroom instruction, and personal qualities.

Portfolios are evaluated on an individual basis, in the context of the specific educational background and experiences of each applicant. The Admission Committee assesses the way you express your thoughts and ideas visually, as well as your previous training and technical abilities.

The portfolio is the most meaningful indicator of serious artistic commitment, ability, and potential to succeed in MICA's rigorous studio environment. Your artwork reflects your visual sensitivity, your intellectual curiosity and creativity, your motivation and self-discipline, and your previous experience in the visual arts.

Our evaluation of your academic performance is determined by grades, level of classwork, test scores, and class rank. Final transcripts will be required to verify high school completion or the equivalent. The required essay is also seriously considered. Letters of recommendation, lists of extracurricular and volunteer activities, and art experiences beyond regular classroom instruction can strengthen the application.

When presenting your credentials during the portfolio review, remember that we want as much information about you as possible on which to base our admission decision. Students who have not had the advantage of a strong high school art program but who have an excellent academic record should present their high school transcripts during their portfolio review. You can enhance your application and our understanding of your academic record by including examples of your personal and academic writing.

Be prepared to discuss your artwork and to receive a critique from an admission representative or faculty member. If you cannot be present when we review your portfolio, you should enclose with the portfolio that accompanies your admission application additional written information (in addition to the required details: medium, size, and date) about your slides or CD to help us understand your work.

For example, describe assigned class projects and your solution to each problem. If the work was self-directed, tell us about your ideas and concepts.

Application deadlines and notification dates are listed on page 8. Meeting these deadlines will guarantee full consideration of your application. Completed applications will be accepted after the noted dates only if space remains available.

Each applicant is notified in writing of the admission decision. Once you have received your notification of acceptance, a tuition deposit is required to reserve space at the College. This is an initial payment of the first semester's tuition and is due, along with a housing deposit for students requesting campus housing, by the Candidate Reply Date listed on page 8.

Applications for admission and competitive scholarships are enclosed. All forms for admission, scholarships, transfer credit, financial aid, and immigration can also be found in PDF format at [www.mica.edu/UGforms](http://www.mica.edu/UGforms).

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### Admission Procedures for Freshman Applicants

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#### Freshmen / Regular Admission

##### Step 1: Application and Fee

Submit the attached undergraduate admission application form with the \$60 application fee to the Office of Undergraduate Admission. Please make all checks (which must be in U.S. dollars drawn on U.S. banks) and money orders payable to Maryland Institute College of Art. If you wish to apply for merit-based scholarships, also complete and return the competitive scholarships application form with your application for admission.

##### Step 2: Transcripts

A high school diploma or equivalent is required for admission to MICA's undergraduate degree program. Request that an official record of grades be sent to the Office of Undergraduate Admission from your secondary school. If you received high school equivalency, request that your GED scores be sent to the Office of Undergraduate Admission from your State Board of Education.

##### Step 3: Letters of Recommendation

Submit one to three letters of recommendation from any of the following: teachers (both art and academic), college placement advisors, or guidance counselors. Ask such individuals to send letters of reference to the Office of Undergraduate Admission within two weeks of the date you mail your application.

##### Step 4: Test Scores

Scholastic Achievement Test (SAT) and/or American College Test (ACT) results are required for all first-time freshmen. The ACT Writing Test is recommended, but not required. Test scores are evaluated in relation to other academic materials and the portfolio review. (MICA CEEB Code—for SAT—is #5399; ACT Code #1710). If English is not your first language, it is strongly recommended that you submit TOEFL or IELTS test scores with your application materials by February 15 (detailed instructions are included in Step 2 on page 7 under procedures for international students). Your application will not be reviewed for admission without at least one test score on file (TOEFL, IELTS, ACT, SAT).

##### Step 5: Essay

Choose one of the topics listed on the application form, write an essay, and attach it to your application.

##### Step 6: Activities & Interests

Compile a list of activities, interests, and honors in resume format as explained on the application form, and attach it to your application.

##### Step 7: Portfolio of Artwork

The portfolio should be a collection of recent artwork that represents your artistic interests and demonstrates your technical skills and ability. You should include examples of artwork that are a product of art instruction as well as work that reflects your individual ideas and directions. The composition of the portfolio should be balanced to emphasize your strengths: for example, it could focus on a medium such as painting or photography, or a subject such as portraiture or social commentary while still representing the full range of your experience. It is strongly suggested that drawings from observation (rather than from imagination or copied from photographs) also be included.

Applicants should submit a portfolio of 12-20 pieces of artwork in one of the following formats:

- Digital images uploaded to <https://micaundergrad.slideroom.com> (preferred method). Please refer to the directions below under “Format for Online Portfolio Submissions.”
- Digital images and/or time based artwork on CD or DVD. Please refer to the requirements described below under “Formats for Digital Portfolio Submissions on CD/DOVD.”
- 35 mm slides
- Photographs

Portfolios submitted as part of the admission and competitive scholarship application process become a permanent part of the admission file and are not returned. **Do not mail original artwork or your only copies of artwork documentation, such as slides or CD/DVDs.**

If you would like a one-on-one review of your original portfolio by an MICA admission representative, you may bring it to a National Portfolio Day,\* when a MICA representative visits your school, or when you schedule an interview and portfolio review as part of your visit to MICA.

\* *Portfolio Days are hosted by MICA and other members of the National Portfolio Day Association. For information regarding dates, times, and locations, watch for posters sent to every high school art department during September, or visit the NPDA Web site at [www.portfolioday.net](http://www.portfolioday.net). You can also call MICA’s Office of Undergraduate Admission for information about National Portfolio Days.*

**Please note:** Freshman applicants who receive an “acceptable” review of an original portfolio by a MICA admission representative must submit a portfolio with application materials if they are applying for competitive scholarships. Portfolios can be submitted online at <https://micaundergrad.slideroom.com> or in CD, DVD, or slide format, as described above, with application materials.

#### Format for Online Portfolio Submissions:

The Office of Undergraduate Admission’s preferred method for submitting portfolio materials is online via <https://micaundergrad.slideroom.com>. The system permits each applicant to create an inventory of images and attach the following information: title, date, medium, dimensions and notes. Images (jpg), video (mov, wmv, flv), and PDF documents may be uploaded to our site. For good image quality

and fast upload, images should be sized no larger than 1280 x 1280 pixels at 72dpi. Video files must be kept under 20MB. Our SlideRoom portal offers additional instruction for submitting artwork online.

#### Formats for Digital Portfolios on CD/DVD:

- **Still imagery** (painting, sculpture, photography, digitally created art): Submit all images on a CD/DVD as jpegs saved at 72 dpi resolution and at a size of 600 pixels in the longest direction. Although not required, applicants may include a simple, untimed Powerpoint or Keynote presentation in addition to jpeg files. Remember to include an accompanying printed inventory/contact sheet showing thumbnails of all work on the CD/DVD with captions as described under “Labeling Your Portfolio” below.
- **Time-based work** (video, animation) **or time-based documentation** (installations, performances or interactive media): Submit as Quick Time mov file(s). It is helpful to include a selected short excerpt or edited segment (2 minutes) to precede each longer piece. Remember to include an inventory sheet describing the work submitted digitally, with a contact sheet of representative still image/s for reference.
- **Web-based work:** You may submit Web-based work on CD/DVD with each pertinent file (with start page clearly marked) in a separate folder, or you may provide the URL of your active Web site(s). Remember to include an inventory sheet describing the work submitted digitally, with a contact sheet of representative screen shots for reference.

#### Labeling Your Portfolio:

Please make certain that your name is clearly labeled on every individual item in your portfolio—each slide, photograph, CD/DVD, and inventory/contact sheet. In addition:

- **Each slide must be labeled** with your name, title of work, medium, dimensions, and date completed.
- **A separate inventory/contact sheet** must accompany your portfolio. When work is submitted on CD/DVD, this inventory should be in the form of a contact sheet of thumbnails of all images included on the CD/DVD. You may include the MS Word file on your CD/DVD, but you should also include a hard-copy printout of the inventory/contact sheets. The inventory must be labeled with your name and a description of each work submitted including: title, medium, dimensions, and date completed.

#### Step 8: Campus Visit

As an applicant you are encouraged to visit the College. Student-guided tours of the classrooms, studios, and residential housing, and discussions about portfolio preparation, programs of study, student life, and financial assistance will be provided. To schedule an appointment, please call the Office of Undergraduate Admission at 410.225.2222. The office is open Monday through Friday, 9 am to 4:30 pm. For information on campus tours and Open House programs, please visit [www.mica.edu/UGapply](http://www.mica.edu/UGapply).

#### Freshmen / Early Decision Option

If MICA is your first choice for college study, you may want to consider our Early Decision Plan. The plan is designed to let you know of our admission decision early in your senior year and is intended for talented students with strong academic records. Students accepted under the Early Decision Plan have the option of receiving an early financial aid estimate. A student considered under the Early Decision Plan agrees to enroll at Maryland Institute College of Art if admitted. You may apply to other colleges with the understanding that you will withdraw those applications if admitted to MICA. **To be considered for the Early Decision Plan, you must submit all of the materials described below in a single packet by November 15.**

If you wish to receive an estimate of your financial aid package along with your admission decision you should complete the MICA Early Decision Financial Aid Application form and return it to the Financial Aid Office by December 2. Early Decision Financial Aid Applications are available at [www.mica.edu/UGforms](http://www.mica.edu/UGforms). You will be contacted if additional information is required to complete your estimated financial aid award. **Notification of admission will be sent to Early Decision candidates on December 15**, along with a tentative financial aid package, if all required information has been received by the deadline.

If you are accepted under the Early Decision Plan, you will be required to submit a non-refundable tuition deposit and a housing deposit of \$650 by the Early Decision Candidate Reply Date, February 1. The tuition deposit is an initial payment of the first semester’s tuition.

**Note:** All materials must be submitted at the same time for Early Decision applicants. If all materials are not submitted simultaneously, the application will not be considered under the Early Decision Option.

#### Step 1: Application

Indicate on the application form that you would like to be considered under the early decision plan. Submit the application form to the Office of Undergraduate Admission with the non-refundable \$60 fee. Please make all checks (which must be in U.S. dollars drawn on U.S. banks) and money orders payable to Maryland Institute College of Art.

#### Step 2: Transcripts

Request that an official record of grades be sent to the Office of Undergraduate Admission.

#### Step 3: Three Letters of Recommendation

The recommendations of teachers (both art and academic), college placement advisors, or guidance counselors are important to your application. For Early Decision candidates, these letters of reference **must** accompany your application.

#### Step 4: Test Scores

If you have taken the SAT or ACT, you should submit those scores by the Early Decision deadline. Scholastic Achievement Test (SAT) or American College Test (ACT) results are required for all first-time freshmen. The ACT Writing Test is recommended, but not required. (MICA CEEB Code—for SAT—is #5399; ACT Code #1710). If these scores are not available by the Early Decision deadline, they must be sent February 15. If English is your second language TOEFL or IELTS scores must be submitted at the time of application.

#### Step 5: Essay

Choose one of the topics listed on the application form, write an essay, and attach it to your application.

#### Step 6: Activities & Interests

Compile a list of activities, interests, and honors as explained on the application form, and attach it to your application.

#### Step 7: Portfolio of Artwork

Submit a portfolio of 12-20 pieces of artwork to the Office of Undergraduate Admission. (Detailed instructions are included in Step 7 pages 3 and 4 under Freshmen/Regular Admission.)

## Admission Procedures for Transfer Applicants

Each transfer student brings to the College a different level of artistic capability and academic achievement based on a variety of post-secondary educational experiences. Some students transfer to the College as freshmen, others as sophomores and juniors. A limited number of spaces is available each year within each department, and admission is competitive.

There are various reasons why students attend other colleges for one or two years before transferring to MICA. Some plan to gain additional experience before applying to MICA; some postpone their entry for financial reasons; and some need more time to define their commitment to the visual arts. For more information about transferring to MICA, please contact the Office of Undergraduate Admission at 410.225.2222.

#### Step 1: Application

Submit the undergraduate admission application to the Office of Undergraduate Admission together with the non-refundable \$60 application fee. Please make all checks (which must be in U.S. dollars drawn on U.S. banks) and money orders payable to Maryland Institute College of Art. Be sure to complete the required essay and activities list. If you require financial aid, submit the Financial Aid Application. If you wish to apply for merit-based scholarships, also complete and return the competitive scholarships application form with your application for admission.

#### Step 2: Transcripts

A high school diploma or equivalent is required for admission to MICA’s undergraduate degree program. Request that an official record of your grades be sent to the Office of Undergraduate Admission from your high school and from all accredited post-secondary institutions attended.

**Note:** Only courses carrying a grade of C or better will qualify for transfer credit. Up to 63 credits required for the BFA degree may be transferred from other accredited colleges. Liberal arts courses in which the course content parallels that of courses offered at MICA will be considered for transfer credit. Transfer of studio courses is determined by portfolio review and course equivalency. In some cases,

the academic dean will consider waiving course requirements after an evaluation of art achievements gained outside formal school programs.

#### Step 3: Enrollment Status Report Form

The Enrollment Status Report Form, detailing a list of courses in which you are currently enrolled, or plan to enroll, must accompany your application. It should include your name, college/university attending, semester/year, course titles, departments, course numbers, and course descriptions. The printable form—Enrollment Status Report Form—is available at [www.mica.edu/UGforms](http://www.mica.edu/UGforms).

#### Step 4: Course Descriptions

Transfer applicants must submit course descriptions for all courses for which they are requesting transfer credit.

#### Step 5: Letters of Recommendation

If you feel that the recommendations of instructors, advisors, or employers are important to your application, ask such individuals to send letters of reference to the Office of Undergraduate Admission within two weeks of the date you mail your application.

#### Step 6: Test Scores

The College Entrance Examination Board Scholastic Achievement Test (SAT) and/or the American College Test (ACT) are not required for transfer admission. However, if English is your second language, you must submit test scores from TOEFL or IELTS exams by March 1 (detailed instructions are included in Step 2 page 7 under procedure for International Students).

#### Step 7: Essay

Choose one of the topics listed on the application form, write an essay, and attach it to your application.

#### Step 8: Activities & Interests

Compile a list of activities, interests, and honors in resume format as explained on the application form, and attach it to your application.

#### Step 9: Portfolio of Artwork

Your portfolio is considered one of the most important requirements in the admission decision. Your artwork reflects your visual sensitivity, your intellectual curiosity and creativity, and your motivation and self-discipline. For transfer students, the portfolio is also used to evaluate your post-secondary art experiences in order to determine equivalency to MICA coursework.

Transfer students should prepare a portfolio of 15-35 pieces of artwork that demonstrates a knowledge of college-level coursework. The portfolio should include items that represent basic skills in drawing, painting, color, and design. If enough coursework has been completed, the portfolio should also reflect experience in a major field of study.

The portfolio allows the review committee to evaluate which studio courses will transfer to MICA and determines class standing in your departmental major. Therefore, your portfolio should represent as much work as possible from all studio courses taken while attending other post-secondary institutions. Applicants should submit a portfolio of artwork in one of the following formats:

- Digital images uploaded to <https://micaundergrad.slideroom.com> (preferred method) Please refer to the directions below under “Format for Online Portfolio Submissions”
- Digital images and/or time based artwork on CD or DVD. Please refer to the requirements described below under “Formats for Digital Portfolio Submissions on CD/DVD.”
- 35 mm slides
- Photographs

Portfolios submitted as part of the admission application process become a permanent part of the admission file and are not returned. Do not mail original artwork or your only copies of artwork documentation, such as slides or CD/DVDs.

If you would like to receive feedback from a MICA admission representative on your original portfolio, you may bring it to a National Portfolio Day\* or to a Transfer Review Day at MICA.

\* *Portfolio Days are hosted by MICA and other members of the National Portfolio Day Association. For information regarding dates, times, and locations, visit the NPDA Web site at [www.portfolioday.net](http://www.portfolioday.net). You can also call MICA's Office of undergraduate Admission for information about National Portfolio Days.*

**Please note:** All transfer applicants, even those not applying for competitive scholarships, must submit a portfolio online at <https://micaundergrad.slideroom.com> or in CD, DVD, or slide format, as described above, along with admission application materials.

### Format for Online Portfolio Submissions:

The Office of Undergraduate Admission's preferred method for submitting portfolio materials is online via <https://micaundergrad.slideroom.com>. The system permits each applicant to create an inventory of pieces and attach the following information: title, date, medium, dimensions and notes. Images (jpg), video (mov, wmv, flv), and PDF documents may be uploaded to our site. For good image quality and fast upload, images should be sized no larger than 1280 x 1280 pixels at 72dpi. Video files must be kept under 20MB. Our SlideRoom portal offers additional instruction for submitting artwork online.

### Formats for Digital Portfolios on CD/DVD:

- **Still imagery** (painting, sculpture, photography, digitally created art) Submit all images on a CD/DVD as jpegs saved at 72 dpi resolution and at a size of 600 pixels in the longest direction. Although not required, applicants may include a simple, untimed Powerpoint or Keynote presentation in addition to jpeg files. Remember to include an accompanying printed inventory/contact sheet showing thumbnails of all work on the CD/DVD with captions as described under “Labeling Your Portfolio” below.
- **Time-based work** (video, animation) or time-based documentation (installations, performances or interactive media): Submit as Quick Time mov file(s). It is helpful to include a selected short excerpt or edited segment (2 minutes) to precede each longer piece. Remember to include an inventory sheet describing the work submitted digitally, with a contact sheet of representative still image/s for reference.
- **Web-based work:** You may submit Web-based work on CD/DVD with each pertinent file (with start page clearly marked) in a separate folder, or you may provide the URL of your active Web site(s). Remember to include an inventory sheet describing the work submitted digitally, with a contact sheet of representative screen shots for reference.

### Labeling Your Portfolio:

Please make certain that your name is clearly labeled on every individual item in your portfolio—each slide, photograph, CD/DVD, and inventory/ contact sheet. In addition:

- **Each slide** must be labeled with your name, title of work, medium, dimensions, and date completed.
- **A separate inventory/contact sheet** must accompany your portfolio. When work is submitted on CD/DVD, this inventory should be in the form of a contact sheet of thumbnails of all images included on the CD/DVD. You may include the MS Word file on your CD/DVD, but you should also include a hard-copy printout of the inventory/contact sheets. The inventory must be labeled with your name and a description of each work submitted including: title, medium, dimensions, and date completed.

## Admission Procedures for International Freshman and Transfer Applicants

International students are warmly received into the MICA community. The presence of students from around the world enriches the quality of our student body. The College is authorized under federal law to enroll non-immigrant students. International students must meet all of the requirements for admission as freshmen or transfer students. In addition, they must demonstrate sufficient knowledge of English for success in coursework at an American college.

International applicants should make substantial and realistic financial plans for proposed study in the United States. Certification of funds available to support each year of study at MICA will be required. We will send the certification statement form to you upon receipt of your application. Information regarding financial statements can also be found on the Admission & Financial Aid section of MICA's Web site ([www.mica.edu](http://www.mica.edu)) under Special Information for International Students. Annual expenses for international students typically run higher than for domestic students, due to travel costs and mandatory health insurance. International students are not eligible to work off campus during the first nine months of their student visa status in the United States. It is therefore unrealistic to anticipate income from employment.

Before an international student leaves his or her home country, the student should have a letter of acceptance from MICA and a Certificate of Eligibility for Non-Immigrant (F-1) Student Status (Form I-20) from the College. Students should make certain that their passport and visa are in order before coming to the United States.

To complete all requirements for admission and immigration, an international student must submit the following application materials to the Office of Undergraduate Admission.

### Step 1: Application

Submit the undergraduate application form with the \$60 application fee to the Office of Undergraduate Admission. Please make all checks (which must be in U.S. dollars drawn on U.S. banks) payable to Maryland Institute College of Art. If you wish to apply for merit-based scholarships, also complete and return the competitive scholarships application form with your application for admission.

### Step 2: Test scores

If your native language is not English you must demonstrate proof of English language proficiency to be considered for admission. MICA requires a score result on The Test of English as a Foreign Language (TOEFL) of at least 550 PBT (paper based test), or equivalent 213 CBT (computer-based test), or 80 IBT (internet-based test). MICA also accepts a band score of at least 6.0 on the International English Language Testing System (IELTS). SAT or ACT test scores may also be considered as a test of English proficiency. ***Your application will not be reviewed for admission without test scores, which must be received by application deadlines: February 15th for freshmen; March 1st for transfer students.*** If you have not yet achieved the minimum score requests listed above, you should submit your current scores for review by these deadlines. After evaluation of all your admission materials, you may be admitted on a conditional basis with the requirement that you participate in MICA's three-week Summer Intensive English Program (IEP) or achieve minimum test score results within a limited amount of time to be granted full admission. For more information about the TOEFL exam, testing dates and locations, visit their Web site at [www.toefl.org](http://www.toefl.org) or e-mail [toefl@ets.org](mailto:toefl@ets.org).

### Step 3: Transcripts

A high school diploma or equivalent is required for admission to MICA's undergraduate degree program. Submit original/certified transcripts from your secondary school and any university-level institution you have attended. Include English translations provided by a translating agency. In some cases students will be asked to provide a third party credential evaluation through a service such as World Education Services' WES ICAP.

### Step 4: Portfolio of Artwork

- **International freshman applicants** should follow the instructions in Step 7 under Application Procedures for Freshmen Applicants.
- **International transfer applicants** should follow the instructions in Step 9 under Application Procedures for Transfer Applicants.

### Step 5: Letters of Recommendation

One to three letters of recommendation from teachers/faculty and school counselors are recommended but not required.

### Step 6: Essay

Choose one of the topics listed on the application form, write an essay, and attach it to your application.

### Step 7: Activities & Interests

Compile a list of activities, interests, and honors in resume format as explained on the application form, and attach it to your application.

### Step 8: Immigration Information\*

Indicate your current immigration status and your intentions regarding immigration by completing the Immigration Information Form available on [www.mica.edu/UGforms](http://www.mica.edu/UGforms). Please complete this form even if you do not plan to study under an F-1 student visa.

### Step 9: Demonstration of Ability to Finance Your Education\* (For students requiring a F-1 student visa)

Submit an Affidavit of Support and/or Certificate of Finance (available on [www.mica.edu/UGforms](http://www.mica.edu/UGforms)) then select Financial Statement for International Students), as well as a notarized bank statement certifying that sufficient funds are available to support your study at the College. This is required before a Form I-20 can be issued.

\* *May be submitted upon receipt of admission notification.*

## Admission Procedures for Part-Time Students

Some students choose to work toward their BFA degree on a part-time basis due to financial, family, or other considerations. Students who choose to earn their degree in this manner may enroll in degree courses offered during the fall, spring, and summer terms. Students enrolled in the degree program are required to take a minimum of 6 credits per semester or summer and to complete the degree within seven years with an average course load of 18 credits per

year. Admission requirements and procedures are the same as those for full-time freshmen and transfer students.

## Admission Procedures for Students with Previously Earned Degrees

Students with a previously earned BS or BA degree who wish to pursue the BFA as a second degree may also apply to the College. Admission procedures are the same as those for transfer students.

Students with previously earned degrees who are interested in the Post-Baccalaureate Certificate Program should contact the Office of Graduate Admission at 410.225.2256.

## Admission Procedures for Non-Matriculating Students

Each year, a number of students attending liberal arts colleges and universities choose to spend a semester or a year at MICA as non-matriculating students. These students should follow the application procedures for transfer students.

## Additional Admission Policies

### Early Admission for High School Juniors

High school juniors demonstrating outstanding ability in studio art and academic areas can apply for early admission to the College by following the application procedures for freshman applicants. They must also:

- Present a written agreement from high school authorities that a high school diploma will be awarded upon successful completion of the freshman year at MICA. The agreement should verify that the freshman's first year coursework will satisfy the diploma requirements of the high school.
- Submit a written recommendation from the high school principal or guidance counselor and a parent or legal guardian explaining why early admission to college is appropriate.
- Submit a letter from a parent or legal guardian granting permission for the student to enter college before high school graduation.

## Admission and Competitive Scholarship Dates and Deadlines

### FRESHMEN—REGULAR ADMISSION

#### Fall Enrollment

*February 15* Application deadline to be considered for priority admission and competitive scholarships (applications received after this date will be considered until March 1 if space is available)

*March 5-12* Admission notification mailed to February 15 applicants

*March 15* Deadline to submit additional portfolio pieces for scholarship consideration

*April 2-6* Admission notification mailed for applications received between February 15 and March 1

*April 9-13* Notification of scholarship recipients

*May 1* Candidate Reply Date: tuition and housing deposits due

#### Spring Enrollment

*November 5* Admission and financial aid application deadline—all materials in the packet must be received simultaneously for application to be considered (applications received after this date will be considered if space is available)

*December 1* Admission notifications mailed

*December 15* Candidate Reply Date: tuition and housing deposits due

### FRESHMEN—EARLY DECISION OPTION

*November 15* Admission deadline—all materials in the packet must be received simultaneously for application to be considered

*December 2* Early Decision Financial Aid Application deadline to receive an estimated financial aid package with the admission decision

*December 15* Admission and early estimated financial aid notifications mailed

*February 1* Candidate Reply Date: tuition and housing deposits due

### TRANSFER STUDENTS

#### Fall Enrollment

*March 1* Application deadline for transfer students wishing to be considered for priority admission and competitive scholarships; these applicants will be mailed notification of admission decisions on April 2

*April 2* (then rolling) Application deadline for all other transfer students (applications received after this date will be considered if space is available); these applicants will be notified on April 30

*Week of April 18-24* Notification of scholarship recipients

*May 21* Candidate Reply Date: tuition and housing deposits due

#### Spring Enrollment

*November 5* Application deadline (applications received after this date will be considered if space is available)

*December 1* Admission notifications mailed

*December 15* Candidate Reply Date: tuition and housing deposits due

### High School/College Dual Enrollment

Credit for college-level coursework completed by students enrolled in high school is not accepted for transfer credit; however, it is favorably viewed by the Admission Committee, much like honors or advanced-placement coursework.

### Advanced Placement Policy

Freshman applicants submitting artwork that indicates college-level equivalency may find that the faculty review committee recommends that credit and advanced placement be awarded for one or more Foundation studio courses. Additionally, students who successfully pass the College Board Advanced Placement Examination with a score of 5 in studio courses, and a score of 4 or better in liberal arts courses, are eligible to receive advanced placement credit.

### International Baccalaureate Policy

Students who have completed the IB Diploma or the individual examinations may be eligible for advanced placement and college credit if they earn a score of 6 or 7 on the higher-level examinations. Students will be evaluated on a case-by-case basis, and advanced placement will be at the discretion of the College. No credit will be awarded for the Art/Design Elective; however, a student may receive advanced placement based on portfolio review by MICA faculty.

### Deferring Admission

Some students choose to defer their date of entry in order to travel or work. If, after gaining admission to the College, you wish to defer your entry for either one semester or one year, your application can be reconsidered without reapplying for admission. Financial aid and

scholarship recipients accepted for the fall term may also be able to hold portions of their financial assistance if they defer to the spring term. To defer entry, a letter requesting a new entry date and describing the applicant's plans must be sent to the Office of Undergraduate Admission and Financial Aid. A nonrefundable tuition deposit may be requested.

Typically, students who defer their date of entry do not enroll in college elsewhere. If this does occur, the application will need to be reviewed again for admission to MICA as a transfer student. Although the original application on file can be reopened, the candidate will be evaluated as a transfer student, and additional application materials will be requested.

## Competitive Scholarships

MICA offers a number of competitive scholarship opportunities for high school seniors and transfer students. These prestigious scholarship competitions are designed to recognize and reward artistic talent and academic achievement. Scholarships are open to students from the United States and abroad. Selection of scholarship recipients is based upon a review of a comprehensive set of factors described below. Some competitions are merit-based and are determined after an evaluation of artistic and academic achievements. Others are based on a combination of meritorious achievement and financial need.

**Please Note:** To be eligible for a scholarship, applicants must complete all admission requirements and be accepted for admission to the College. Students who are applying for scholarships based on financial need should complete and file the Free Application for Federal Student Aid (FAFSA), the MICA Financial Aid Application, and Federal income tax returns by February 15.

## Competitive Scholarships for Freshmen

### Academic Excellence Scholarships

Each year, in recognition of academic achievements and talent, fifty merit-based scholarships in the amount of \$24,000 to \$36,000, each allocated over four years, are awarded to high school seniors.

### Fanny B. Thalheimer Scholarships

This competition awards more than one half million dollars in merit-based scholarships to high school seniors who demonstrate outstanding studio abilities as well as academic achievement. Each year, thirty awards are made, ranging from \$16,000 to \$54,000, each allocated over four years.

### Mathias J. DeVito Scholarship Program

This merit-based competition awards one \$40,000 scholarship, allocated over four years, to a high school senior demonstrating talent and promise based on a portfolio of artwork. The selection criteria also include personal character; an inquisitive, open, and discerning mind; and an interest in the social and cultural context for making art.

### National Art Honor Society Scholarships

Fifty \$4,000 to \$8,000 merit-based scholarships, each allocated over four years, are awarded each year to high school seniors who are members of the National Art Honor Society.

### Rett Nearburg Scholarship

This scholarship will award \$60,000, allocated over four years, to students whose portfolios demonstrate artistic talent and potential with an emphasis on digital arts media. The scholarship recognizes academic achievement and an interest in pursuing a major in interactive media or any digitally based arts discipline. The number of awards and amount will be determined on the basis of both meritorious achievement and financial need. To learn about Rett, visit [www.rett.org](http://www.rett.org).

### youngARTS Awards

MICA offers ten \$4,000 to \$36,000 scholarships, each allocated over four years, to high school seniors who have been selected as winners by the youngARTS award jury in their awards categories. YoungARTS is a core program of the National Foundation for Advancement in the Arts. Candidates will be contacted in early April if they are eligible for this award. The recipients of MICA youngARTS are selected on the basis of both meritorious achievement and financial need. To receive a scholarship application, go to [www.youngARTS.org](http://www.youngARTS.org). *This scholarship is funded by MICA.*

### Marie Walsh Sharpe Foundation

The competition awards ten \$12,000 scholarships, each allocated over four years, to students who have participated in the MWSF Summer Program. Candidates will be contacted in early April if they are eligible for this award.

### Scholastic Art Awards

MICA offers ten \$4,000 to \$36,000 scholarships, each allocated over four years, to high school seniors who have been selected by the Scholastic Art Awards jury as a "A Top National Winner" from their National Portfolio Competition. These candidates will be contacted in early April if they are eligible for this award. The recipients of MICA SCHOLASTIC are selected on the basis of both meritorious achievement and financial need. To receive a scholarship application from Scholastic Art Awards, go to [www.artandwriting.org](http://www.artandwriting.org). *This scholarship is funded by MICA.*

### Access for Excellence Scholarships

This competition awards five scholarships ranging from \$2,500 per year to full tuition for four years to students from under-represented populations with high financial need and outstanding artistic and academic ability.

### Meyerhoff Scholarship

This award recognizes candidates for both artistic and academic achievement. Amounts vary from \$4,000 to \$20,000, allocated over four years.

### National NAACP Act-So Competition Match

MICA will match awards received by junior or senior level high school students selected by the National ACT-SO Competition of the NAACP as medal winners. The following scholarships are renewable each year over four years: Gold \$2,000, Silver \$1,500, Bronze \$1,000. For more information on the competition go to [www.naacp.org](http://www.naacp.org) and click on program.

### Don F. Turano '59 Fund Scholarship

This \$10,000 scholarship is allocated over four years for an outstanding student based on meritorious achievement and financial need.

### Latino Art Beat Scholarship

MICA offers matching scholarships to high school seniors who have been selected as winners in the Latino Art Beat National High School "Hispanic Heritage" Art Competition in their award categories. Students living in Miami, Los Angeles, Houston, Chicago, and the District of Columbia are eligible. Scholarships amounts vary from \$2,000 to \$20,000, allocated over four years. For information on the competition, go to [www.latinartbeat.com](http://www.latinartbeat.com).

### Valedictorian Award

This merit-based scholarship awards \$10,000, allocated over four years, to high school seniors who have been named as Valedictorians of their graduating class. The scholarship is awarded upon receipt of a letter from the college guidance or principal's office confirming that this honor has been bestowed.

## Scholarships for Maryland Freshmen Only

### Irving and Lois Blum Foundation Scholarship

A total of \$20,000 in scholarships, allocated over four years, is awarded to outstanding students from the Baltimore area.

### Lenore Fund Scholarship

This award recognizes Baltimore-area candidates with exceptional artistic talent and financial need. Award amounts vary from \$4,000 to \$8,000 and are allocated over four years.

### Marion I. and Henry J. Knott Scholarship Program

Students selected for this scholarship receive \$8,000 to \$12,000 merit-based awards, allocated over four years. The scholarship is awarded to outstanding high school students who are Catholic and attend schools within the Archdiocese of Baltimore.

### Maryland Awards Program

The Maryland Awards Program offers five to ten scholarships matching the Maryland Distinguished Scholar Awards for Finalists in the Visual Arts. Students selected for the Maryland Awards will receive \$6,000 scholarship from MICA to match the \$3,000 Distinguished Scholar Award, totaling \$9,000 per year.

## Competitive Scholarship Application Procedures for All Freshmen

### Step 1: Applications for Admission & Competitive Scholarships

You must be accepted for admission to MICA in order to receive a scholarship award. On your application for admission, you should indicate that you intend to apply for merit-based scholarships and complete the Application for Competitive Scholarships, included on that form. Submit all required admission application materials by the February 15 deadline. If you have not already done so, you must submit with your application:

- Your high school/secondary school transcripts or diploma indicating date of graduation.

### Step 2: Portfolio of Artwork

If you have received an “acceptable” review by an admission representative you must still submit a portfolio with your application materials if you are applying for competitive scholarships. Please submit your portfolio digitally in one of the following formats—rather than as slides or photographs/printouts:

- Digital images uploaded to <https://micaundergrad.slideroom.com>. (preferred method) Please refer to the detailed instructions under “Format for Online Portfolio Submissions”

in Step 7 of the Application Procedures for Freshmen Applicants.

- Digital images and/or time based artwork on CD or DVD. Please refer to the detailed instructions under “Formats for Digital Portfolio Submissions on CD/DVD” in Step 7 of the Application Procedures for Freshmen Applicants.

## Competitive Scholarships for Transfer Students

MICA offers scholarships ranging from \$1,000 to \$18,000 per year to qualified students transferring from other post-secondary institutions. Scholarship recipients are selected by review of application, transcripts, and portfolio; award amounts are based on a combination of meritorious achievement and financial need. These scholarships are funded by MICA and are renewable each year until completion of the BFA degree, provided recipients maintain full-time enrollment status and an annual 3.0 GPA.

## Competitive Scholarships Application Procedures all for Transfer Students

### Step 1: Applications for Admission & Competitive Scholarship

You must be accepted for admission to MICA in order to receive a scholarship award. On your application for admission, you should indicate that you intend to apply for merit-based scholarships and complete the Application for Competitive Scholarships, included on that form. Submit all required admission application materials by the March 1 deadline. If you have not already done so, you must submit with your application:

- Your high school/secondary school transcripts or diploma indicating date of graduation (required to receive federal aid).
- Official transcripts from all colleges/universities attended.
- Enrollment Status Report Form (available at [www.mica.edu/UGforms](http://www.mica.edu/UGforms)).
- Course Descriptions.

### Step 2: Portfolio of Artwork

The portfolio of artwork you prepare for your admission application also serves as your portfolio for competitive scholarships for which you apply. Transfer applicants who intend to apply for competitive scholarships should submit their portfolio online or on CD/DVD, as described under Step 9 in the Application Procedures for Transfer Applicants.

## Scholarships for International Students Only

International students may apply for all merit scholarships (freshmen/transfer) for which they are eligible. The following are additional scholarship specifically for international applicants. No forms are required. All eligible candidates will be considered.

### C. V. Starr Scholarship for International Students

This competition awards fifteen \$10,000 scholarships, each allocated over four years, to entering freshmen who are international students. To be eligible, a candidate must be a citizen of a foreign country, but may be studying either in the United States or abroad. This merit-based scholarship recognizes outstanding artistic ability and talent.

### International Award of Excellence

This competition awards five scholarships to entering freshmen or transfer students \$10,000 to \$15,000 per year for each year of undergraduate study at MICA. To be eligible a candidate must be a citizen of a foreign country and be living outside the United States. This merit-based scholarship recognizes outstanding artistic achievement and a commitment to pursuing a career in the visual arts.

## Competitive Scholarship Application Procedures for International Students

Freshman international students should follow the competitive scholarship application procedures for freshmen; international transfer students should follow the application procedures for transfers—as outlined above.

## Competitive Scholarships for Returning Students

In addition to MICA-funded scholarships, the following competitive scholarships are made possible through bequests, annual gifts, and special grants and are awarded in recognition of academic achievement and demonstrated aptitude in art. These scholarships are reserved for returning students and are awarded beginning in the sophomore year.

### Scholarships & Prizes for Returning Students

Jerome Abrams '46 Memorial Scholarship  
AEGON USA, Inc. Scholarship  
Priscilla Alexander Scholarship  
Alumni Association Scholarship  
The Ira J. Basler, Jr. and Mary K. Basler Memorial Scholarship  
Jacob & Hilda Blaustein Award  
Jules M. Bodarky Scholarship  
Marcella Brenner H'01 Distinguished MAT Scholar Award  
Reuben Brook Memorial Scholarship  
Betty Cooke '46 Scholarship  
Sgt. Ralph Roland Demuth Memorial Scholarship  
Distinguished International Student Award  
Freda Eichelberger '81 Scholarship in Drawing  
Freda Eichelberger '81 Scholarship in Painting  
Freda Eichelberger '81 Scholarship in Sculpture  
Evergreen House Foundation Scholarship  
Samson Feldman '25 Scholarship in Art Education  
Samson Feldman '25 Scholarship in Illustration  
William Ferguson Merit Scholarship  
C. Louise Mullan Flanigan '34 Scholarship  
France-Merrick Community Arts Partnerships Fellowship  
Margaret Glace Scholarship in Art Education  
Billy N. Hadaway '51 Memorial Scholarship  
O'Neill Troy Hammond '69, '75 Memorial Scholarship  
A. Claire Gaskins Harper '41 Scholarship  
Francis Burns Harvey Merit Scholarship  
Lucile Hecht Memorial Scholarship  
Emanuel Herman '39 Prize  
Hoffberger Foundation Fellowship Award  
Barry Holniker '81 Memorial Scholarship  
Dr. Al Hurwitz '41 Scholarship in Art Education  
Rheda Luntz Josephs Memorial Scholarship  
Harriet '67 and Philip Klein Scholarship  
Perna Krick '31 and Reuben Kramer '32 Award of Merit  
Patricia Lion Krongard '76, '90 Art Education Scholarship

Nora and Eugene Leake Scholarship in Painting  
John J. Leidy Foundation Scholarship  
Marc Levy '00 Memorial Scholarship  
Morris Louis '32 Scholarship  
Carrie Macedonia '03 Memorial Scholarship  
Seymour Mandelbaum Merit Scholarship  
Dr. Frank C. Marino Foundation Scholarship  
MICA Staff and Faculty Scholarship  
Tom Miller '67, '87 Memorial Scholarship  
Arthur Mitchell '66 Scholarship  
Edward C. Morton, Jr. Memorial Fund Award  
Louise N. Myerberg Family Scholarship  
Christopher J. Overholser '65 Scholarship in Graphic Design  
Christopher J. Overholser '65 Scholarship in Illustration  
Gertrude Pentland Scholarship  
James E. Peterson '49 Scholarship  
William M. Phillips '54 Memorial Scholarship  
Roberta Polevoy Fund Scholarship of the Baltimore Community Foundation  
Santa Farinella Sangiamo General Fine Arts Scholarship  
Thomas Sangiamo Scholarship  
Helen C. Stevens Scholarship  
Reba Stewart Memorial Scholarship  
Three Arts Club of Homeland, Inc. Award  
Walter G. '38 and Betty Wilkinson '39 Memorial Scholarship  
Dale Burton Wood '30 Memorial Scholarship in Fiber  
Dale Burton Wood '30 Memorial Scholarship in Illustration  
Bill Woody/Tom Miller '67, '87 Scholarship

## Financial Assistance

Since 1826, MICA has offered an outstanding private education in the visual arts, earning its reputation and ranking as one of the top four visual art colleges in the nation. MICA has a commitment to make our programs available to talented students regardless of their economic backgrounds.

We believe that an education at MICA is an investment that yields a lifetime of personal, intellectual, and professional growth and accomplishment. We realize that the cost of this investment will require careful financial planning. We are committed to helping you find ways to make this education affordable throughout your program of study. Each year approximately 65 percent of our full-time students receive need-based financial assistance from many different programs. The College administers more than \$34 million annually in financial assistance to undergraduate students from all sources. The MICA-funded scholarships and grant programs alone provide more than \$15 million.

Our financial aid staff counsels families about financial planning and assistance, makes available applications for many aid sources, and administers a variety of aid programs described below. For those students who wish to work while attending MICA, the staff of the Joseph Meyerhoff Center for Career Development provides assistance in finding appropriate part-time jobs.

Financial aid programs are available to students from all income levels—from Federal Pell Grants, reserved for the neediest of families, to low-interest non-need-based student loans for students from higher-income families. To ensure that you are aware of all the resources available to your family, we encourage all students to complete the financial aid application process and to consider the full range of options to financing your education.

**Note:** You must be accepted to the College in the BFA program and file the required financial aid forms to be considered for need-based financial aid, grants, or scholarships.

### Need-Based Financial Aid

#### Need-Based Scholarships and Grants

All students accepted for admission to MICA who have completed the required financial aid applications by the deadline are considered for need-based grants and scholarships. Funded by the College, the federal government, and state agencies, these grants and scholarships do not have to be repaid. Students must be U.S. citizens or legal permanent residents of the U.S. to be eligible.

- Federal Pell Grants up to \$5,550 and Federal Supplemental Educational Opportunity Grants of \$1,000 are reserved for the most needy students.
- Scholarships and grants awarded through the Maryland State Scholarship Administration range up to \$14,200.
- The MICA Grant is awarded on a need-only basis, and the MICA Scholarship is awarded based on a combination of need and merit.

#### Need-Based Loans and Work

All students accepted for admission to MICA who have completed the required financial aid applications by the deadline are considered for need-based loans and work. Students must be U.S. citizens or legal permanent residents of the U.S. to be eligible.

- Federal Perkins Loans carry a 5% simple interest rate.
- Federal Stafford Loans carry a fixed interest rate and are made through many lenders. Maximum amounts available are: freshmen—\$3,500; sophomores—\$4,500; juniors and seniors—\$5,500. Additionally, unsubsidized Stafford loans of \$2,000 are available to all students.
- Federal College Work Study employment, on and off campus, is made available to students with demonstrated need.

### Non-Need Based Aid

#### Scholarships

- Many Maryland Institute College of Art-sponsored competitive scholarships are awarded to new and returning students solely on merit. Detailed instructions are above, and the Application for Competitive Scholarships is included on the Application for Admission, enclosed.
- Maryland state residents are also encouraged to review scholarship opportunities available through the Maryland State Office of Student Financial Assistance [www.mhec.state.md.us](http://www.mhec.state.md.us)

#### Non-Need-Based Loans and Work

- Federal Unsubsidized Stafford Loans are available to students regardless of need. Although these loans are not based on need, students are required to submit financial aid applications through the regular financial aid process to borrow under the Federal Unsubsidized Stafford Loan Program.
- Borrowing opportunities are also available to parents of dependent undergraduate students. This Federal Parent Loan (PLUS) program is not need-based, and eligibility

is based on credit-worthiness rather than income. Interest rates are variable and applications are available through the Financial Aid Office. PLUS Loan amounts can range to \$43,000. MICA must certify PLUS Loan applications, but no financial aid application is required.

- A number of MICA-funded on-campus work-study employment opportunities are available to students.

### Other Resources for Funding Your Education

Your high school guidance counselor, MICA's Office of Financial Aid, individual state grant agencies, the Internet, and the public library are all sources of information about awards available from private foundations and corporations. Benefits through the Social Security and Veterans administrations, the Bureau of Rehabilitation, and the Bureau of Indian Affairs may also be available. You should request information directly from the appropriate agency.

### Other Financing Options

An education at one of the nation's top art colleges is an investment in a student's future. Once you have determined that MICA is the place for you, our staff can work with you to make sure that your education is affordable. **Many families, even those not eligible for need-based financial aid, may want to consider a variety of ways to finance the costs of attending the College.**

MICA has produced the guide *Financing Options* for both those who choose not to apply for financial aid and those who want to finance any gap between their financial aid award and the total cost of attending MICA. *Financing Options* is automatically mailed to all students applying for admission. This helpful guide provides descriptions and toll-free numbers for a variety of financing options, including:

- A *monthly installment* plan that allows you to make 10 monthly payments for annual college expenses rather than two lump-sum payments each year.
- *Loan Programs* that allow you to finance all or part of college costs, including the cost of purchasing a personal computer.
- *Federal tax benefits* such as the Hope Scholarship or Lifetime Learning tax credit, or deductions for interest on loans to students and parents. The Family Tax Benefit law can provide significant benefits to many MICA

parents and students, including direct tax benefits and deductions. For more information, contact your tax advisor or the IRS Web site at [www.irs.gov/pub/irs-pdf/p970.pdf](http://www.irs.gov/pub/irs-pdf/p970.pdf).

## How Financial Aid is Awarded

MICA bases its financial aid awards on students' documented financial need. Eligibility is based on a federal formula that considers family income as well as other factors including the number of family members, the number of students in college, and the assets of both the student and parents. Institutional parameters are added to the federal calculation to determine eligibility for MICA aid. The MICA Financial Aid Application allow families to explain any unusual situation or special circumstances which may affect a family's ability to contribute to the student's educational expenses.

Financial aid is awarded only to degree-seeking students who are accepted for admission to the College. (A minimum of 6 credits per semester is required.) Students must reapply for financial aid each academic year. Priority funding consideration is extended to students applying by established deadlines.

After receiving all the required financial aid application materials, the College's financial aid director develops a "financial aid package" which may consist of grants, scholarships, loans, and/or work opportunities. The institutional contribution to the financial aid package is based on a combination of need and merit. Financial aid award notices are sent on a rolling basis beginning about April 11.

Each family will have a unique set of characteristics, which will determine their family contribution as well as their particular aid package. The specific sources of aid contained in aid packages will vary from family to family.

## Application Procedures for Financial Aid

We recommend that you file the FAFSA as soon as possible after January 1. To receive priority funding, all required financial aid documents must be received by February 15. Financial aid is awarded on a rolling basis, and applications received after the priority date will be considered until funds are exhausted.

### To apply for need-based financial aid, the following applications and documents will be required:

1. MICA Financial Aid Application, submit to MICA Financial Aid Office (available online by the first week of January at [www.mica.edu/UGforms](http://www.mica.edu/UGforms).)
  2. Free Application for Federal Student Aid (FAFSA)—MICA Federal School Code: 002080, file with the federal processor (FAFSA available online after January 1 at [www.fafsa.ed.gov](http://www.fafsa.ed.gov))
- Note to Maryland Residents:** FAFSA data must be received by the federal processor by March 1 to be considered for Maryland State aid programs.
3. Parent and student Federal Tax Return and W-2 Statements, submit to the Financial Aid Office

Receipt of the financial aid application, together with your admission application, will begin the financial aid application process. Any additional required forms will be forwarded to you automatically at the appropriate time. MICA's financial aid staff is available throughout the process to assist in any way possible.

## Financial Aid Dates and Deadlines

### FRESHMAN AND TRANSFER APPLICANTS

#### Required Documents:

1. MICA Financial Aid Application
2. Free Application for Federal Student Aid (FAFSA)
3. Parent and student federal tax returns and W-2 statements

#### Fall Enrollment

*February 15* Application deadline for priority funding consideration (applications received after this date will be processed until funds are exhausted)

*April 9-13* Financial aid award notifications mailed to freshman applicants, including notification of scholarship recipients

*April 18-24* Financial aid award notifications mailed to transfer applicants

#### Spring Enrollment

*November 5* Application deadline for priority funding consideration (applications received after this date will be processed until funds are exhausted)

*December 1* Financial aid award notifications mailed

### EARLY DECISION FRESHMAN APPLICANTS

#### Required Documents:

1. MICA Financial Aid Early Decision Application
2. Parent and student federal tax returns and W-2 statements

*December 2* Application deadline for early estimate of financial aid

*December 15* Early estimated financial aid notifications mailed

*February 15* Deadline to file FAFSA

## Costs 2011 – 2012

Expenses are based on a nine-month academic year and may vary from student to student. Half of the year's tuition is due at the beginning of each semester.

**Note:** Because of rising costs, annual increases may be necessary.

### TUITION

**Full-time:**  
\$36,170 per year / \$18,085 per semester

**Part-time:**  
\$1,506 per credit part-time

### HOUSING

On-campus costs include utilities, local telephone service, and high speed Internet access; Meyerhoff House residents also have cable TV.

**On-Campus Shared Room (The Commons):**  
\$7,790 per year / \$3,895 per semester

**On-Campus Single Occupancy Room (The Commons):**  
\$8,550 per year / \$4,275 per semester

**On-Campus Shared/Single Occupancy Room (Meyerhoff House/The Gateway):**  
\$7,790 to \$8,550 per year / \$3,895 to \$4,275 per semester

**Off-Campus (estimated):**  
\$5,850 per year

### MEAL PLANS (BOARD) (per semester)

**75 meals + 50 Dining Dollars:** \$800  
**100 meals + 100 Dining Dollars:** \$1,045  
**150 meals + 100 Dining Dollars:** \$1,310  
**200 meals + 50 Dining Dollars:** \$1,550

### BOOKS & ART SUPPLIES (estimate)

**New Students:** \$1,450 per year

### PERSONAL EXPENSES (estimate)

**U.S. Students:** \$675 per year  
**International Students:** \$800 per year

### REQUIRED FEES

**Orientation Fee:** \$150  
(one-time fee, supports programs offered at New Student Orientation)

**Student Life Fee:**  
\$810 per year / \$405 per semester  
(annual fee supports student activities, MICA's Fitness Center, health, and shuttle services)

**Technology Fee:**  
\$490 per year / \$245 per semester

**Health Insurance Fee:**  
\$848 per year (Required unless you present proof of insurance, including the insurance company name, name of policy holder, and policy to the Office of Student Accounts no later than August 15)  
\$558 (spring only)

### OPTIONAL FEES

**Parking Fee, Non-Residents:**  
\$120 per year

**Parking Fee, Residents:**  
\$200 per year

### DEPOSITS

**Tuition Deposit:**  
\$450 / \$600 for Early Decision  
(indicates your intention to attend MICA and ensures your position in the class; applied to the first semester's tuition upon registration; refunded if the Office of Admission is notified in writing before May 1 of your intention not to attend; nonrefundable after May 1; nonrefundable for spring entrance)

**One-Time Security Deposit:** \$150  
(refundable at the time of graduation or withdrawal from the College, if you are clear of debt to MICA)

**Housing Deposit:** \$650  
(payable with first-semester fees; includes a housing reservation fee of \$400 applied to the housing cost and a damage deposit of \$250 refundable when housing is vacated if all terms of the housing contract have been met)

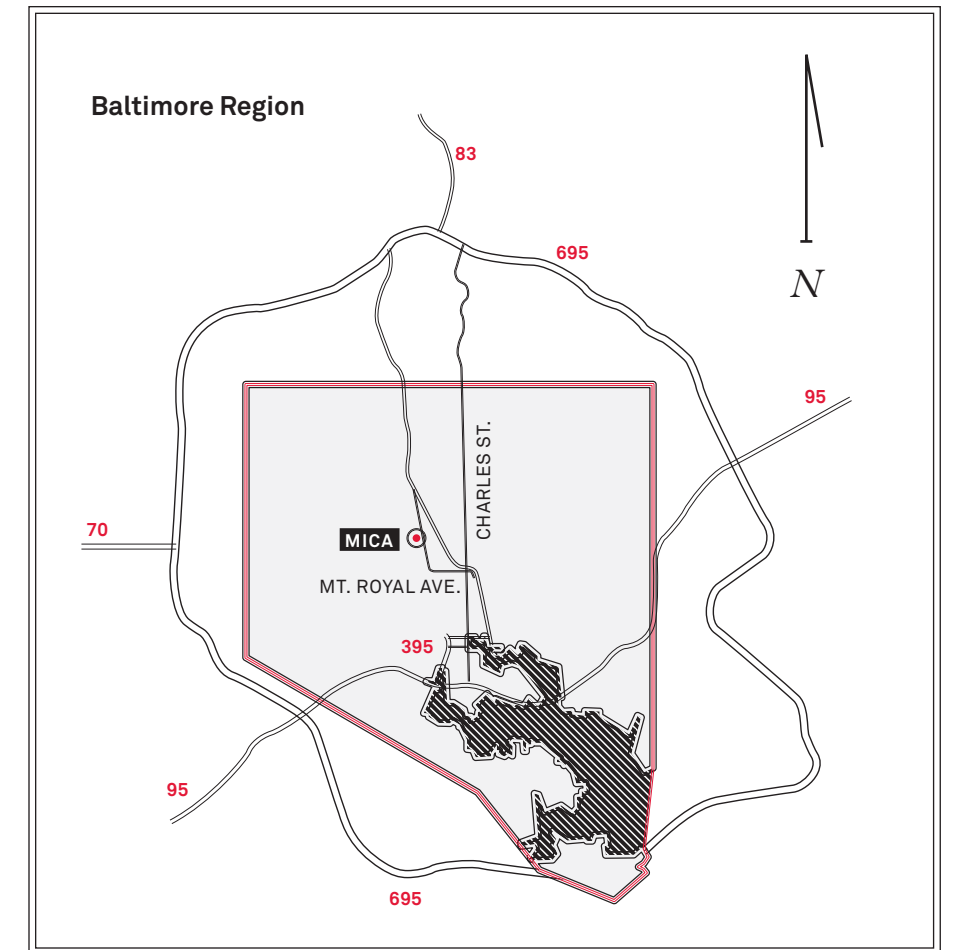
## Refund Policy

If it becomes necessary for a student to withdraw from the College, tuition refunds are based upon the number of weeks that have elapsed between the first day of the semester and the last day of attendance: 100% refund if the student withdraws during the first week of classes; 80% refund if the student withdraws during the second week of classes; 40% refund if the student withdraws during the third/fourth week of classes; no refund if the student withdraws after the fourth week of classes. Refunds of federal aid are set by federal guidelines. Refunds will be distributed among the Federal Family Educational Loan Programs, the Federal Perkins Loan Program, the Federal Pell Grant Programs, the Federal Supplemental Education Opportunity Grant Program, and other financial aid programs. If a student withdraws on or before 60 percent of the period of enrollment has elapsed, calculated using calendar days, a portion of the total of Title IV funds awarded (Pell Grant, Supplemental Education Opportunity Grant, Academic Competitive Grant, Federal Perkins Loan, Federal Stafford Loan, Federal PLUS Loan, but not Federal Work-Study) must be returned, according to the provisions of the Higher Education Amendments of 1998. The calculation of the return of these funds may result in the student owing a balance to the College and/or to the federal government. For examples of calculations, forms, and further information, contact our Financial Aid Office.

## Directions to the Campus

### From the New Jersey Turnpike and Points North

Take Interstate 95 south to Exit 64b, bear right onto Interstate 695 west, Towson. (Do not bear left to Baltimore via I-95.) Continue on 695 west to Exit 23, Interstate 83 south, Baltimore. Take I-83 to Exit 6, North Avenue/Mount Royal Avenue. (Exit ramp becomes Mount Royal Avenue.) Stay in right lane of exit ramp, cross North Avenue at light, continue to 1300 Mount Royal. The Main Building is a large white marble building on your right. The Office of Undergraduate Admission is in Room 130.



### From Pennsylvania and Points West

Take Interstate 70 east to Interstate 695 west, Towson, to Interstate 83 south, Baltimore. Take I-83 to Exit 6, North Avenue/Mount Royal Avenue. (Exit ramp becomes Mount Royal Avenue.) Stay in right lane of exit ramp, cross North Avenue at light, continue to 1300 Mount Royal. The Main Building is a large white marble building on your right. The Office of Undergraduate Admission is in Room 130.

### From Washington, D.C., and Points South

Take interstate 95 north, follow "Baltimore Downtown" signs to Interstate 395. (Do not take tunnel exit.) Take 395 north and follow for about one-half mile to Inner Harbor/Conway Street Exit. Bear right onto Conway Street to Charles Street. Turn left on Charles Street and go about two miles to Mount Royal Avenue (you will encounter the Washington Monument in the

center of Charles Street after about 1 mile. Go around the monument and continue north on Charles Street, which resumes on the other side.) Turn left on Mount Royal Avenue and proceed to the Main Building, a large white marble building on your left. The Office of Undergraduate Admission is in Room 130.

### Pennsylvania Railway Station, Baltimore

Amtrak provides regular service to Baltimore and offers a student rate. The railway station is just 5 minutes by taxi from our campus.

### Baltimore/Washington International Thurgood Marshall Airport (BWI)

Transportation to campus is available by taxi (20 minutes) or light rail service (45 minutes). If driving from BWI, follow the directions from Washington, D.C., (BWI is a hub for Southwest Air.)